



EDN-H(21) B(15) 10/2010-DM
Directorate of Higher Education
Himachal Pradesh

Dated Shimla-171001:- the January 2020

From:- The Director of Higher Education
Himachal Pradesh

To All the Deputy Directors of Higher Education,
In All Districts in Himachal Pradesh.


Subject:- Regarding Utilization of Funds / Grants for Different Activities under
Disaster Management.

Memo,

As you are aware that the funds / grants are released by the Department of Revenue(Disaster Management), to the Government of Himachal Pradesh to organize different activities and losses under Disaster Management Fund. But it has come into the notice of the undersigned that the utilization certificates of these funds/ grants are not submitted to the quarter concerned, which has been viewed seriously by the higher authorities . Keeping in view the above the following directions/ guidelines are being issued to all the field functionaries-

- 1 The Utilization Certificates of all the funds/ grants received should be submitted to the quarter concerned immediately after the completion of work/ activity for which it was released.
- 2 The funds released for any particular activity/ loss should be utilized for that purpose only. The diversion of funds is not allowed at any stage.
- 3 Separate accounts should be opened/ maintained for the grants released under National Disaster Relief Fund and State Disaster Relief Fund.
- 4 The proposals /demands raised regarding losses and damages (if any), during natural calamities / rainy and snow season should be reported within 24 hours to higher authorities along with proper estimates and photographs etc.
- 5 Awareness programmes should be conducted regularly in all educational institutions to ensure the safety of students and society during disasters.

Therefore you are directed to ensure the implementation of these guidelines/ directions from the field functionaries in letter and spirit.


(Dr. Amarjeet K. Sharma)
Director of Higher Education
Himachal Pradesh

Endst. Even - Dated Shimla-171001 the January 2020

Copy for information to:-

- 1 The Principal Secretary (Education) to the Govt. of H.P. Shimla-2.
- 2 The Principal Secretary (Revenue-DM) to the Govt. of H.P. Shimla-2.
- 3 The Principals/ Headmasters in GSSS/ GHS in Himachal Pradesh.
- 4 The Incharge I.T. Cell ,Directorate of Higher Education to upload the letter in the Website .


शिक्षा निदेशालय उच्चतर शिक्षा


Director of Higher Education
Himachal Pradesh.

12 FEB 2020