



No. HIPA(Trg.) G-5/2018  
Government of Himachal Pradesh  
Institute of Public Administration  
Dated: Fairlawns, Shimla-12

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20/7/21

June 30, 2021  
July, 2021

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From

The Director,  
HP Institute of Public Administration,  
Fairlawns, Shimla-171012.

To

1. All the Head of Departments in Himachal Pradesh.
2. All the Deputy Commissioners in Himachal Pradesh.

Subject:

Regarding COMMIT Programme of DoPT, Gol & the List of Officials.

Sir/Madam,

This is to inform you that the Department of Personnel and Training (DoPT), Government of India has launched a Web based learning module (e-module) called the Comprehensive Online Modified Module on Induction Training (COMMIT) for the recently recruited frontline State Government functionaries for strengthening the capabilities of these officials to improve Public Service Delivery mechanism.

It is envisaged that the COMMIT Programme will eventually supplement the existing 12 days Induction Training module of DoPT, Gol with 15 e-modules of 28 hours with 8 hours of face-to-face learning and 20 hours of e-learning which will be made available online to the eligible & registered officials with 0-5 years' service length, for completion in 60 days.

With this background, the H.P. Institute of Public Administration (HIPA), which is an apex training Institute of the Govt. of Himachal Pradesh, is in the process of exploring the possibilities of implementation of the COMMIT Programme in Himachal Pradesh. As a first step, HIPA needs to have a list of the target group i.e. the officials having a service length of 0-5 years working in various departments/ districts in Himachal Pradesh so that the matter can be further taken-up with DoPT, Gol to work-out other modalities and the delivery mechanism.

You are requested to kindly share the list of these officials (as per the sample format attached) with a service length of 0-5 years, under your establishment in the State/District and nominate one Nodal Officer in your department/district, who will coordinate this Programme within the department/district and with HIPA. The information so compiled in MS-EXCEL Sheet, may be sent at the Director HIPA's eMail Address: [hipa-hp@nic.in](mailto:hipa-hp@nic.in), with Subject Title: "COMMIT" with a hard copy to the Director, H. P. Institute of Public Administration, Fairlawns, Shimla-171 012 latest by 31.07.2021, positively. Your consent to join the COMMIT Programme shall prove to be fruitful in taking-up this assignment by HIPA.

Yours faithfully,

Vivek Bhatia, IAS  
Director,

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Fairlawns, Shimla-171012.  
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E-1 Branch

