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No.EDN-HE(1) B (15)- 1/2009-PSG  
Directorate of Higher Education  
Himachal Pradesh Shimla.  
Telephone Number-0177-2653120, Extension-220  
E-mail: [dhe-sml-hp@gov.in](mailto:dhe-sml-hp@gov.in)

From Dated: Shimla-171001 December 2020

To The Director of Higher Education  
Himachal Pradesh, Shimla-I.

1 All the Deputy Directors of Higher Education/Inspection,  
In Himachal Pradesh.  
2 All the Principals/ Headmasters,  
In GSSS/GHS/Private Schools in Himachal Pradesh.

Subject- Regarding Notification of the Services Under HP PSG Act, 2011.  
Memo,

Enclosed please find herewith a copy of Notification No. EDN-B-Ga (17)-3/2019, dated 2-12-2020, vide which Government of Himachal Pradesh, Department of Higher Education has notified some more services, designated officers and first appellate authority for providing these services within the prescribed time limits under H.P. Public Services Guarantee Act 2011 (copy enclosed).

You are therefore directed to go through the provisions of H.P. Public Services Guarantee Act 2011, carefully and ensure the delivery of these services to citizens within stipulated time limit. All the designated officers are also directed to make wide publicity of this act among all stakeholders.

Encl: as above.

शिक्षा निदेशालय उच्चतर शिक्षा

18 DEC 2020

( Dr. Amarjeet K. Sharma )  
Director of Higher Education  
Himachal Pradesh

Endst.No. Even Dated: Shimla-171001 the, December 2020

Copy for information to:-

- 1 The Secretary ( Education) to the Government of Himachal Pradesh Shimla-171002.
- 2 The Secretary (Admn. Reforms) to the Government of Himachal Pradesh Shimla-171002.
- 3 All the Addl/Joint/Deputy/Astt. Directors of Higher Education in Directorate of Higher Education.
- 4 The Director of Industries, Udyog Bhawan, Himachal Pradesh Shimla-171001.
- 5 All the Branch Officers/ Superintendents in Directorate of Higher Education Himachal Pradesh.
- 6 The Incharge IT Cell, Directorate of Higher Education with the direction to upload the letter in Website.
- 7 Guard File.

Director of Higher Education  
Himachal Pradesh

Government of Himachal Pradesh  
Department of Higher Education



No. EDN-B-GA(17)-3/2019

Dated Shimla-2, 02-12-2020

Notification

In exercise of the powers vested under Section 3 of the HP Public Service Guarantee Act, 2011 and in continuation of this department notification of even number dated 14.11.2019 the Governor, Himachal Pradesh is pleased to further notify the following services, Designated Officers and 1<sup>st</sup> Appellate Authority thereunder for providing the services within the prescribed time limits relating to the Higher Education Department, Himachal Pradesh for the purpose of the above said Act:-

Sr. No	Name of Public Service	Designated Officer	Time limit for providing service	Format of Application	List of Documents Required	1 <sup>st</sup> Appellate Authority	Remarks
	Timelines for Scrutiny of Documents submitted by Society / Trust / Applicant and Transferring of application (for) opening of new private / CBSE Schools) by Directorate of Higher Education to Deputy Director of Higher Education of concerned District.	Joint Director / Branch officer General Branch of DHE	10 Days	Yes (Prescribed Format)	Yes (As per norms/ check list)	ACS / PS / Secretary (Education) to the Govt of H.P.	If not transferred or the application for NOC is not found in order during scrutiny, (as per norms) the applicant / Trust / society is to be intimated within 10 days.
	Time line for conducting Inspection of Private / CBSE School by Inspection team of concerned District constituted for this purpose, for issuance of NOCs to run / establishment of Pvt./ CBSE Schools.	Deputy Director of Higher Education of Concerned District	30 days (After the date of forwarding/ transferring application by DHE to DDHE)	Yes (Prescribed Format)	Yes (As per the norms / Regulation specified by the Department.	Addl. / JDHE (Admin) O/o DHE Shimla.	The applicant will be informed about the date of inspection at least one week in advance through letter / mail.

By order,

Secretary (Education) to the  
Government of Himachal Pradesh