

No. Per (AP-B)-F (1)1/2016  
Government of Himachal Pradesh  
Department of Personnel

From

The Additional Chief Secretary (Personnel) to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Departments in H.P.
3. All the Deputy Commissioners in H.P.

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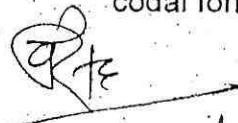
Dated Shimla-171002, the 3<sup>rd</sup> March, 2022

**Subject: Policy to regulate the services of Part Time Workers.**

Madam/ Sir,

In continuation of this Department's letter of even number dated 28-12-2021, it has now been decided by the Government that Part-Time Class-IV workers completing seven years of continuous service as on 31<sup>st</sup> March, 2022 and 30<sup>th</sup> September, 2022 in all Government Departments will be made Daily Wagers, **subject to the observance of the following terms and conditions:-**

1. Part-Time Class-IV employees after completing 7(Seven) years of continuous service as on 31-03-2022 and 30-09-2022 will only be made Daily Wagers. Posts so vacated by such part-time employees shall stand abolished.
2. The orders to this effect will be issued at the level of Heads of Departments after verifying the facts and record.
3. For determination of date of birth of the candidate concerned, the provisions as laid down in Rule-172 of H.P.F.R., 2009 and instructions issued under Rule 7.1 of H.P. Financial Rules, 1971 Vol-I shall be observed.
4. The conversion to Daily Wager status will be with prospective effect i.e. after the date of issuance of these orders after completion of all codal formalities.



Contd...2/-

5. The autonomous bodies, Boards, Corporations, Universities etc. are not required to follow these orders mutatis-mutandis but should decide the same depending on their own financial position.
6. Such part-time workers, who have been engaged without being sponsored by the Employment Exchanges, may be given relaxation while conversion.
7. After converting the Part-Time Workers as Daily Wagers, the information should also be sent to the Finance Department for effective monitoring.

These instructions may be brought to the notice of all concerned for strict compliance and receipt of the same may also be acknowledged.

Yours faithfully,



(Balbir Singh)

Under Secretary (Personnel) to the  
Government of Himachal Pradesh  
[e-mail-persbr2-hp@nic.in](mailto:e-mail-persbr2-hp@nic.in)  
Phone No.:0177-2880851

Endst. No. Per(AP-B)-F(1)1/2016 Dated Shimla-2, the -03-2022

Copy to:-

1. The Pr. Accountant General, H.P. Shimla-171003.
2. The Finance Department (F), H.P. Secretariat, Shimla-171002.
3. Guard file/Spare copies.

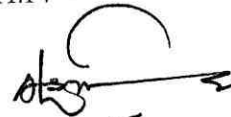
Under Secretary (Personnel) to the  
Government of Himachal Pradesh

**Directorate of Higher Education  
Himachal Pradesh. Shima-1.**

Endst. No.EDN-H(1)B(6)01/22-PTWC-DW Dated:Shimla-1, the April, 2022

Copy forwarded for information and further necessary action to:-

- 1) The Principal Secretary Education to the Government of H.P. Shimla-2
- 2) The Director, Directorate of Elementary Education, Shimal-1
- 3) Incharge/Superintendent IT Cell to upload on Deptt. Website.
- 4) All the Deputy Directors of Higher Education at Distt. Level in H.P.
- 3) Guard file.



Director Higher Education  
Himachal Pradesh.

