No. EDN-HE (26) B (6)34/2023-(Peon)-TC Directorate of Higher Education Himachal Pradesh



Dated: Shimla-1, the \_\_\_\_

The Deputy Director of Higher Education BILASPUR Distt. Bilaspur HP

Subject: - Transfer/Adjustment (Class-IV employees)

Memo;

To

The approval of the competent authority for transfer/ adjustment of the following Class-IV employee(s) is /is hereby conveyed for further order as under: -

Sr. No	Name & Designation Sh./Smt.	From	То	Remarks
1	Sh. Suresh Kumar, Peon	GSSS Behna Jattan, Distt. Bilaspur to GSSS Chandpur, Distt. Bilaspur, against vacancy, in condonation of short stay if any		
2	Smt. Geeta Devi, Peon	GMS Khal u/c GSSS Malraon, Distt. Bilaspur to GMS Jhunjhnoo u/c GSSS Kalol, Distt. Bilaspur vice Smt. Nirmla Devi Peon who may further be transferred to GMS Buhar u/c GSSS Jejwin, Distt. Bilaspur against vacant post		
3	Smt. Leela Devi, Peon	GSSS Bandla, Distt. Bilaspur to GMS Nog u/c GSSS Ghagus, Distt. Bilaspur against vacant post		
4	Sh. Raj Kumar, Chowkidar	GSSS Saloa, Distt. Bilaspur to GHS Gahar or GSSS Chhat or GSSS Berthin, Distt. Bilaspur, against vacant post, in condonation of short stay		
5	Sh. Rakesh Kumar, Peon	GSSS Deoth, District Bilaspur to GSSS Sikroha, District Bilaspur against vacant post in condonation of short stay		

<u>Note</u>: The said approval may be implemented without TTA/JT and officials being replaced with TTA/JT, if in order in consonance with transfer policy, <u>under intimation to this Directorate at the earliest</u>.

It is, therefore, directed to issue further orders of the above employee(s) immediately, if the said approval(s) is in order in consonance with transfer policy. If the concerned employee has earlier been transferred on Administrative Grounds/ Public Interest then the case may be referred back to this Directorate immediately for soliciting further directions.

You will also ensure that the Head of institution will relieve the incumbent first before allowing the substitute to join vice whom the transfer orders have been accorded and will send the joining/ relieving report to you and to this directorate immediately. No surplus arrangement be made in any instance otherwise the salary of the surplus incumbent will be recovered from the controlling officer/DDO.

If, transferee does not join at his new place of posting within stipulated period after expiry of joining time, if allowed, the same will be informed to this directorate immediately for disciplinary action. The employee transferred from Sub-Cadre/ Tribal Area will be relieved only after joining of his/her substitute.

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Director Higher Education Himachal Pradesh