

No. EDN-HE (26) B (6)1/2021- Biology  
Directorate of Higher Education  
Himachal Pradesh. Shimla-1



Dated Shimla-171001, the \_\_\_\_\_

**OFFICE ORDER**

With the prior approval of the competent authority the following Lect./Lect.(SN) are hereby transferred/adjusted in the institution indicated against each name, in condonation of short stay, in relaxation of ban on transfers.

Sr. No	Name /Designation Smt. /Shri	From	To	Remarks
1.	Smt. Sangeeta Negi, Lect./Lect.(SN) Biology	GSSS Sanoli, (Una)	GGSSS Santokhgarh, (Una)	Vice Sr. No 2 & Vice versa on mutual basis, without TTA/JT.
2.	Smt. Meenakshi Vashisht, Lect./Lect.(SN) Biology	GGSSS Santokhgarh, (Una)	GSSS Sanoli, (Una)	Vice Sr. No 1 & Vice versa on mutual basis, without, TTA/JT.

**NOTE:-** Mutual consent may taken before relieving/ Joining. If above teacher(s) official(s) is/are registered in your institution with GeM portal, in that event it may be ensure before relieving to handover the assignment related to GeM to other teacher/official. These orders are also available website [www.education.hp.gov.in](http://www.education.hp.gov.in).

Director of Higher Education  
Himachal Pradesh

Endst No. Even Dated: Shimla-171001

Copy is forwarded to the following for information and necessary action please:-

1. The Dy. Director of Higher Education Una H.P.
2. **The Principal GSSSs: Sanoli, (Una)/ (G) Santokhgarh, (Una) with the direction that incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules and also be ensured that there is no court case before relieving /joining the above said officials . It will be ensured that in the event of a teacher being transferred, the transferred teacher shall join duty only when the person occupying the post is relieved first, only thereafter, the joining of the incumbent shall be accepted. In the event of the transfer of controlling officer himself he/she shall be deemed relieved on the submission of joining report by the other incumbent. If the controlling officer does not comply with this procedure, the salary of the surplus incumbent will be drawn from the salary of the controlling officer. It may also be ensured that the relieving/joining of incumbent may be entered in PMIS immediately. It may also be ensured that in case of transfer in r/o NCC ANO these orders may not be implemented and intimate this Directorate immediately.**
3. Incharge I.T Cell DHE, HP to upload said orders on website.
4. Guard File.

Director of Higher Education  
Himachal Pradesh