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EDN-H(21) F(11) 11/2021-SBA
Directorate of Higher Education
Himachal Pradesh

Dated Shimla-171001:- the April 2022

From:- The Director of Higher Education
Himachal Pradesh

To All the Deputy Directors of Higher Education/ Inspection,
in Himachal Pradesh.

Subject:- Regarding Evaluation Process of Schools in "Swachh Vidyalaya Puraskar" 2021-22.


Memo,

Kindly refer to this office letters of even number of dated 31st January 2022, 22th March 2022 and 5th April 2022 regarding the subject cited above vide which you were informed that "Swachh Vidyalaya Puraskar" 2021-22 has been launched by the Government of India, Ministry of Education, Department of School Education & Literacy New Delhi. In this regard you were directed that you should go through the content of these guidelines carefully and implement the same in letter and spirit in all the educational institutions under your control. It was also directed to ensure that all schools in your District should register and participate whole heartedly in "Swachh Vidyalaya Puraskar" 2021-22, before the last date i.e. 15th April 2022 positively.

In continuation of the above, please find enclosed herewith a photocopy of letter No.F.27-18/2019-IS-9/IS-6, dated 4th April 2022, received from the Department of School Education, Ministry of Education, Government of India- New Delhi along with its enclosures wherein it has been directed to commence the Evaluation Process and complete it by 15th May.

You are therefore, directed to do the needful and start the evaluation process of schools and complete it by 15th may 2022 in a time bound manner as desired.

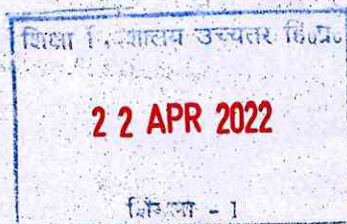
Encl:- As above(3 Pages)



(Dr. Amarjeet K. Sharma)
Director of Higher Education
Himachal Pradesh

Endst. Even- Dated Shimla-171001 the April 2022

Copy for information and further necessary action to:-

- 1 The Principal Secretary (Education) to the Government of Himachal Pradesh Shimla-171002.
- 2 The State Project Director Samagra Shiksha Abhiyan Himachal Pradesh Shimla-171001.
- 3 All Principals/Headmasters Govt.S.S./High Schools in Himachal Pradesh.
- ✓ 4 The Incharge I.T.Cell, Directorate of Higher Education to upload this letter in website.
- 5 Guard File.




Director of Higher Education
Himachal Pradesh.

No.F.27-18/2019-IS-9/ IS-6
Government of India
Ministry of Education
Department of School Education & Literacy
IS-6 Section

Shastri Bhawan, New Delhi,
Dated 4th April, 2022

To

The Pr. Secretaries/ Secretaries (School Education) of all States/UTs.

Sub: Selection of SVP awards 2021-22 at District level – General guidelines – reg.

Sir/ Madam,

I am directed to refer to this Department's communication of even number dated 10th January 2022, 31st January 2022, 22nd February 2022, 17th March 2022 and 31st March 2022 regarding the Swachh Vidyalaya Puraskar 2021-22 and to say that this Department has extended the last date for self-registration and submission by the schools for SVP awards 2021-22 upto 15th April 2022. All other timelines for the awards will remain the same, as informed earlier. Hence, the evaluation of the schools which have already submitted their application may be started concurrently, as the same has to be completed by the districts by 15th May 2022.

2. I am also directed to enclose herewith "General Guidelines for Selection of the Awards for SVP 2021-22 at the district level" for further necessary action at your end. A Google link is also given below for the Presentation regarding usage of the evaluators portal & app and the district level SVP award selection process. The link is:

<https://docs.google.com/presentation/d/10dMRRXoqssjDk1lpn-InFyWF0mOf7Jp/edit?usp=sharing&oid=101819917191878907181&rtpof=true&sd=true>

3. It is therefore again requested to ensure that all the schools in the State/UT register themselves and submit their application on SVP portal for SVP 2021-22 awards, well before the revised last date i.e. 15th April 2022. It is also requested to direct all the districts to commence the evaluation process concurrently and complete it by 15th May 2022.

Encl. As above

Yours faithfully



(S.K. Suman)

Under Secretary to the Government of India

Tel. No. 22338 1602

E-mail: sk.suman@gov.in

Copy for similar action to: State Project Directors, Samagra Shiksha, of all States/UTs.

General Guideline for Selection of the Awards for SVP 2021-22 at the district level

1. In accordance with the SVP 2021-22 guidelines, physical verification of **all the eligible schools (III Star and above)** is to be done by the district for the district level Award as per the timeline (April 1- May 15, 2022)
2. "District Coordinator" shall be identified by the district committee and he/she shall coordinate all processes of the district level award selection.
3. District level Committee shall provide the overall guidance on quality of physical assessment, selection of awards & nomination (for state/UT) at the district level. One of the key tasks would be to identify & finalize (suitable numbers) of evaluators for assessment in accordance with the eligible numbers of schools to be assessed. For the quality assessment, it is recommended that 1 evaluator should be assigned only for a maximum of 20 schools.
4. District committee can decide on who shall be eligible to be an Evaluator for the field assessment. Based on the earlier experiences suggestive list may include
 - Concerned different level officials, front line workers from the respective department (as from Education, Health, Public Health & Engineering department, SBM etc).
 - Active teachers, BRCs, CRCs, Active Youth Group/Students/ associated public representative
 - Officials/active representatives from competent government agencies/ training or academic institutions (as DIET), including student teachers at teacher education institutions in the district.
 - Concerned resource person, trainers, evaluators working in the water, hygiene, sanitation sector in different projects/organizations/reputed NGOs, CSOs
5. It is to be noted that the evaluator should not be a teacher from the same (or nearby school)/ same cluster or a teacher who has been involved in any school's registration process for SVP 2021-22.
6. District should also provide appropriate quality orientation/ training for evaluators to ensure quality assessment (& also keep a list of these in their records for future reference/ evaluation purposes).
7. All awards related information can be assessed at the existing District Level Web Panel. A detailed Presentation is also being provided for different stages, processes of award finalization accordingly at the following link-
<https://docs.google.com/presentation/d/10dMRRXoqssjDk1lpn-InFyWf0mOf7Jp/edit?usp=sharing&oid=101819917191878907181&rtpof=true&sd=true>.

8. Districts can view/ download list of Eligible Schools for different categories of awards from this District Panel itself. (Similar to the district panel, the state/ UT shall also be able to see the district-wise status of the progress of evaluation in their respective panel)
9. District shall be required to add the evaluators for physical assessment from the "Manage Evaluators" Tab in District panels (as per the requirement in view of total schools in different blocks). Respective details (including name, email, and mobile) shall be required to add the evaluator.
10. District shall assign schools (UDISE+ code), to the evaluators for assessment. (One evaluator can be assigned for a maximum of 20 schools for this purpose).
11. The evaluator shall accordingly carry out the assessment of the schools assigned to them. There are 2 options available for the evaluator to assess the school – either through the mobile app "SVP Evaluator" or through the Web Portal (<https://evaluator.swachhvidyalayapuraskar.com/>). The evaluator can log in by using the mobile number (of the evaluator), along with the password (prefixed password to be received from the district official). The Evaluator can view (existing primary information by the schools) as required and revise it, but the assessment response for 6 sub-category questions has to be done afresh by the evaluators based on the physical assessment of the school.
12. The detailed process is provided in the guidance Presentation.
13. Once the Assessment is started (/done) by the evaluators in the field, the district should use the "Evaluator dashboard" to view the real-time progress of the evaluation for the SVP at a glance as – Total eligible schools (3 STAR & higher-level schools), Survey initiated, Survey in progress, and survey completed (both in graphical format & as a detailed list)
14. Under "Evaluator Reports" the district can view the detailed school wise report including self-assessment scores vis-à-vis scores by the evaluators
15. Based on the Evaluator's assessment review, the District Level Committee shall take a decision for the Final Awards for districts (Max 38- 8 in Overall category and 30 in subcategories) & Nominations for State/UT level from the district (Max. 14- 8 in Overall category and 6 in the subcategories) based on the scores given by the review of the performance by the Evaluators
16. "Awards" Tab (& Sub tabs) in the District Panel shall facilitate the district in the Finalization of Awards at the district level (Total 38) & nominate the selected schools for the State/UT level from the district
17. For any clarity, query for the process "District officials" may contact helpdesk at - <https://www.swachhvidyalayapuraskar.com/contact> (Contact: 09311622133, Email id: support@swachhvidyalayapuraskar.com)



17/11/2017