

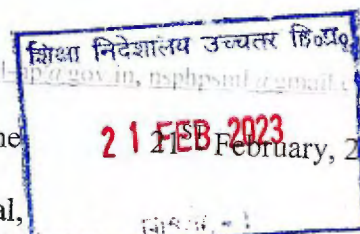
Time Bound
Personal Attention

No.EDN-HE(10)F(10)01/2022-23

Directorate of Higher Education,

Himachal Pradesh, Shimla-1

Tel. No. 2653120, Fax:-2812882, Email,dhe-smt-



To

Dated

Shimla-1

the

21 FEB 2023

February, 23

The Vice Chancellor/ Registrar/ Principal,

All the Private Universities / Colleges / other Educational Institutions,

Within and Outside of Himachal Pradesh

(Where bonafide Himachali Students are studying and claiming scholarships from the state of H.P.)

Subject:-

Verification of Scholarship Applications under various Centre / State Sponsored Post-Matric Scholarship Schemes and Submission of Affidavit on behalf of Vice-Chancellor / Registrar/ Head of Institution, Verified Lists of Students, Approval of Courses and Seats for the Academic Session 2022-23, reg.

Sir,

As you are aware that verification of all the scholarship applications under various Centre and State sponsored Post-Matric Scholarship Schemes was to be completed on or before 17-02-2023 by the Educational Institutions of the students. But, many scholarship applications under these schemes are not been verified by the educational institutions of the students within the prescribed timelines.

In this context, all the Heads of Pvt. Educational Institutions (within and outside of Himachal Pradesh where Himachali bonafide students are studying and who are claiming scholarship from the State Government) are requested to ensure the following:-

1. The Head of the Educational Institution and Nodal Officer of the concerned Educational Institution will ensure to check their Scholarship Login ID on hourly basis and daily basis for the verification of defective scholarship applications and all scholarship applications must be verified or defected on or before 25-02-2023, positively.
2. As per procedure to apply for scholarship, under various Centre and State Sponsored Post-Matric Scholarship Schemes, only complete scholarship applications in all respect after checking the eligibility credentials such as self attested Caste Certificate, Income Certificate of the Parents, Bonafide / Domicile Certificate, Latest Mark-sheets of previous year certificates/ diploma/ degree, gap year, etc. (as the case may be) must be pushed to State Login ID on National Scholarship Portal within prescribed timeline. Incomplete scholarship applications must not be verified and pushed to State Login ID and such scholarship applications may be reverted back to the students login Id.
3. Scheme wise and Institution(s) wise verified lists of students under Centre and State sponsored Post-Matric Scholarship Schemes for the Academic year 2022-23, alongwith approval of the competent authorities of all the Courses, Intake of Seats etc., may be provided to this Directorate within three days after the last date of verification.

4. Scheme wise & Course wise Affidavits for the Academic Year 2022-23 on behalf of Vice-Chancellor/ Registrar/ Principal of respective University/ Educational Institution, which must be attested by the 1st Class Magistrate may also be provided to this Directorate within three days after the last date of verification (Specimen Copy of Affidavit Enclosed).

In view of above, Heads of all the Private Educational Institutions i.e. Private Universities / Colleges / other Educational Institutions, within and Outside of Himachal Pradesh, where bonafide Himachali Students are studying and claiming scholarships from the state of H.P., are requested to ensure the above and also to provide the aforesaid information in this Directorate within three days, positively either through special messenger or speed post after the last date of verification of scholarship application. Incomplete information / documents will not be accepted and scholarship applications received under various Scholarship Schemes will not be considered to award the Scholarship and liabilities of the scholarship claim under these schemes will lie on the erroneous Educational Institution(s).

This may be given personal attention please.

Encls.:-02

Yours faithfully,



(Dr. Amarjeet K. Sharma),
Director of Higher Education,
Himachal Pradesh

Endst. No. Even Dated Shimla-1 the 21ST February, 23
Copy for information and necessary action is forwarded to:-

1. The Technical Officer, IT Cell, with the direction to upload this letter on the Departmental website.
2. Guard file.



Director of Higher Education,
Himachal Pradesh

AFFIDAVIT

(To be finished by the Private Institutions and which must be attested by the 1st Class Magistrate of the area).

I, _____ Son/Daughter of Sh. _____ age years (address) _____
presently posted as (designation) at (Name of the University/ Pvt. College/ Educational Institution) _____
solemnly affirm and declare on oath as under:-

1. That I have personally checked and verified the information furnished by the [Name of Pvt. University / Pvt. College] regarding verification scholarship applications of the students online on National Scholarship Portal i.e. Fees, Academic Allowance and all the necessary documents required for scholarship i.e. Income Certificate, Category Certificate, Bonafide Himachali Certificate, Previous Class Passed Exams Certificate etc.
2. That _____ FRESH and _____ RENEWAL Scholarship Applications of the Students which have been uploaded and verified on National Scholarship Portal under PMS SCs/STs/OBCs Scholarship Schemes, are regularly studying and bonafide students of this [Name of University/ Pvt. College/ Educational Institution] during the current academic year _____. The verification of all the scholarship applications {FRESH and RENEWAL} is done under my supervision by the Educational Institutional Scholarship Committee from the Original documents of the students. If any discrepancy will be found from claiming the scholarship of the student(s), I will be fully responsible for this.
3. That I am fully responsible for verifying and submitting of all the claims of scholarship amount i.e Academic Allowance and fee rates etc. as has been approved by the competent authority. If the fee verified by me proved wrong during the scholarship Audit, in that case, all the amount of the Scholarship disbursed to the students will be recovered and deposited by the [name of University/ College/ Educational Institution].
4. That I have personally checked and verified that the students who have been admitted in the Educational Institution after a gap of one year/ two years/ three years or more (as the case may be) has not claimed the scholarship of the gap year(s).
5. That the bank account of the students is being operated by the student himself/ herself and not by me/ University/ College/ Educational Institution.
6. That my Institution is claiming scholarship only for the allotted seats for the SC/ST/OBC students which are approved by the competent authority(s). The students who are claiming scholarship in the current academic year 2022-23 are marking Aadhar Based Bio-Metric Attendance daily in the Educational Institutions as per clause: 4.1(ii) of the scheme guidelines.
7. That all the courses which are running in my University/ College/ Educational Institutions, are approved by the competent authority for the academic year 2022-23. All the applicants of scholarship scheme (s) are pursuing courses as approved by competent authority for academic year 2022-23. Copies of all the letters/ notification vide which approval of courses, intake of seats and approved fee structure of the relevant year(s) is being attached.
8. That there are no left out students who are eligible for scholarship under the PMS SCs/STs/OBC Scholarship Schemes in our University/ College/ Educational Institution.
9. That any objection(s) raised by the Department of Higher Education regarding claiming of scholarship by the student's, all the necessary documents will be provided by _____
scholarship in the current academic year 2022-23 are marking Aadhar Based Bio-Metric

- me/University/ College/ Educational Institutions within stipulated period.
10. That in compliance to the observation/ Judgment/ Orders delivered on 06-10-2020 by the Hon'ble High Court of Himachal Pradesh in CWP No. 1679 of /2020 titled Twinkle Pundir & Ors Vs State of Himachal Pradesh and in compliance to the orders circulated by the Chairman, H.P. Private Educational Institutions Regulatory Commission, Shimla-9, in Case No. 15/2020 on 04-06-2021, titled Bharat Bhushan Vs Indus International University, Una & ors, original documents of any of the students have not been withheld by the [Name of University/ College/ Educational Institution] and orders of the Hon'ble High Court are being adhered in true letter & spirit.
 11. That AISHE/ UDISE Code of the Institution is _____ and my contact number is _____ (Institution Head) and contact number of INO is _____.
 12. That I am competent to sworn this affidavit on behalf of University/ College/ Educational Institution.

Deponent

Verification:-

Verified that the contents of my above affidavit are true and correct to the best of my knowledge, belief and derived from the record no part of the same is false or concealed there from.

Verified and signed on this day of Year at

Deponent