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No. EDN-H(8)A(1)Misc  
Directorate of Higher Education, Himachal Pradesh  
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Dated Shimla-171001 the, 27<sup>th</sup> July, 2021

To

All the Principals  
Govt. Degree/ Skt. Colleges  
Himachal Pradesh.


It has come to the notice of the department that some colleges are not providing the facility of college Prospectus (neither in digital format nor in hard copies). It has also come to the notice of the department that for online admission, some of the vendors are charging huge amount from students to fill the online admission form.

In this regard all the college Principals are hereby directed to see the matter and should compulsorily prepare the Prospects either digital or with hard copies for the benefit of the students as all information related to the courses, rules-regulations, academic calendar and other information is available in it.

Further all the Principals are also directed to ensure that no student is over charged or exploited while filling the online admission forms. Students should be properly guided, helped in filling the online admission form by the staff and senior students.

College Principals should also take up the matter of amount being charged by the Vendors/ Cyber Caffe with the local administration so that the rates are fixed at reasonable level.

During the process of admission and thereafter, instructions regarding SOPs in order to prevent spreading of COVID Pandemic as notified from time to time by the Central Govt./State Govt./UGC etc. be implemented and followed in letter and spirit.

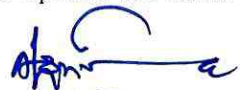
  
(Dr. Amarjeet K. Sharma)  
Director of Higher Education  
Himachal Pradesh

Endst No. the Shimla-171001 Dated 27<sup>th</sup> July 2021

Copy to information :-

1. The Secretary (Education) to the Govt. of HP.
- ✓ 2. T.O. (IT Cell) Directorate of Higher Education, H.P. with the request to upload the same on departmental website.
3. Guard file.



  
Director of Higher Education  
Himachal Pradesh