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REGISTERED PSOT

No. EDN-HE (21) B (15)05/2021-HIPA Trg.-

Directorate of Higher Education

Himachal Pradesh, Shimla-1

Telephone Number: 0177-2653120 Extension: 234 Fax: 0177-2812882

E-mail: dhe-sml-hp@gov.in & genbr@rediffmail.com

To Dated: Shimla-171001 the November, 2021

The Deputy Directors of Higher Education
..... District.....(H.P.).

Subject: - Regarding nomination for Information and Communication Technology training scheduled for the financial year 2020-21.

The Himachal Pradesh Institute of Public Administration, Fairlawn's, Shimla-12 is going to organize training programme on Information and Communication Technology at its Institute and sufficient slots have been allotted to the Department of Higher Education and requested to depute 10 Officers/Officials for each training programme.

You are, therefore hereby requested to depute 02 Officers and 02 Officials for each training programmes to be conducted by the HIPA as per the allotment on scheduled dates. So that the slots allotted to the Department could be utilized fully.

The employees who have already attended the same may not be deputed again. While deputing the employees it may be kept in mind that opportunity may be given to all the employees in rotation.

The participation of your district is mandatory /compulsory in these training programmes.

Further, on completion of the training programme he/she shall submit the feedback report on the proforma to the head of institution who will send the same to the Department for taking further action.

— *sd* —
(Dr. Amarjeet K Sharma)
Director of Higher Education
Himachal Pradesh
Phone No. 0177-2656621

Endst. No. Even Dated: Shimla-171001 the 2021

Copy for information to:-

- 1 The Director, Himachal Pradesh Institute of Public Administration, Fairlawn's, Shimla-12 w.r.t. D.O. No. HIPA (SIRD) (F) 7-15/2021-Training-dated: 26/10/2021.
- ✓ The Superintendent (Computer/IT Cell) Directorate of Higher Education, Himachal Pradesh is hereby requested to upload the same on departmental website.
- 3 Guard file.

शिक्षा निदेशालय जयपुर हि.प्र.

17 NOV 2021

MSM
Director of Higher Education
Himachal Pradesh

Schedule of course

S. No.		From	To	Level of Participants
1	Training Programme on Information and Communication Technology	22.11.2021	26.11.2021	Two School Principals and two Superintendent from Bilaspur, Chamba and Kullu District
2		13.12.2021	17.12.2021	Two School Principals and two Superintendent from Hamirpur and Kangra District
3		22.12.2021	26.12.2021	Two School Principals and two Superintendent Districts Mandi and Shimla District
4				Two School Principals and two Superintendent Solan and Sirmour District