

NO. EDN-H(19)B(5)-05/10
Directorate of Higher Education,
Himachal Pradesh
Dated Shimla-171001

the

June, 2024

10 JUN 2024

To

The Deputy Director of Higher Education,
Distt. Shimla/Solan/Sirmaur at Nahani/Kangra at Dharmshala/Kinnaur at
Rekongpeo/Bilaspur/Mandi/ Chamba/Lahaul at Keylong/Spiti at Kaza
/Hamirpur/Kullu/Una.(Himachal Pradesh)

All the Principal GSSSs in HP/Principals DIETs in HP/All Concerned.

Subject:- Regarding submission of Bio-Data of inservice Lecturers for the post of Principal (School) for year 2024.

Memo:

With reference to the subject cited above, It is informed to all the concerned that for future promotions to the post of Principal (Schools) department is going to prepare panel, so bio data of all in service Lecturers is required on enclosed proforma-I through Dy. Director concerned. The consolidated information of district concerned will be forwarded by Dy. Director concerned this Directorate within 20 days.

The range of lecturer seniority number for panel will be as under:-

Sr. No.	Category	Lecturer seniority No.
1	Specially able person	Upto 5000
2	General	Upto 3700
3	SC	Upto 4000
4	ST	Upto 5000

It is further intimated that promotee lecturers, who have been promoted as HM whether has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre.

All the DDHE/DDEE/ Principals/controlling officers are directed to intimate all the concerned posted under their control.

This may be treated as **MOST URGENT**. This letter is available on departmental website: www.education.hp.gov.in

Encls: As Above

Endst No even Dated Shimla-171001 the

June, 2024

[Signature]
10/06/24
Director of Higher Education,
Himachal Pradesh

Copy to:

1. The Incharge IT cell (Int) with the direction to upload the same on departmental website.

[Signature]
10/06/24
Director of Higher Education
Himachal Pradesh

Proforma-I

INFORMATION FOR INCLUSION THE NAME OF LECTURER(SCHOOL) IN THE PANEL FOR PROMOTION TO THE POST OF PRINCIPAL (SCHOOL CADRE) FOR THE YEAR 2024.

(To be sent by All the Principals to Directorate of Hr Education, HP.)

(General category upto lect.sty No 3700, SC category upto lect.sty No 4000, ST category & Specially able person upto Lect. Sty. No. 5000)

1.	Seniority No as Lecturer		PMIS Code	
2.	Whether Direct or Promotee			
3.	Whether Ex-servicemen	If Yes, Dt. of joining in civil		
4.	Whether ever promoted as HM or opted for HM promotion	If Yes, Dt. of promotion as HM		
5.	Category(Gen/SC/ST)	(Attach copy of category certificate in case of SC/ST)		
6.	Name of Lecturer			
7.	Subject			
8.	Father's name			
9.	Date of Birth			
10.	Date of Appointment			
11.	Permanent Address			
		Mobile No:		
12.	Present Place of Posting		Phone:	
13.	Name of Previous three stations with stay	Station	Stay	
			From	to
14.	Date of Passing departmental Exam with Hindi exemption	Roll No	Dt. of passing Exam (Attach Copy duly attested)	
	Yes/ No (Please tick√)	Hindi exemption vide DHE, HP order No:.....		
		Date.....(Attach Copy duly attested).		
15.	Whether served Hard/Sub Cadre/Tribe area give detail	Station	Period	
16.	Integrity cleared or not			

I do certify that all the particular from Sr. No. 1-16 are correct and I have never been promoted to the post of Headmaster.

Signature of Lecturer

Remarks if any.....

All the particular from Sr. No. 1-16 are true and correct, hence verified.

Date:.....

Principal

Station:.....

Note: Promotee Lecturers, now who have been promoted as HM whether he has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. It may ensure before sending the case the copy of deptt exam, Hindi exemption and category certificate is attached with the Proforma.