

Order

In order to contain the spread of Novel Coronavirus (COVID-19) to an extent by taking preventive, precautionary and pre-emptive measures for social distancing, in exercise of the powers vested in me under Clause 3 of the Himachal Pradesh Epidemic Disease (COVID-19) (Amendment) Regulations, 2020, it is hereby ordered in the public interest that:

- (i) In all offices under the State Government, the attendance and timings of Class-III and Class-IV employees shall be staggered by the Controlling Officers.
- (ii) Roster of employees will be prepared by the Controlling Officers in such a manner that they report to their duties in two lots on alternate days. 50% of the employees will attend the office every day and the remaining 50% will work from their home/ residence, so far as is practicable.
- (iii) The timings of arrival and departure of employees reporting for duties will also be staggered in order to prevent overcrowding enroute and in the offices by forming two groups. One will report to duty at 10 a.m. and leave at 5 p.m. The other group will have official working hours between 10.30 a.m. to 5.30 p.m.
- (iv) The employees, who do not attend office on any particular day, will not leave the station, be available on telephone or other means of communication and will attend office, if called for any exigency of work.
- (v) This Order shall not apply to the field staff of the departments engaged in maintenance of essential/ emergency services and those directly engaged in taking measures to control spread of COVID-19.

This Order shall remain in force w.e.f. 23rd March, 2020 till further orders.


(R.D. Dhiman)

Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No.0177-2621911


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Directorate of Higher Education
Himachal Pradesh Shimla-1

Endorsement No. EDN-HE(PS/DHE)-01/2020-Misc Dated: Shimla-1, the 23rd March 2020

Copy for information to:

1. The Principal Secretary (Education) to the Govt. of HP
2. All the Deputy Directors (Higher Education/Inspection) in HP to ensure the compliance of orders of the Government
3. All the Principals/Headmasters of Govt. and Pvt. Colleges/SSSs/HSs in HP. The orders of the Government be implemented in letter and spirit.
4. The Technical Officer (IT) Directorate of Higher Education HP Shimla


(Dr. Amarjeet K. Sharma)
Director Higher Education
Himachal Pradesh