

**Meeting Notice  
Personal Attention**

No. EDN-HE(1)-B(15)-3/97-7-DDHEs Meeting  
Directorate of Higher Education  
Himachal Pradesh

Dated : Shimla-171001

30, Nov., 2023

To

All the DDHEs/DDHEs (Inspection)  
Himachal Pradesh


Principal,  
SCERT, Solan, HP

**Subject:- Regarding meeting with DDHEs & SCERT Solan on every first  
Wednesday of the month.**

Memo;

Reference to the above cited subject, it is informed that monthly review meeting of DDHE's has been scheduled on 06.12.2023. You are, therefore directed to ensure your presence in person for the above scheduled meeting in Conference Hall at 11:00 A.M. The additional agenda items for the meeting are enclosed herewith as per Annexure A.

Treat is most urgent.


  
Addl. Director Hr. Education (Admn.)  
Himachal Pradesh

Endst. even No. Dated: Shimla-171001

Nov., 2023

Copy forwarded to:-

1. All the Branch Officers and Branch Superintendent, DHE with the direction to ensure their presence in above said meeting on mentioned date & time.
2. Script Writer with the direction to note the proceeding of above said meeting.
3. Supdt. Store Branch with the direction to manage the seating & other (Tea & Lunch) arrangements for 100 persons on above mentioned date.
4. T.O. I.T. Cell (Int.) with the direction to upload the letter on departmental website.
5. Guard file.

  
Addl. Director Hr. Education (Admn.)  
Himachal Pradesh

1. Status of Mukhyamatri School of Excellence
2. District-wise list of cluster schools.
3. Compliance and action taken report on the directions given regarding cluster schools on dated 29-11-2023 & 30-11-2023
4. Log Book of Inspection vehicles along with Tour Diaries.
5. The MoU signed for Hired/Outsourced inspection vehicle at DC approved rates or if any other taxi operator.