

**REGISTERED POST**

No. EDN-HE (21) B (12) 12/2020-V-(Training/Exam)-

Directorate of Higher Education

Himachal Pradesh, Shimla-1

**Telephone No. 0177-2653120, Extn. 234, Fax: 2812882**

**E-mail: dhe-sml-hp@gov.in & E-mail: genbr@rediffmail.com**

Dated: Shimla-171001, the \_\_\_\_\_ December, 2022

To

All the Deputy Directors of Higher Education,  
in Himachal Pradesh  
(Except Kinnaur and L & Spiti)



Subject: - **Qualitative improvement in the teaching of English: Nomination of 10 Masters/Mistress/Lecturers in English per State for admission to the 118<sup>th</sup> PGTCE Course. Teacher trainees with Computer Skills to be given preference.**

Memo;

The Regional Institute of English, Administration, Chandigarh, Sector 32-C, Chandigarh is conducting 118<sup>th</sup> "Postgraduate Certificate Course in the Teaching of English" (PGCTE) 09<sup>th</sup> January to 07<sup>th</sup> April, 2023. The first eight weeks (09/01/2023 to 03./03/2023) of the course will be conducted on campus. The remaining five weeks (06.03.2023 to 07.04.2023) will be conducted online and the participants will return to their place of work for online mode. The application form is available on the RIE Chandigarh website [www.rieni.org](http://www.rieni.org).

In this connection, you are hereby directed to depute one Lecturer in English (Regular) from your district to attend the 118<sup>th</sup> "Postgraduate Certificate Course in the Teaching of English" (PGCTE) from 09<sup>th</sup> January, 2023 to 07<sup>th</sup> April, 2023. The course aims at:-

1. Training the teachers in adopting the latest techniques & methods including using computers and multimedia software while teaching English as a second language.
2. Acquainting teacher-trainees with the structure of English through Linguistics, Phonetics and Phonology, English Grammar and Usage.
3. Improving the trainee's proficiency in English through holistic improvement of listening, speaking and writing skills.
4. Sensitizing the teacher-trainees to classroom research, this leads to production of materials that can be readily used in classroom.
5. Benefits of pursuing online course.

The course accordingly includes the following areas:-

1. Linguistics.
2. Phonetics and Phonology.
3. Contemporary English Grammar and Usage.
4. Methodology and Material of English Language.
5. NEP 2000 Integrating Technology in Classroom.
6. Lesson Planning/Project.

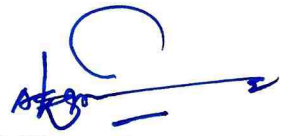
The following instructions may be adhered to as under:-

- 1 The teacher sponsored for training programme should be below 55 years of age.
- 2 Those teachers who have already attended the said course may not be deputed.
- 3 Para-Teacher, PTA Teacher and Contract Teachers (gents & ladies) are not eligible for the said training.
- 4 The teacher will receive completion certificate on the basis of his/her attendance during the course.

- 3 Para-Teacher, PTA Teacher and Contract Teachers (gents & ladies) are not eligible for the said training.
- 4 The teacher will receive completion certificate on the basis of his/her attendance during the course.

Further, it is informed that the last date for nomination of application form is 06<sup>th</sup> January, 2023. You are, therefore hereby directed to direct the deputed Lecturers in English to fill and email the application form on E-mail Address: [anuradhareports2021@gmail.com](mailto:anuradhareports2021@gmail.com) by 06<sup>th</sup> January, 2023. The compliance report may be sent to this Directorate within two days positively through return Fax/E-mail after receipt of this letter.

**Kindly Personal Attention may be given to the matter.**

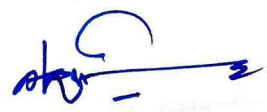
  
(Dr. Amarjeet K Sharma)  
Director of Higher Education  
Himachal Pradesh, Shimla-1

Endorsement No. Even, Dated: Shimla-1, the \_\_\_\_\_ December, 2022

**Copy for information to;**

- 1 The Director, Regional Institute of English Chandigarh Administration Sector 32-C Chandigarh w.r.t. his Memo No. 1291-1303/RIE/PGCTE-118<sup>th</sup>/2023/-dated: 06/12/2022.
- ✓ 2 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh, Shimla-1 to upload the letter on departmental website.
- 3 Guard file.



  
Director of Higher Education  
Himachal Pradesh, Shimla-1