

No. EDN-HE (21) A (3)20/2021 Sexual Harassment
Directorate of Higher Education
Himachal Pradesh, Shimla-1

Telephone Number: 0177-2653120, 2653575, 2653386, Extension: 234 Fax: 0177-2812882, 0177-2811247
E-mail: dhe-sml-hp@gov.in & genbr@rediffmail.com



Dated: Shimla-171001

the 16th March, 2021

To

All the Principal of Govt. Degree Colleges/ Skt. Colleges/Pvt. Colleges,
in Himachal Pradesh.


Subject:

**Regarding the Annual report of Sexual Harassment of Women at
Work place (Prevention, Prohibition and Redressal) Act 2013.**

Memo,

You are, hereby requested to send the annual report of the complaints related to the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act 2013 on prescribed Proforma (Annexure -A) to this Directorate before 12:00 Noon tomorrow positively through return fax/E-mail (Genbr@rediffmail.com).

The information may be supplied on top-priority basis.



Joint Director of Higher Education(C)
Himachal Pradesh Shimla-1

Endst. No.: Even, Dated: Shimla-171001,

the 16th March, 2021

Copy for information to:-

1. The Technical Officer, IT Cell, Directorate of Higher Education, Himachal Pradesh Shimla-1 for uploading the letter on departmental website and mail to all the Government/ Private colleges of Himachal Pradesh.
2. Guard File.


Joint Director of Higher Education (C)
Himachal Pradesh Shimla-1

Proforma Annexure-A

Format for Implementation of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 for the year 2020- 2021.

Sr. No.	Name of the Department/Institution	Internal Complaints Committee (ICCs) or Local Complaints Committee (LCC) Established Yes/No.	Name of Chairperson and members (in detail) along with phone number and copy of notification of the committee	Total Number of Complaints received	Number of cases disposed of	No of cases pending for more than 90 days.	Complaint box in every School/ College
1	2	3	4	5	6	7	8
1	Internal Committee (Department/Institution Local Complaints committee Deputy Commissioner)						



GOVERNMENT OF INDIA
NATIONAL COMMISSION FOR WOMEN
PLOT NO.-21, JASOLA
INSTITUTIONAL AREA.
NEW DELHI-110 025
Email Id: rajul.desai@gov.in

PERFORMA

1. Details of the Institution:.....

2. Name of Vice-Chancellor and contact details:.....

3. Whether the Institution have IC.....

If yes, provide:(Attach copy)

Notification number

Date of constitution of IC.....

4. Whether constituted IC fulfil all the requirements of concern Act?(Attached copy)

5. Whether Institution has provided/conducted any training programs for the member of IC?(attach copy)

6. Whether the IC has conducted any awareness program for the students and employees of the Institution?.....

Details of Program:.....

7. How many sexual harassment complaints have been received by the IC in last two years?(attach copy)

8. Out of complaints received, in how many cases enquiry has been conducted by the Committee?.....

9. Submission of an IC Annual Report regular.....

If yes (Attach copy).....

10. Is there any board on the entrance of the University where you have mentioned about the members of Internal Complaint Committee along-with other relevant information about the law related to Sexual Harassment at Workplace?.....

If yes (Attach Copy).....