

No. EDN-H (8)14/84-2012(Principal conference)
Directorate of Higher Education
Himachal Pradesh.

Dated: Shimla -I the 17th October, 2023

To

All the Principals of
Govt. Degree/Sanskrit /GIA Colleges in
Himachal Pradesh.

Subject:

Regarding Principal Conference scheduled to be held on
21.10.2023 in the Conference Hall, 6th Floor, Armsdale Building,
H.P. Secretariat, Shimla-171002.

In this context, it is to inform you that the Principal Conference of Govt. Degree and Sanskrit Colleges is scheduled to be held on 21.10.2023 at 9.00 A.M. in the conference hall, 6th Floor, Armsdale Building, H.P. Secretariat Shimla-171002 under the Chairmanship of Worthy Secretary (Education) to the Govt. of H.P.

You are, therefore, requested to ensure your presence in above event on scheduled date, time and venue sharp at 9.00 A.M. The above conference will be attended by the Principals/Officiating Principal (s) only and no representative will be allowed to attend the conference. The agenda items for the meeting are as under:-
Information to be submitted to the Directorate:

1. Establishment report of teaching and non-teaching staff as well as Librarian (College). Assistant Librarian on prescribed proforma as on 30.09.2023 along with faculty, viz Regular, New contract, old contract, PTA only GIA (In duplicate, one for Directorate and second for Secretariat).
2. Status of latest sanctioned strength, vacancy position & filled-up posts category-wise and subject wise teaching and non-teaching as well as Librarian (College). Assistant Librarian as on 30.09.2023 on the basis of rationalization.

Sr.No.	Name of the scheme	year	amount	Utilization	Balance

3. a) Information related to the Colleges accredited with NAAC.

Sr. No	Name of the college/location	Accreditation Status	Year of Accreditation	Date of constitution of IOAC	Due for re-accreditation.	Whether gone for NAAC accredited cycle or not?

b) Information related to the Colleges other than accredited with NAAC

Sr. No	Name of College	Year of establishment	Whether affiliated under section 2 (f) & 12(B) of UGC, if yes, mention date & year.	If not reason be mentioned	Whether eligible for accreditation with NAAC. If yes, mention date of filling of LOI	If not reason be mentioned.	Whether applied for NAAC Yes/ No
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4. Whether colleges have started new UG/ PG courses along with subject & enrolment of students.

Detail of courses running (with academic session) in College

UG Courses	PG Courses	Add-on Courses	self financing Courses
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5. Latest status of building/hostel which are under construction new building.

Sr. No	Name of the College	Name of the project construction/	Sanction amount for construction	Name of the executive agency with Div.	Whether construction started or not?	Status of construction
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6. Status of Hostel

1	2	3	4	5	6
Sr. No.	Name of the College	Date from which Hostel is functional	Category of Hostel (SC/ST & OBC, Gen.)	Intake capacity	No. of beneficiary as on 31.03.2023

7. (a) Information regarding willful absence of employees under control who are absent from duty without prior sanction of leave.

(b) No. of surplus teachers (Detail with name, subject etc.) with reason.

(c) No. of teachers (with detail i.e. name & place of posting) whose salary is being drawn from the college but the teacher is performing duties elsewhere (like deputed teachers).

8. Number of departmental enquiries (regular/ preliminary) pending at your level.

9. Total enrolment of the students, all community class wise, stream wise, category wise, boys and girls separately for the current session as on 30.09.2023 (as per Proforma attached)
10. Status report on PMIS

Sr.No.	Total employees of the College	Total service Books maintained	Whether PMIS code given Yes/No	If yes Employees wise code be mentioned with Seniority No.	Whether S/B completed through e-service up to date or not	If not reason be given.

11. Actual Teaching Days in College (during the current academic session).

Name of College	Actual Teaching days			Average Teaching Days
	Science stream	Arts Stream	Commerce stream	

12. AISHE status of college as on 30.09.2023.

13. Status of available funds as on 30.09.2023

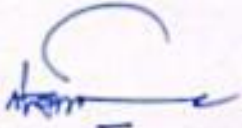
S.N.	Name of funds	Total amount	Expenditure during the year	Balance

14. Status of a College as per proforma attached.
15. Status of ACR on the PBAS methodology.
16. Status of Career Counseling & Placement Cell and activities carried out to guide the students, list of the students who have been selected through HPPSC, CDS, UPSC, SSC or any other placement.
17. Status of sanitary pads vending machines.
18. Status of virtual classrooms.
19. Achievements of the college faculty and students.
20. Inventory of the college (item wise).
21. Display board against Drug Abuse, Sexual Harassment of Woman at workplace, Ragging and for road safety, scholarship, guiding map in the college campus, helpline numbers.
22. Institutional development plan.

Points for discussion

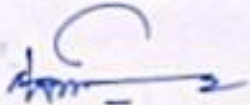
- (a) Role of technology in teaching learning process.

- (b) Enhancing employability of students through vocational and skill education.
- (c) Empowering of students through life skill courses.
- (d) Creation of skill and internship centers.
- (e) Relevance of self financing courses.


Director of Higher Education
Himachal Pradesh, Shimla-1
the 17th October, 2023

Endst. No. Even Dated Shimla-1
Copy to:-

1. The Secretary (Education) to the Govt. of Himachal Pradesh, Shimla-2 for information please.
2. The Registrar, H.P.U. Summerhil, Shimla-5.
3. The Addl. Director (Admn/Colleges), Directorate of Hr. Education, H.P. Shimla-17/001.
4. The OSD (College/Skt.), J.C. (F& A) in Directorate of Hr. Education H.P. Shimla with the directions to ensure their presence on the said conference on the scheduled date & time.
5. The Store In-charge, Directorate of Hr. Education, H.P. Shimla-1 with the directions to make the necessary arrangement for the said conference viz. Lorry & Stationary etc.
6. P.S. to worthy Director of Higher Education, H.P. Shimla-1
7. Guard file.


Director of Higher Education
Himachal Pradesh