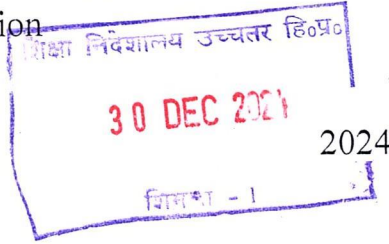


Email: college_branch@rediffmail.com
Phone No. 0177-2653120, 2653575, Ext.221
Fax: 0177-2812882.

No. EDN-H(8)B(2)-JLA/2022- Prom.
Directorate of Higher Education
Himachal Pradesh.



Dated: Shimla -171001, the

To

1. All the Principals of Government Degree Colleges H.P.
2. All the Dy. Directors of Higher Education (District Heads) in Himachal Pradesh

Subject: - Regarding submission of particulars for the promotion as JLA.

In the continuation to letter of even number dated 17-12-2024 on the subject cited above.

In respect to previous letter, you are directed to furnish the requisite information in r/o LAs working under your control, for the promotion from the post of LAs to JLAs on the prescribed proforma (**Annexure-“A”**) from the seniority no. 1 to 96, 109, 121, 150, 286 & 299 as solicited earlier and also include the particulars of seniority no. 135, 151, 170, 171, 181, 185 to 188, 212, 216, 235, 272, 277 & 294 along with the particulars of left out cases (if any) mentioning their respective seniority number, before 15-01-2025 the Government Degree Colleges should submit the information through Deputy Director Higher Education of the District concerned. The Department will not be responsible for the delay in the promotion due to not receipt of the information in time or non-submission of same.

This may be given personal attention.

Jt. Director Higher Education (C)
Himachal Pradesh.

Endst.: even no. Dated Shimla-1 the 2024

Copy forwarded to the following for information and necessary action to: -

1. Superintendent, ACR Branch for preparing ACR Resumes.
2. Superintendent, Enquiry Branch for preparing NOC Certificate in r/o these LAs.
3. Technical Officer to upload on the official website.

Jt. Director Higher Education (C)
Himachal Pradesh.

PROFORMA

To be submitted by Head of Institutions/Offices through concerned Principals of College in duplicate (Mandatory) to all for future promotion as JLA as per instruction given below:-

1	Name of the candidate with mobile No.	
2	Father's Name	
3	Date of Birth	
4	Date of regular appointment as LA	
5	Date of Joining as LA in the Deptt.	
6	Total length of regular service as LA	
7	Final seniority No. as LA	
8	Present place of Posting with Tel. No.	
9	Education Qualification i.e. Matric /+2 etc.(attach copy)	
10	Category(Gen/SC/ST/Ex.-serviceman/OBC etc.)attach copy	
11	Permanent Address	
12	If Persons with Benchmark Disability then specify the percentage (Attach copy)	
13	Appointment Orders (Attach copy)	
14	Integrity Vigilance/Departmental Enquiry if any status thereof	
15	PMIS Code	
16	Whether served Tribal/Hard Area, yes or no(if yes then indicate the station/institution with dated	

I do certify that all particulars Sr. No.01 to 16 are correct.

Signature of concerned official

Certified that all particulars shown at Sr. No. 01 to 17 are true and correct, hence verified.

Signature of Head of office with seal