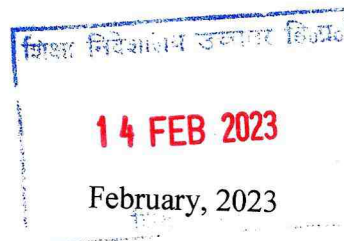**No.EDN-HE(14)-1/2022-MISC**
Directorate of Higher Education
Himachal Pradesh

Dated: Shimla: the

To

All the Principals of Govt, Colleges/Skt. Colleges

All Deputy Directors of Higher Education
Himachal Pradesh

Subject: **Regarding optimum use of ICT Labs, Virtual Classrooms, Aadhar Enabled Biometric Attendance System, Multimedia Contents and CCTV cameras supplied and installed in GHS, GSSS and Govt. Degree Colleges of the state.**

This is with reference to the review meeting held under the chairmanship of the Hon'ble Education Minister to the GoHP on 06-02-2023.

It has been decided in the meeting that all Institutions must ensure the smooth functioning of the above mentioned resources and proper internet connectivity for the Virtual Interactions.

The next review meeting has been scheduled on 28-02-2023 in which the Hon'ble Education Minister and CPS Education and Worthy Secretary (Education) may interact virtually with staff and students of any institution. Hence, it should be ensured that all resources are in working order and regularly put in use. The Principals of the concerned school have to ensure that each faculty must be familiar with application of modern hardware installed in the institutions. For virtual interaction only connect through the Virtual Classroom hardware (applicable to 104 schools and 75 colleges covered under CV Raman Virtual Class Room Yojna) with proper Internet connectivity. Those institutions where Internet connectivity is not feasible will apprise this Department within five days.

All institution Heads are required to monitor and ensure that both teaching and non-teaching employees are marking their attendance regularly through Aadhaar Enabled Biometric Attendance System (AEBAS) and will take action against the defaulters not adhering to the instructions. A consolidated report should be submitted to this office on or before 22/02/2023. List of institutions without AEBAS shall be provided by concerned college Principals and DDHE within five days.

Information pertaining to all schemes, PMIS related information, detailed inventory of the hardware & software supplied and installed with functionality status should be prepared on Excel worksheet and be updated regularly for ready reference.

Dr. Amarjeet K. Sharma
Director of Higher Education
Himachal Pradesh