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Directorate (	of Higher Education,		
Himachal Pradesh, Shimla-1			A FED 2022
Tel. No. 2653120, Fax:-2812882, Email.dhe-sml-hp@gov.in			2 1 FEB 2023
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Dated	Shimla-1		चिम्मला -1
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The Registrar/ Principal,

All the Govt. Universities / Colleges / other Educational Institutions, Within and Outside of Himachal Pradesh (Where bonafide Himachali Students are studying and claiming scholarships from the state of H.P.)

All the Deputy Directors of Higher Education in, Himachal Pradesh

Subject:-Verification of Scholarship Applications under various Centre/ StateSir.Sponsored Pre-Matric and Post-Matric Scholarship Schemes.

As you are aware that verification of all the scholarship applications under various Centre and State sponsored Post-Matric Scholarship Schemes was to be completed on or before 17-02-2023 by the Educational Institutions of the students. But, many scholarship applications under these schemes are not been verified by the educational institutions of the students within the prescribed timelines.

In this context, all the Heads Government Educational Institutions (within and outside of Himachal Pradesh where Himachali bonafide students are studying and who are claiming scholarship from the State Government) are requested to ensure the following:-

- 1. The Head of the Educational Institution and Nodal Officer of the concerned Educational Institution will ensure to check their Scholarship Login ID on hourly basis and daily basis for the verification of defective scholarship applications and all scholarship applications must be verified or defected on or before 25-02-2023, positively.
- 2. As per procedure to apply for scholarship under various Centre and State Sponsored Post-Matric Scholarship Schemes, only complete scholarship applications in all respect after checking the eligibility credentials such as self attested Caste Certificate, Income Certificate of the Parents, Bonafide / Domicile Certificate, Latest Mark-sheets of previous year certificates/ diploma/ degree, gap year, etc. (as the case may be) must be pushed to State Login ID on National Scholarship Portal within prescribed timeline. Incomplete scholarship applications must not be verified and pushed to State Login ID and such scholarship applications may be reverted back to the students login Id.
- 5. In case of Pre-Matric Scholarship Schemes, the Deputy Director of Higher Education of the concerned District will submit scheme wise undertaking to this effect that complete scholarship applications in all respect after checking the eligibility credentials such as self attested Caste Certificate, Income Certificate of the Parents, Bonafide / Domicile

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Certificate, Latest Mark-sheets of previous class has been checked and verified on the National Scholarship Portal as per the scheme guidelines under Pre-Matric Scholarship Scheme.

In view of above, the Heads of Government Educational Institutions i.e. Centre/ State Universities / Colleges / other Educational Institutions, within and Outside of Himachal Pradesh, where bonafide Himachali Students are studying and claiming scholarships from the state of H.P., are requested to ensure the above and also to provide the aforesaid information in this Directorate within three days, positively either through special messenger or speed post after the last date of verification of scholarship application.

## This may be given personal attention please.

(Dr. Amarjeet K. Sharma), Director of Higher Education, Himachal Pradesh Copy for information and necessary action is forwarded to:-1. The Technical Officer. IT Cell with the direct

 The Technical Officer, IT Cell, with the direction to upload this letter on the Departmental website.
Guard file.

Director of Higher Education, Himachal Pradesh