

No. EDN-HE(1)B(2)-03/2024-Prom. Class-IV
Directorate of Higher Education
Himachal Pradesh.

Dated: Shimla-171001,

शिमला निदेशालय उच्चतर शिक्षा
03 MAY 2025
03rd May, 2025
शिमला-1

OFFICE- ORDER

On the recommendation of Departmental Promotion Committee, the following 10+2 (Ten Plus Two) pass Class-IV employees working in the various educational offices / institutions and who have completed five year regular service as class-IV are hereby promoted to the post of clerk in the Level 03 of HPCS (RP) Rules, 2022 with immediate effect and as such posted in the institutions given below against the existing vacancies:-

Sr. No.	Sty. No.	Name of official	D.O.B.	Cate-gory	D.O.A	Place of Posting
1.	110	Gulat Ram, GSSS Chhota Shimla	09.09.1974	SC	19.07.2017	Directorate of School Education Shimla
2.	111	Jagat Ram, GSSS Deot (SML)	16.01.1975	Gen	19.07.2017	Directorate of School Education Shimla
3.	112	Narinder Singh, GSSS Maraog (SML)	15.01.1977	SC	19.07.2017	Directorate of School Education Shimla
4.	113	Devender Singh, GSSS Halau (SML)	20.03.1981	Gen	19.07.2017	Directorate of School Education Shimla

Terms and Conditions


1. The concerned head of office will ensure before reliving/implementation of the promotion orders of the official that the work and conduct of the official concerned of previous five years is satisfactory and no complaint/ inquiry/vigilance case/court case/police case is pending against the official and he/she is not under suspension.
2. The concerned head of the office will also ensure before relieving/implementation of the orders of the official that he/she has completed five years regular service or regular combined with continuous adhoc service rendered, if any, in the grade.
3. The concerned head of the office will also ensure before relieving/implementation of the orders of the official that official has not been promoted/ appointed to the post of L.A., if so, promotion orders of the said official shall be treated stands withdrawn.
4. The concerned head of the office will also ensure the verification of the qualification certificates i.e.10+2 (Ten Plus two) certificate and other qualification certificates of the official. It shall also be ensured that official so promoted has enquired his/her 10+2 or its equivalent qualification from recognized Board/ University (may see official website of this department or HPBOSE in this regard, if required).
5. Officials so promoted as clerks will qualify the typing test on computer with a minimum speed of 25 words per minute in English Typewriting or 20 words per minute in Hindi Typewriting within in the probation period and during the period, if

the candidates fail to qualify the typing test within the prescribed period, their probation period will be extended. During this period the incumbents will get one more chance, if the candidates still failed to qualify the typing test in the extended period they will be reverted from clerk to class-IV posts.

6. The above official shall be entitled to TTA/JT as admissible under the rules.
7. The concerned head of the office will also ensure that if any discrepancy on any account comes to the notice then relieving and joining may not be accepted and matter may be brought in the notice of HOD for further necessary action.
8. Financial benefit will be admissible to the promote(s) from the date of joining and their pay will be fixed as per the provision of Rules-8 of HPCS (Revised Pay Rule, 2022 for which they can exercise their options for fixation of the pay within one month from the date of joining on promotion as applicable.

If the above offer is acceptable, the concerned official will have to join on promotion on or before 08-05-2025 failing which he/she will stand debar from promotion for the next DPC. Joining/Relieving report may be sent to this Directorate.

These promotion orders are available on the departmental website www.education.hp.gov.in


(Dr. Amarjeet K. Sharma)
Director Higher Education
Himachal Pradesh.

Endst. No. Even

Dated: Shimla-171001, the 03 May, 2025

Copy for information and further necessary action is forwarded to the :-

1. Secretary (Education) to the Government of Himachal Pradesh, Shimla-171002.
2. Director of School Education HP, Shimla-1.
3. DDHE concerned in Himachal Pradesh.
4. All the concerned heads of the institutions/offices with the remarks that the concerned official may be relieved within stipulated time positively.
5. Individual concerned on the above addresses.
6. P.S.to Director of Higher Education HP.
7. President/General Secretary, Non- teaching Federation Himachal Pradesh.
8. DDO Directorate of Higher Education Himachal Pradesh.
9. TO, IT Cell for uploading the orders on departmental website.
10. D.A. internal dealing with the sty. list of clerks/class-IV
11. Guard file.


Director Higher Education
Himachal Pradesh

