



**REMINDER-I**

No. EDN-H(8)Administrative Report/2023-24  
Directorate of Higher Education  
Himachal Pradesh.

**25 NOV 2024**

Dated Shimla – 171001, the November 2024

To

1. All the Principals, Govt. Degree and Govt. Skt. Colleges of Himachal Pradesh.
2. The Principal, State Council of Educational Research and Training, Solan, Himachal Pradesh.
3. GCTE Dharamshala, Distt Kangra, H.P.

**Subject: Annual Administrative Report of Higher Education Department for the year 2023-24 (from 01.04.2023 to 31.03.2024).**

In continuation of this Directorate letter of even No. dated 30.10.2024 on the subject cited above.

In this connection, the Annual Administrative Report (AAR) for the year 2023-24 is due to be submitted to the Himachal Pradesh Legislative Assembly Secretariat. Therefore, keeping in mind the seriousness and timeline of the matter, you are directed to submit AAR data of your institution(s) to this Directorate as per the proforma attached with this Directorate letter of even No. dated 30.10.2024 within 2 days of receipt of this letter on or before 26.11.2024. The Govt. Degree/Skt. Colleges/SCERT which have already submitted their annual administrative report to the Directorate need not resubmit the same.

*A-*  
Jt. Director (Colleges)  
Director of Higher Education  
Himachal Pradesh.  
November 2024

Endst No. Even the Shimla-171001 Dated

Copy is forwarded to the following for information and further action:

1. Joint Secretary (General Administration) to the Govt. of H.P, Shimla.
2. Joint Controller (F & A) Directorate of Higher Education, HP.
3. All Branch Officers/ Superintendents, Directorate of Higher Education, HP.
4. ✓ Technical Officer, Computer Cell, Directorate of Higher Education for uploading this letter on the Departmental website.

25 NOV 2024

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Jt. Director (Colleges)  
Director of Higher Education  
Himachal Pradesh.