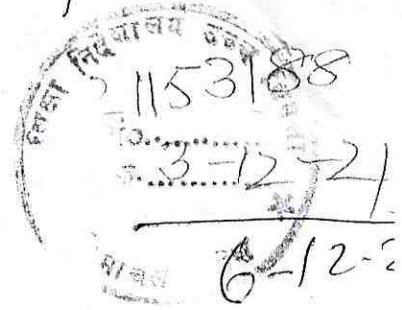


No. TAL-MISCOF-15(MISC)/3/2020 - 3085 - 36 / Dt 25/11/2021
Government of Himachal Pradesh
"Finance Department"
Treasuries, Accounts & Lotteries



To

1. All the Administrative Secretaries & HoDs in the Himachal Pradesh
2. Registrar General High Court, HP

Dated: Shimla-171009, the

25th November, 2021

Subject:- Procedure for payment to beneficiaries.

Sir,

It has been observed that the Drawing and Disbursing Officers in the state have opened bank accounts under various schemes at different point in time. Although the schemes are not in existence at present but bank accounts remain operative till date. There has been a practice on the part of DDOs to withdraw funds from the treasury and park these in the bank accounts for disbursement at a later date. Many a times such withdrawal is only to avoid lapse at the end of financial year. This practice is not only against of financial prudence but also leads to parking of unduly high amounts in bank account. This practice is going on despite the instructions by the Finance Department that the departments will be allowed additionality in subsequent year if they are able to justify lapse of funds in previous year. Not only this, the AG to P has pointed out adversely against this practice of withdrawing funds and parking into the bank accounts by DDOs.


Therefore, in order to streamline the process of withdrawal of funds and remitting to the actual beneficiary it is decided that

- (i) The funds withdrawn by the DDOs shall mandatorily be disbursed to the actual beneficiary within two months from the date of withdrawal from treasury.
- (ii) If the amounts remain unremitted to the actual beneficiary the same shall be deposited in the relevant receipt head of the department within next one week thereafter.

It is requested that these instructions may be brought to the notice of all DDOs under your control.


Yours faithfully,

B&A


Additional Chief Secretary (Fin) to the
Government of Himachal Pradesh

Endst. No. As above.
Copy to:

All the District Treasury Officers/Treasury Officer for information and necessary action please.


Additional Chief Secretary (Fin) to the
Government of Himachal Pradesh

Directorate of Higher Education
Himachal Pradesh

07 DEC 2021

Endst. No. EDN-H(4) 3(C) 1/2019 dated : Shimla-171001 the
Copy forwarded for information and necessary action to:

December, 2021

1. The Group Commander, NCC Group. HQ. Himachal Pradesh, Shimla-171004.
2. The Project Director, Rashtriya Uchhatar Shiksha Abhiyan, HP. Shimla-171001.
3. The Project Director, Samagra Shiksha Abhiyan, H.P. Shimla-171001.
4. The Drawing & Disbursing Officer, Directorate of Hr. Education, H.P Shimla-1.
5. All the Dy. Director(s) of Higher Education in Himachal Pradesh.
6. The Dy. Director of Elementary Education, Kaza, Distt. L&S H.P.
7. All the Principals of Govt. Colleges/Skt.Colleges in Himachal Pradesh.
8. The Principal, Govt. College for Teacher Education, Dharamshala, H.P.
9. The Principal, SCERT Solan, H.P.
8. All the Principals/ Headmasters Govt. Sr. Sec. Schools/ High Schools in H.P.
9. The Librarian, Central State Library, Solan, State Library, Shimla, H.P.
10. All the Librarians, Distt. Libraries in H.P.
11. The In-charge, IT Cell may upload this letter on the Departmental website.



Director Higher Education
Himachal Pradesh