

Most Urgent/Time Bound
RTI Matter

No. EDN-HE(16)B(15)RTI-01/RTI Annual Report-2022-23
Directorate of Higher Education
Himachal Pradesh, Shimla-171001.

E-mail: rtibr@rediffmail.com 0177-2653386 (Ext. 236)

Dated, Shimla- 171001 the

20 APR 2023

20th April, 2023

To

1. All the PIOs-cum-Principals of Govt. Colleges in H.P.
2. All the PIOs-cum-Principals of Govt. Sanskrit Colleges in H.P.
3. The PIO-cum-Principal, SCERT Solan, Distt. Solan, H.P.
4. The PIO-cum-Principal, GCTE Dharamshala, Distt. Kangra, H.P.
5. All the PIOs-cum-Deputy Directors of Higher Education in H.P.
6. All the PIOs-cum-Librarians/ Asstt. Librarians (Central State Library Solan/State Library, The Mall Shimla/ Distt. & Tehsil Libraries) in H.P.

Subject: - Regarding submission of Annual Report of RTI for the Year 2022-23 (w.e.f. 1st April 2022 to 31st March, 2023) under RTI Act, 2005.

As you all well aware that Annual Report of RTI is submitted every year to the State Information Commission, Himachal Pradesh, Shimla as well as to the Secretary (Education) to the Govt. of Himachal Pradesh, Shimla as per Section 25(2) & (3) of the RTI Act, 2005.

In this connection, you are directed to compile the data of RTI Applications, Appeals received & disposed off, RTI Fee/Addl. Fee received in respect of your Institutions/Offices/Institutions under your control of your districts and send the RTI reports/consolidated reports for the year **2022-23 (w.e.f. 1st April 2022 to 31st March, 2023)** on the prescribed proforma (**Proforma also available in the online RTI Portal**) to this Directorate by **30th April, 2023** positively.


The information should be furnished through e-mail on the RTI Cell email i.e. rtibr@rediffmail.com and sent by post also so that the information could be submitted to the State Information Commission, Himachal Pradesh, Shimla as well as to the Secretary (Education) to the Govt. of Himachal Pradesh, Shimla accordingly.

The following instructions of SIC, HP shall be followed strictly:

1. The number of requests made to each public authority.
2. The number of decisions where applicants were not entitled to access to the documents pursuant to the requests the provisions of this act under which these decisions were made and the number of times such provisions were invoked.

3. The number of appeals referred to the State information Commission for review the matter of appeals and the outcome of appeals.
4. Particulars of any disciplinary action taken against any office/official in respect of administration of this Act.
5. The amount of charges collected by each public authority.
6. Any facts which indicate any special effort etc. made by the public authority to administer and implement the act.

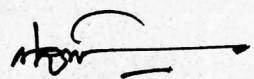
Encls: Proforma


(Dr. Amarjeet K. Sharma)
Public Authority-cum-
Director of Higher Education
Himachal Pradesh, Shimla.

Endst. No.: As above, dated, Shimla- 171001, 20th April, 2023

Copy to:

1. The Secretary (Education) to the Govt. of Himachal Pradesh, H.P. Sectt., Shimla-2 for information, please.
2. The Secretary, State Information Commission, Himachal Pradesh, Keonthal Complex, Khalini, Shimla-2 for information, please.
- ✓ 3. The Supdt., IT Cell, Directorate of Higher Education, Himachal Pradesh, Shimla with the direction to upload the letter on the departmental website and also e-mail the letter to all above mentioned PIOs at Sr. No. 1 to 6.


Public Authority-cum-
Director of Higher Education
Himachal Pradesh, Shimla.

निदेशावली उच्चतर शिक्षा

20 APR 2023

PROFORMA FOR THE ANNUAL REPORT, AS ON MARCH, 2023[illegible]