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No. EDN-H (21) B (15) 03/2020-SCERT/GCTE-

Directorate of Higher Education
Himachal Pradesh, Shimla-1

Telephone No. 0177-2653120, 2653386, 2653575, Extn. 234, Fax: 2812882

E-mail: dhe-sml-hp@gov.in & E-mail: genbr@rediffmail.com

Dated: Shimla-171001 the March, 2022

To

All the Deputy Directors of Higher Education,
Himachal Pradesh

**Subject: - 1 Upcoming Residential Workshops by NAHRD (May to December, 2022).
2 Residential Workshop on Goods Services Tax (GST) at Gangtok.**

Please find enclosed herewith photocopies of letter No. Ref: UCW/02/22-dated: 28.02.2022, Ref: GST/05/22-dated: 28.02.2022 and GST/05/22-dated: 28.02.2022 received from the Director, National Academy of Human Resource Development, A-304, Ground Floor, Defence Colony, New-Delhi on the subject cited above.

In this connection, it is informed that the National Academy of Human Resource Development, A-304, Ground Floor, Defence Colony, New-Delhi is going to organize various Workshops on Goods & Services Tax (GST), Audit, Accounting, Budgeting & Financial Management, Public Procurement with (GeM & CPPP) etc. from the month of May, 2022 to December, 2022. In this regard, it is requested to nominate Officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity. The willing candidates may apply for the same at their own cost on voluntary & self-training basis. A brochure which gives detailed information about the programme and participation fee is enclosed herewith for ready reference. Further, it is informed that information related to Residential Workshops is available on website: www.nahrd.in.

You are, therefore directed to do the needful in the matter accordingly and send the action taken report to this Directorate through return Fax/E-mail within a week, so that further necessary action could be taken in the matter accordingly.

(Sanjeev Sood)

Addl. Director of Higher Education (A)
Himachal Pradesh, Shimla-1
(Phone No. 0177-2658052)

Endst. No. Even Dated: Shimla-171001 the March, 2022

Copy for information and necessary action to:-

- 1 The Principal Secretary (Education) to the Government of Himachal Pradesh, Shimla-2 for your kind perusal at your end please.
- 2 The Director, National Academy of Human Resource Development, A-304, Ground Floor, Defence Colony, New-Delhi-110024 refer to his/her Reference Nos. referred above
- 3 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh, Shimla-1 to upload the letter on departmental website.
- 4 Guard file.



Addl. Director of Higher Education (A)
Himachal Pradesh, Shimla-1

Gen
10-3-22

Ref: UCW/02/22

Officer I/c (Training/L&D/HRD)
Directorate of Higher Education, H. P.
Shimla,
Himachal Pradesh-171001



UPCOMING RESIDENTIAL WORKSHOPS BY NAHRD (MAY TO DECEMBER 2022)

Respected Sir/ Madam,

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Government, Autonomous Bodies, Statutory Authorities, Public Sector Undertakings etc.

Department of Personnel & Training, Government of India has issued National Training Policy and guidelines for its implementation providing that all employees of all organizations from lowest to the senior most levels need to be provided training to equip them with competencies for their current and future work. It specifically calls for using services of "Centre of Excellence" to meet training needs on domain specific subjects to build professional competencies in relevant fields. NAHRD as Centre of Excellence has designed customized domain and theme based training programs with objective of providing deeper knowledge and understanding, incorporating latest developments underpinning the smart practices to facilitate experimental learning and sharing amongst participants.

Various areas of our expertise are Right to Information Act, Preventive Vigilance, Disciplinary Rules & Procedures, Public Procurement, GeM, Reservation in Services, Prevention of Sexual Harassment of Women at Workplace, Companies Act, Goods & Services Tax, Leadership Development, Labour Laws, Handling of Court Cases, Information Technology Tools and many more.

We are organizing following residential workshops:

- Residential workshop on **Goods & Services Tax (GST)** from 11.05.2022 to 14.05.2022 at Gangtok (Sikkim),
- Residential workshop on **Audit, Accounting, Budgeting & Financial Management** from 11.05.2022 to 14.05.2022 at Gangtok (Sikkim),

Sh. Satish Sharma
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10/3/22

National Academy of Human Resource Development

Office : A-304, Ground Floor, Defence Colony, New Delhi-110024

- Residential workshop on **Public Procurement with e-Procurement (GeM & CPPP)** from 01.06.2022 to 04.06.2022 at Ooty (Tamil Nadu),
- Residential workshop on **Contract Management, Dispute Resolution & Arbitration** from 01.06.2022 to 04.06.2022 at Ooty (Tamil Nadu),
- Residential workshop on **Preventive Vigilance** from 01.06.2022 to 04.06.2022 at Ooty (Tamil Nadu),
- Residential workshop on **Management of Training for Training Managers** from 05.06.2022 to 08.06.2022 at Ooty (Tamil Nadu),
- Residential workshop on **Companies Law** from 05.06.2022 to 08.06.2022 at Ooty (Tamil Nadu),
- Residential workshop on **Corporate Social Responsibility (CSR)** from 05.06.2022 to 08.06.2022 at Ooty (Tamil Nadu),
- Residential workshop on **Right to Information Act** from 26.06.2022 to 29.06.2022 at Manali (Himachal Pradesh),
- Residential workshop on **Prevention of Sexual Harassment of Women at Workplace** from 26.06.2022 to 29.06.2022 at Manali (Himachal Pradesh),
- Residential workshop on **Recruitment Rules, Rosters & Reservation in Services** from 12.07.2022 to 15.07.2022 at Leh (Ladhak),
- Residential workshop on **Disciplinary Rules & Procedures** from 12.07.2022 to 15.07.2022 at Leh (Ladhak),
- Residential workshop on **Goods & Services Tax (GST)** from 23.08.2022 to 26.08.2022 at Leh (Ladhak),
- Residential workshop on **Work Life Balance & Leadership Development** from 23.08.2022 to 26.08.2022 at Leh (Ladhak),
- Residential workshop on **Administrative Vigilance and Disciplinary Rules & Procedures** from 19.09.2022 to 21.09.2022 at Goa,
- Residential workshop on **Pay Fixation Rules** from 19.09.2022 to 21.09.2022 at Goa,
- Residential workshop on **Legal Literacy for Government Organizations** from 19.09.2022 to 21.09.2022 at Goa,
- Residential workshop on **Public Procurement with e-Procurement (GeM & CPPP)** from 22.09.2022 to 24.09.2022 at Goa,
- Residential workshop on **Contract Management, Dispute Resolution & Arbitration** from 22.09.2022 to 24.09.2022 at Goa,
- Residential workshop on **Time Management & Stress Management** from 22.09.2022 to 24.09.2022 at Goa,
- Residential workshop on **Right to Information Act** from 10.10.2022 to 12.10.2022 at Udaipur (Rajasthan),

- Residential workshop on **Prevention of Sexual Harassment of Women at Workplace** from 10.10.2022 to 12.10.2022 at Udaipur (Rajasthan),
- Residential workshop on **Official Language (Rajbhasha)** from 16.11.2022 to 19.11.2022 at Jim Corbett National Park (Uttarakhand),
- Residential workshop on **Preventive Vigilance** from 16.11.2022 to 19.11.2022 at Jim Corbett National Park (Uttarakhand),
- Residential workshop on **Recruitment Rules, Rosters & Reservation in Services** from 16.11.2022 to 19.11.2022 at Jim Corbett National Park (Uttarakhand),
- Residential workshop on **Goods & Services Tax (GST)** from 07.12.2022 to 10.12.2022 at Port Blair (A&N Islands),
- Residential workshop on **Audit, Accounting, Budgeting & Financial Management** from 07.12.2022 to 10.12.2022 at Port Blair (A&N Islands),
- Residential **Capacity Building Program for Secretaries, Assistants & Stenographers** from 11.12.2022 to 14.12.2022 at Port Blair (A&N Islands) and
- Residential workshop on **Public Procurement with e-Procurement (GeM & CPPP)** from 11.12.2022 to 14.12.2022 at Port Blair (A&N Islands)...

You are advised to kindly refer to brochures for details about these workshops such as course content, participation fees, venue, profile of faculty members etc. Detailed brochures for all these workshops are available on our website.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, Indian Oil Ltd, BPCL, HPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, IDBI Bank, Quality Council of India, ONGC, Indian Space Research Organization, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, GAIL (India) Ltd., New India Assurance Co. Ltd., Bharat Dynamics Ltd., Bureau of Indian Standards, SJVN Ltd., NTPC Ltd., RTIES Ltd., Rail Vikas Nigam Limited, Power Grid Corporation of India Ltd. and many more.

For further information or clarification kindly contact:

Rohit Agarwal

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Phone- +91 9873057803

Vivek Manchanda

Email-vivek@nahrd.in

Phone-+91 9650745789

In addition, we can also organize online/ offline customized workshops for your organization as per your requirement. You are kindly requested to make most of the opportunity and send your nominations at the earliest.

Thanks & Regards



For NAHRD



Gen
14-3-22

Ref: GST/05/22



28.02.2022

Officer I/c (GST/Taxation/Finance)
Directorate of Higher Education, H. P.
Shimla,
Himachal Pradesh-171001

RESIDENTIAL WORKSHOP ON GOODS & SERVICES TAX (GST) AT GANGTOK

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized a large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A residential workshop on Goods & Services Tax (GST) is being organized by NAHRD from **11.05.2022 to 14.05.2022** at **Gangtok, Sikkim**.

The present workshop is for the benefit of officers dealing with GST and related areas in Government Departments, Public Sector Undertakings, Statutory Bodies, Autonomous Bodies, etc. GST is the biggest Indirect Tax reform since independence which is implemented from 01.07.2017. The GST council has taken various important decisions post implementation to ensure smooth transition to the new tax regime. A need has been felt to train the officers in Finance, Accounts and Administration to equip them with requisite knowledge and skills for effectively discharging their duties. After participating in the workshop the participants shall have updated their knowledge and skills in the following areas:

- Salient Features of GST
- CGST, SGST, UTGST & IGST with compare & contrast vis-à-vis earlier system
- Scope of Supply, Composite Supply, Mixed Supply, Zero Rate Supply
- Tax Invoice, Time of Supply & Place of Supply Rules
- Procedure for Registration of Government Departments/ Statutory Authorities, etc.
- TDS procedure for Goods & Services Tax
- GST provisions specific of Government Organizations
- Returns filing by Government Departments
- Reverse Charge Mechanism & its application
- Input Tax Credit, RCM & TCS
- Composition Levy, Anti- profiteering mechanism
- Applicability of GST to Government Works Contract
- Taxability of employer-employee transactions & GST credits pertaining to employee travels
- Supplies without consideration among branches/ related parties, valuation
- Impact on GST on Imports, Treatment of Government Services under GST
- GST Audit & Appeals
- Important notifications for GST and Latest Developments

Please note that in case of any new rule/ provision is notified or amended in existing provisions/ rules made by the competent authority, the same will also be covered in the present workshop.

Sh. Satish
11/3/22

National Academy of Human Resource Development
Office : A-304, Ground Floor, Defence Colony, New Delhi-110024

Faculty

Dr. Sanjiv Agarwal is a fellow member of ICAI and ICSI besides being an associate member of the Institute of Chartered Secretaries & Administration, London (UK). He has over 3 decades of professional experience as a practicing Chartered Accountant with vast exposure in indirect taxes including GST. He has keen interest in academics and is regular contributor of articles and has to his credit a large number of published articles in various professional journals, websites and economic dailies on various subjects including GST, Corporate Laws, Corporate Governance etc. He has authored a number of books on GST which includes Guide to GST (February 2016), A Complete Guide to GST: Ready Reckoner in Q & A Format (November 2016), GST: Laws, Concepts & Impact Analysis of Select Industries (March 2017), Goods & Services Tax- Law & Practice (April 2017), Goods & Service Tax- For Traders and Service Providers (August 2017), Goods & Service Tax- For Industrial and Manufacturing Sector (September 2017), Judicial Pronouncements relevant under GST Regime (January 2018) and GST Cases with summary (Second Edition, October- 2018- 2 Volumes). Dr. Agarwal is an active participant and faculty at various National and Regional Seminars and Conferences on various topics including GST organized by ICAI, ICSI and Apex Chambers. He is also a member of GST Core Group constituted by ICSI. He is considered to be an authority on GST considering his experience and exposure in the present area.

Sh. Abhishek Setni is a member of the Institute of Chartered Accountants of India and commerce graduate from Hansraj College, University of Delhi. He is also a law graduate from Faculty of Law, University of Delhi. He is a regular speaker on GST & has addressed issues on GST for various clients including various government organizations namely Indian Railways, NBCC, Border Roads Organization, etc. and has addressed public queries in association with GST department as part of GST outreach programs. He is also a visiting faculty at NACIN and a guest trainer at DGGST & DRI on the present subject.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Agriculture, Ministry of Road Transport & Highways, Ministry of Commerce & Industry, LIC of India, Reserve Bank of India (RBI), Securities & Exchange Board of India (SEBI), Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, State Bank of India, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export- Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Bharat Dynamics Ltd. and many more.

Participation Fee:

Single Occupancy- Rs. 54,000/- plus GST @ 18% per participant

Twin Sharing- Rs. 45,000/- plus GST @ 18% per participant

The participation fee covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization.

Venue: The Fern Denzong Hotel & Spa, Kazi Rd, Vishal Gaon, Gangtok, Sikkim-737101

Check In- 11.05.2022 (2:00 P.M.) Check Out- 15.05.2022 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 12.05.2022 and will conclude at 5:30 P.M. on 14.05.2022. However there will be an introductory session on 11.05.2022 after all participants have reported at the venue. In case of non-availability of rooms at The Fern Denzong Hotel & Spa as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID alongwith cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Bank: Kotak Mahindra Bank. A/c No. 8912179265. CA. IFSC Code. KKBK0004620

PAN: AAJFN7963N

GSTIN: 07AAJFN7963N1ZF

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case any nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited. Please note that we are going to follow all protective measures against COVID-19. Participants and their accompanying guests (if any) shall be required to fulfill all travel requirements as required by competent authorities at points of boarding and arrival. NAHRD shall not be responsible for the same. In addition, NAHRD may also require participants and their accompanying guests to fulfill certain requirement(s) which will be conveyed one week before the workshop.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date of accepting nominations is 29.04.2022.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD

In addition, we also request you to consider nominating officers for our other residential workshops which are as under:

- Residential workshop on **Goods & Services Tax (GST)** from 11.05.2022 to 14.05.2022 at Gangtok (Sikkim),
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You are advised to kindly refer to brochures for details about these workshops such as course content, venue, profile of faculty members etc. Detailed brochures for these workshops are available on our website (www.nahrd.in).

For further information or clarification kindly contact:

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