

**EDN-HE(14)-99/2013/IT CELL (AEBAS) VI-VII
Directorate of Higher Education
Himachal Pradesh – Shimla-1**

Dated: Shimla-171001

the

29th October, 2024

To

All the Dy. Directors of Higher Education
Himachal Pradesh.

**Subject: Regarding marking of attendance on Aadhaar Enabled
Biometric Attendance System.**

Memo

It has been observed that some institutions are not marking their attendance regularly on Aadhaar Enabled Biometric Attendance System (AEBAS) on the pretext that their machines are either not installed or not functional, despite repeated directions from this office. List of these schools be sent to this directorate immediately on prescribed format.

Further, it is directed to ensure the marking of attendance of all teaching and non-teaching staff under your jurisdiction on the Aadhaar Enabled Biometric Machines. In the case of biometric machine failure the same may be repaired on priority and till then attendance should be marked on register twice a day and report be sent to the Nodal Officer (IT) o/o Dy.DHE & than consolidated report be sent to the undersigned through email on daily basis along with status of Biometric machines.



(Dr. Amarjeet K. Sharma)
Director of Higher Education
Himachal Pradesh

Endst: No. Even dated Shimla-1 the

29th October, 2024.

Copy to:

1. All The Nodal Officers(IT), Dy. Director of Higher Education for necessary compliance to send reports through email.



Director of Higher Education
Himachal Pradesh