

(3)

No. EDN-HE (21) B (15)05/2019-HIPA-Training-

Directorate of Higher Education

Himachal Pradesh, Shimla-1

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To Dated: Shimla-171001 the December, 2019

The Deputy Directors of Higher Education,
Bilaspur, Chamba, Hamirpur and Kangra,
Himachal Pradesh

Subject: - **Regarding re-scheduling of training programme on "Management Development Programme" w.e.f 13.01.2020 to 17.01.2020 and 10.02.2020 to 14.02.2020.**

Memo:

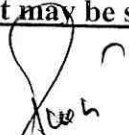
The Himachal Pradesh Institute of Public Administration, Fairlawn's, Shimla-12 is going to organize 02 training programmes on "**Management Development**" during the month of January, 2020 and February, 2020 at its Institute and sufficient slots have been allotted to the Department of Higher Education and requested to depute 4 Officers/Officials for above training programme (**PLEASE SEE ANNEXURE-A**).

You are, therefore hereby directed to depute two Principals with adequate gender representatives (**One male and one female**) for the above said training programme as per the allotment on scheduled dates. So that the slots allotted to the Department could be utilized fully. Further, you are hereby directed to send the detail of deputed officer's alongwith contact number and address to HIPA at the earliest, so that necessary arrangements could be made well in time.

The participation of your district is mandatory /compulsory in these training programmes. Any laxity in the matter will be viewed seriously and Head of Institution and concerned dealing assistant who deal this matter will be responsible for not obeying the orders of higher authorities.

Note:-

If the Officers failing to attend the training programme, the necessary entry may be recorded in the service book of the concerned and his/her annual increment may be stopped.


(Dr. Pramod Chauhan)
Jt. Director of Higher Education(C-II)
Himachal Pradesh
Phone No. 0177-2658202


Endst. No. Even Dated: Shimla-171001 the

Copy for information to:-

- 1 The Director, Himachal Pradesh Institute of Public Administration, Fairlawn's, Shimla-12 w.r.t. his/her letter No. HIPA (Trg.)-C-23/2019- dated: 16th December, 2019.
- ✓ 2 The Superintendent (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh is hereby requested to upload the training calendar for the month of June, 2019 on departmental website.
- 3 Guard file.

शिक्षा निदेशालय उच्चतर शिक्षा

27 DEC 2019


Jt. Director of Higher Education(C-II)
Himachal Pradesh

(ANNEXURE-A)

(MANAGEMENT DEVELOPMENT PROGRAMME)

S. No.		From	To	Level of Participants
1	Training Programme on <u>“Management Development Programme for</u>	13.01.2020	17.01.2020	School Principals two each from Bilaspur and Chamba District (One male and one female)
2	<u>Development Professionals”</u>	10.02.2020	14.02.2020	School Principals two each from Hamirpur and Kangra District (One male and one female)