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**REGISTERED POST/MOST URGENT**

**No. EDN-H (21) B (15) 03/2022-SCERT/GCTE-**  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1  
**Telephone No. 2653575, Extn. 234, Fax: 0177-2812882,**  
**E-mail: dhe-sml-hp@gov.in, genbr@rediffmail.com**



Dated: Shimla-171001, the \_\_\_ June 2022

To

**The Deputy Director of Higher Education**  
Bilaspur, Shimla and Solan Districts, Himachal Pradesh

**Subject: - Regarding non-participation of Lab-Attendant (School) in Training Programme at S.C.E.R.T. Solan, District Solan, Himachal Pradesh w.e.f. 25.04.2022 to 30.04.2022.**


Memo;

It has been brought to the notice of undersigned by the Principal, State Council of Educational Research and Training Solan, Himachal Pradesh that 06 Days in-service-training programme was organized for Lab-Attendants w.e.f. 25.04.2022 to 30.04.2022 and 45 Lab-Attendants were invited from six districts **(07 Each from Bilaspur, Kinnaur, Solan, Sirmour & Una Districts and 10 from Shimla District)**. Out of which 37 Lab-Attendants have attended above said training programme and 08 Lab-Attendants have not attended above said training programme. (Photocopy enclosed for ready reference).

You are, therefore directed to take disciplinary action against those Lab-Attendants who have not attended above said programme. Any laxity in the matter will be viewed seriously and Head of Institution and concerned dealing assistant who deal this matter will be responsible not for obeying the orders of higher authorities.

**Note:-** The Officer/Official fails to attend the training programme(s) the necessary entry will be recorded in the service book of the concerned and his/her annual increment can be stopped.

Enclosures: 03 Pages

  
**(Dr. Amarjeet K Sharma)**  
**Director of Higher Education**  
**Himachal Pradesh, Shimla-1**

Endorsement No. Even, Dated: Shimla-1, the \_\_\_ June 2022

**Copy for information to;**

1. The Principal, State Council of Educational Research and Training Solan, District Solan, Himachal Pradesh refer to his/her letter No. referred above.
2. The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh to upload the letter on Departmental Website.
3. Guard file.



  
**Director of Higher Education**  
**Himachal Pradesh, Shimla-1**