

Dated Shimla- 171001 the, _____

To

1. All the Principals, Govt. Degree Colleges,
Himachal Pradesh
2. All the Deputy Directors of Hr. Education,
Himachal Pradesh
3. All the Principals, Govt. Sr. Sec. Schools/ Head Masters Govt. High
Schools / Commander NCC Group Head quarter & all units/ Librarian
C.S.L. Solan & all Distt. Libraries in H.P.

Subject:

Renew the Group Personal Accident Insurance Scheme for Regular, Adhoc, Part-time, Contractual and Daily Waged employees of Govt. Departments, Boards, Corporations, Universities and Autonomous Bodies on Compulsory basis for a period of one year w.e.f. 18.11.2019 to 17.11.2020.

Sir/Madam,

Your attention is invited towards Notification No. Fin-IF-(F)9-5/2012 Dated 18.11.2019 received from the Addl. Chief Secretary (Finance) to the Govt. of Himachal Pradesh, addressed to all the HODs, to the Govt. of Himachal Pradesh, Shimla-1, on the subject cited above (copy enclosed) to take for further necessary action in the matter accordingly.

Encls: As above

Addl. Director Hr. Education (Admn.)
Himachal Pradesh

e.mail:dhe-sml-hp@gov.in 0177-2658052
30/11/2019

Endst. No. Even Dated Shimla-171001, the _____

Copy to:-

1. The Addl. Chief Secretary (Finance) to the Govt. of Himachal Pradesh w. r. t. your letter No. No. Fin-IF-(F)9-5/2012 Dated 18.11.2019 for information please.
2. All the Branch Officer / Superintendent, Establishment, Directorate of Higher Education H.P. with the remarks that to take further necessary action in the matter accordingly.
3. The DDO / Supdt. Cash Cell, Directorate of Higher Education, HP Shimla-1.
4. The Incharge Computer Cell, Dte. of Hr. Education, H.P with the remarks to upload the said orders on the deptt. Website.
5. Guard File.

शिक्षा निदेशालय उच्चतर

30 NOV 2019

Addl. Director Hr. Education (Admn.)
Himachal Pradesh

Government of Himachal Pradesh
Finance (IF) Department.

2019168575
25-11-19

NO: Fin-IF-(F)9-5/2012

Dated: Shimla-2, the 18th November, 2019

NOTIFICATION

The Governor, Himachal Pradesh is pleased to renew the Group Personal Accident Insurance Scheme for Regular, Adhoc, Part-time, Contractual and Daily Waged employees of Government Departments, Boards, Corporations, Universities and Autonomous Bodies on compulsory basis for a period of one year w.e.f. 18.11.2019 to 17.11.2020. The scheme would be implemented by the State Government through Heads of Departments.

Salient feature of the Scheme are as under :-

1. Premium Rs. 80/- per annum per employee.
2. Coverage.
 - i) Death by reason of an accident or by Drowning/ washing away in floods/ landslides/ snakebite/ earthquakes & cyclone; (Post Mortem Report and FIR is compulsory).
 - ii) Accidental injuries leading to disability (As per para-B-II of the Scheme).
 - iii) The cover is available on twenty four hours basis and includes all types of accidents arising anywhere, i.e. at home, in public whilst engaged in any occupation/vocational activity and or travelling by any mode of conveyance, directly caused by external violent and visible means, in sudden, unforeseen manner.
 - iv.) Natural deaths, i.e. deaths not occurring due to accidents are however not covered under the scope of this scheme.

3. **Sum Assured/Benefits in case of accident :-**

a)	Death	Rs. 2.00 lakh
b)	Permanent total disablement	Rs. 2.00 lakh
c)	Loss of one limb+one eye	Rs. 2.00 lakh
d)	Loss of one limb/eye	Rs. 1.00 lakh

Contd.....2/-

SH. G. N. Sharma
27/11/19

DHE	
23 NOV 2019	
Branch	E-5

A. Mode of Premium payment

1. Since the scheme is implemented on compulsory basis, each and every DDO (s) would ensure deduction of Rs. 80/- as premium from each employee from the salary/ wages for the month of November, 2019 in one installment and the same will be deposited in receipt Head -0235-60-105-02.
2. The Boards/Corporations/Universities/Autonomous Bodies will also deposit the premium in above stated Receipt Head in respect of their employees.

B. Procedure for claims :

The concerned DDO(s) shall prefer the claims to their Head of Department. The following documents will required to be attached with the claim form duly countersigned by the concerned DDO.

i) In case of death.

- a) Intimation from legal heir of deceased within 30 days of death;
- b) Claim form alongwith copy of FIR, Post Mortem report by appropriate authority;
- c) Death Certificate issued by the appropriate authority.
- d) Legal heir certificate issued by the appropriate authority.

ii) In case of injury.

- a) Intimation from claimant;
- b) Claim form;
- c) Treatment and disability certificate in event of permanent total disability/permanent partial disability.

Specific proof of deduction and deposit of premium in designated Receipt Head in respect of beneficiary would be attached/ensured.

Contd:.....

In the event of claim, the concerned HOD will decide/settle the claim at his own level, on being satisfied that the claim falls within the scope of the scheme as explained in para 2 of these guidelines. The payments of compensation shall be made to the nominee(s) or legal heirs of the deceased by the concerned Head of Department. The expenditure on this account shall be charged to major Head-2235-60-105-02-SOON-NP-OC.

In case of claims under the scheme from Boards/Corporations/Universities/Autonomous Bodies, the claims will be settled by their respective Administrative Departments. Specimen copies of Claim Intimation Letter and Claim Form is enclosed as per Annexure-I & II.

The HOD/AD shall ensure that relevant documents as mentioned at Annexure-I & II as may apply to the particular case are attached with the claim form.


By order.

Addl. Chief Secretary (Finance) to the
Government of Himachal Pradesh.

No. Fin-IF (F)9-5/2012. Dated: Shimla-2 the 18th November, 2019.

Copy for information and necessary action to:-

1. All Administrative Secretaries to the Govt. of Himachal Pradesh.
2. All the Heads of Departments.
3. Registrar General, H.P. High Court, Shimla.
4. The Director, Treasuries and Accounts with 120 copies for circulation to all the Treasuries in the State so that recovery of premium is ensured.
5. All Deputy Commissioners in Himachal Pradesh.
6. All Boards/Corporations/Universities/Autonomous Bodies in H.P.
7. Controller, Printing and Stationery Department, H.P. for publication in the extra ordinary Rajpatra.


(Rajesh Sharma), I.A.S.,
Director(Institutional (Finance)-
cum-Special Secretary) to the
Govt. of Himachal Pradesh.