

Most Urgent/ Personal Attention

No.EDN-HE(10)F(10)01/2021-22  
Directorate of Higher Education,  
Himachal Pradesh, Shimla-1  
Tel. No. 2653120. Fax:-2812882.  
Email.dhe-sml-hp@gov.in, nsphpsml@gmail.com



Dated Shimla-1 the December, 2021

To

The Vice Chancellor/ Registrar/ Principal,  
All the Private Universities / Colleges/ Educational Institutions,  
Within and Outside of Himachal Pradesh  
(Where bonafide Himachali Students are studying)

Subject:-

Submission of Affidavit on behalf of Chairman/ Head of  
Institutions, Verified Lists of Students, Approval of Courses, Seats  
and Fee Structure for the Academic Session 2021-22, reg.

Sir,

As you are aware that last dates for the 1<sup>st</sup> level verification for the scholarship applications/ forms of the students under various Centre and State sponsored Post-Matric Scholarship Schemes has been fixed on 31-12-2021. In this regard, you are requested to ensure to provide the following information to this Directorate:-

1. Scheme wise & Institution(s) wise verified lists of students under Centre and State sponsored Post-Matric Scholarship Scheme for the Academic Session 2021-22.
2. Approval of Course(s), Intake of Seats and approved fee structure by the competent authorities of the Centre/ State Government for the Academic Session 2021-22.
3. Scheme wise & Course wise Affidavits for the Academic Session 2021-22 on behalf of Chairman/ Vice Chancellor/ Registrar/ Principal of your respective Educational Institution, which must be attested by the 1<sup>st</sup> Class Magistrate (Specimen Copy Enclosed).

The aforesaid information must be ensured to provide in this Directorate in the 2<sup>nd</sup> week of January, 2022, positively. Incomplete information / documents will not be accepted by this Directorate and the applications received under different Scholarship Schemes will not be considered to award the Scholarship and all the liabilities to award the Scholarship to students will be at the risk and peril of erroneous educational institution(s), please.

Encls.:-01

शिक्षा निदेशालय जयपुर 18030

01 JAN 2022

Yours faithfully,

(Dr. Amarjeet K. Sharma),  
Director of Higher Education,  
Himachal Pradesh

Enclst. No. Even Dated Shimla-1 the 1<sup>st</sup> January 2022.  
copy for information and necessary action is forward to:-  
1. Technical officer, IT cell, with the directions to upload the letter on the departmental website.  
2. Guard file.

Joint Director of Higher Education (C)  
Himachal Pradesh



## **AFFIDAVIT**

**(To be finished by the Private Institutions and which must be attested by the 1<sup>st</sup> Class Magistrate of the area).**

I, \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ age years (address) presently posted as (designation) at (Name of the University/ Pvt. College/ Educational Institution) solemnly affirm and declare on oath as under:-

1. That the information furnished by the Pvt. University/ Pvt. College regarding verification of the students through online on National Scholarship Portal i.e. Fees, Academic Allowance and all the other documents of the students concerned (i.e. Income Certificate, Category Certificate, Bonafide Himachali Certificate, Previous Class Passed Exams Certificate etc.) are correct and duly checked and verified by me.
2. That all \_\_\_\_\_ newly admitted Students whose applications have been uploaded on National Scholarship Portal for scholarship under PMS SC/ST/OBC are regularly studying and bonafide students of this University/ Pvt. College/ Educational Institution during the academic year \_\_\_\_\_.
3. That all \_\_\_\_\_ Students whose applications have been uploaded on National Scholarship Portal for the renewal of scholarship under PMS SC/ST/OBC are regularly studying and bonafide students of this University/ Pvt. College/ Educational Institution during the current academic session \_\_\_\_\_.
4. That all the verified documents of \_\_\_\_\_ students for awarding the scholarship under PMS SC/ST/OBC are done under my supervision by the University/ College/ Educational Institutional Scholarship Committee from the Original documents of the students. If any discrepancy will be found from claiming the scholarship of the student(s), I will be fully responsible for this.
5. That I am fully responsible for verifying and submitting of all the claims for scholarship amount i.e. Academic Allowance and fee rates etc. as has been approved by the competent authority. If the fee verified by me proved wrong by the Department of Higher Education /during the Audit, in that case, all the amount of the Scholarship disbursed to the students will be recovered from me/University/ College/ Educational Institution.
6. That the bank account of the students is being operated by the student himself/ herself and not by me/ University/ College/ Educational Institution.
7. That my Institution is claiming scholarship only for the allotted seats for the SC/ST/OBC students which are approved by the competent authority(s).
8. That all the courses which are running in my University/ College/ Educational Institutions, are approved by the competent authority for the academic year \_\_\_\_\_. All the applicants of scholarship scheme (s) are pursuing courses as approved by competent authority for academic year \_\_\_\_\_ **(Copies of all the approved courses, intake of seats and approved fee structure of the relevant year(s) may be attached with affidavit).**
9. That there are no left out students who are eligible for claiming the scholarship under the SC/ST/OBC Scholarship Schemes in our University/ College/ Educational Institution.
10. That any objection(s) raised by the Department of Higher Education regarding claiming of scholarship by the student's, all the necessary documents will be provided by me/University/ College/ Educational Institutions within stipulated period.
11. That in compliance to the Judgment/ Orders delivered by the Hon'ble High Court of Himachal Pradesh in CWP No. 15/2020 titled Bharat Bhushan Vs Indus International University, Una & ors, original documents of any students have not been withheld by the University/ College/ Educational Institution and orders of the Hon'ble High Court have been adhered in true letter & spirit.
12. That AISHE/ UDISE Code of the Institution is \_\_\_\_\_ and my contact number is \_\_\_\_\_ and contact number of INO is \_\_\_\_\_.
13. That I am competent to sworn this affidavit on behalf of University/ College/ Educational Institution.

Deponent

**Verification:-**

Verified that the contents of my above affidavit are true and correct to the best of my knowledge, belief and derived from the record no part of the same is false or concealed there from.

Verified and signed on this \_\_\_\_\_ day of \_\_\_\_\_ Year at \_\_\_\_\_

Deponent