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No. EDN-H (21) B (15) 03/2022-SCERT/GCTE-  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1  
**Telephone No. 0177-2653120, 2653575, Extension, 234, Fax: 2812882**  
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**Dated:** **Shimla-171001** **the** **30<sup>th</sup> May, 2022**

To

The Deputy Director of Higher Education,  
of Six Districts of Himachal Pradesh.  
(Chamba, Hamirpur Kangra, Kullu, L & Spiti and Mandi Districts).

**Subject:-** **One Week (Off-line Mode) In-Service Training Programme(Capacity Building) for Promoted/Regular Lab Attendant (Schools) of Six Districts of Himachal Pradesh from 04<sup>th</sup> July, 2022 to 09<sup>th</sup> July, 2022 at Government College of Teacher Education Dharamshala, District Kangra, (H.P.).**

**Memo;**

Your attention is invited to Principal, Government College of Teacher Education Dharamshala, District Kangra, Himachal Pradesh letter Number: EDN-KGR (GCTE/ITP) Schools Training) 2022-23-396-406-dated: 20<sup>th</sup> May, 2022 on the subject cited above.

In this connection, it is to inform you that the Government College of Teacher Education Kangra at Dharamshala, District Kangra, Himachal Pradesh is going to organize 06 days Training Programme on (Capacity Building) for Promoted/Regular Lab Attendant (Schools) of Six Districts from 04<sup>th</sup> July, 2022 to 09<sup>th</sup> July, 2022 and 60 Lab Attendants (10 Lab-Attendant) from each district) have been invited from your District to attend the above said programme.

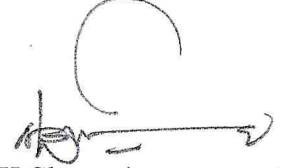
You are, therefore directed to depute 10 Promoted/Regular Lab Attendant (Schools) from your District to attend the above said training programme. The names of deputed Lab Attendant alongwith contact numbers, E-mail etc. for above said training programme be sent to the concerned training institute as soon as possible, so that the Institute could make arrangements accordingly. If the Lab Attendant is unable to attend the above said training programme due to some unavoidable circumstances, a suitable Lab Attendant may be deputed to attend the above said programme so that the Training Programme does not remain unutilized and Government money may not go waste. The employees who have already attended the same may not be deputed again. While deputing the employees it may be kept in mind that opportunity may be given to all the employees in rotation. **The participation of your district is mandatory /compulsory in this training programme.**

Any laxity in the matter will be viewed seriously and Head of Institution and concerned dealing assistant who deal this matter will be responsible not for obeying the orders of higher authorities.

Note:-

The Officer/Official fails to attend the training programme(s) the necessary entry will be recorded in the service book of the concerned and his/her annual increment can be stopped.

Kindly Personal Attention may be given to the matter.

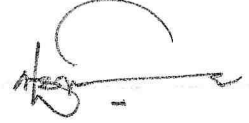


(Dr. Amarjeet K Sharma)  
Director of Higher Education  
Himachal Pradesh, Shimla-1

**Endst. No. Even Dated: Shimla-171001 the 30th May, 2022**

Copy for information to:

- 1 The Principal, Government College of Teacher Education Dharamshala, District Kangra, Himachal Pradesh-176213 refer to his/her letter No. referred above.
- 2 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh to upload the letter on Departmental Website.
- 3 Guard file.



Director of Higher Education  
Himachal Pradesh, Shimla-1