

To

All the DDO's,
Higher Education,
Himachal Pradesh.

Subject: Regarding expenditure of sanctioned funds & surrender thereof.

Memo

It has been observed by the undersigned that funds allocated in various Head of Account / SOE's like Medical Reimbursement, TA, Office Expenditure and other schemes are not being utilized by the DDO's well in time, which is violation of financial norms. Due to this beneficiaries are being deprived off from the facilities.

In view of above you are hereby directed to ensure expenditure of allocated funds under OE, TA & MR immediately as these funds have been allocated against your online generated demands. In case the allocated budget under SOE like TA MR remains unspent, same may please be surrendered online with the your ID by selection of DDO Menu- option surrender budget to Head of Department on or before 14.3.2022 up to 10.00 am so that, same could be allocated to needful to avoid lapse. Responsibility of DDO's for non disbursement of funds will be fixed as per Rules if the same are not utilised or surrendered before above date please.



Director Higher Education
Himachal Pradesh