

**No. EDN-HE(21)A(PS-16/2019-General Instructions-
Directorate of Higher Education,
Himachal Pradesh, Shimla-1**

Tel:0177-2653120, Extn.234, eMail: dhe-sml-hp@gov.in

Dated: Shimla-1, the 27th May 2020

To

The Principals/Headmasters
All Private Schools in Himachal Pradesh

**Subject:- Regarding Collection of Fee
by Private Schools During COVID-19 Lockdown**

Memo;

With the prior approval of the competent authority conveyed vide GOHP letter No. Shiksha-II-Chha(11)-1/2006-Loose, dated 26.05.2020 and in view of the announcement of lockdown w.e.f. 24-03-2020 due to outbreak of Novel Corona Virus (COVID-19) and in exercise of the powers conferred Under Section-14 of HP Private Educational Institution (Regulation) Act 1997 read with rule 15 & 16 of the Himachal Pradesh Educational Institutions (Regulations) Rules, 2003; corrigendum 2008 and other enabling provisions of the above Act and Rules, following directions are hereby issued for compliance:-

1. **No. fee except "Tuition Fee" shall be charged from the parents. The tuition fee shall not be demanded and collected on quarterly basis. The tuition fee shall be collected only on monthly basis.**
2. **The tuition fee shall be collected only from the classes which have been provided online learning material/ classes.**
3. **There shall be no increase in tuition fees and no addition of any other fee/ hidden charges in tuition fee.**
4. **Other funds like building fund, maintenance fund, sports fund, computer fee, co-curricular fee etc. may be deferred during the period of lockdown.**
5. **No Transportation Fee shall be charged during the period of lockdown.**
6. **No Students shall be deprived of online classes/ reading material in case of inability to pay the fee because of financial crisis due to lockdown.**
7. **If any parent did not deposit the tuition fee during the lockdown period, no fine be charged and name of the students may not be struck off from the school roll.**

8. **Private Schools Management/Trust shall neither stop payment of monthly salary nor reduce the existing total emoluments being paid to the teaching and non-teaching staff of their schools in the name of non-availability of funds and arrange the funds in case of any shortfalls from the Society/ Trust running the School.**

Therefore, Principals/Headmasters of all the privately managed Senior Secondary/High Schools and others in the State are hereby directed to ensure the strict compliance of all the above mentioned provisions (Sr. No. 1 to 8) in letter & spirit. Any defiance in the matter shall be viewed seriously.

These instructions shall apply to all private schools functioning in Himachal Pradesh and affiliated to any board (CBSE/ICES/HPBOSE).

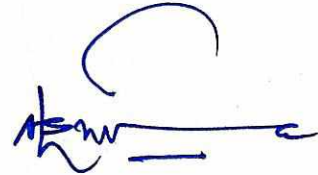


**(Dr. Amarjeet Kumar Sharma)
Director of Higher Education
Himachal Pradesh**

Endorsement No. Even, Dated: Shimla-1, the 27th May 2020

Copy for information and necessary action is forwarded to:-

1. The Principal Secretary (Education) to the Government of HP, Shimla-1
2. The Director of Elementary Education, Himachal Pradesh, Shimla-1, along with a copy of Government letter dated 26-05-2020 including enclosures for taking further necessary action in the matter, if required.
3. The Branch Officer, Inspection Branch of this Directorate
4. All the Deputy Directors of Higher/Elementary Education & Inspection Cadre in HP
5. The Technical Officer (IT Cell) with the direction to upload the same on the Departmental website
6. Guard file



**Director of Higher Education,
Himachal Pradesh**