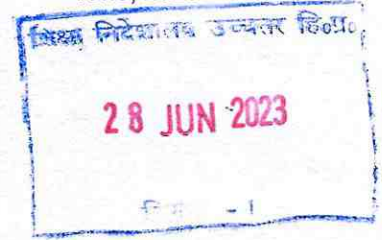No.EDN-H(10)F(4)-2009-10-Misc.
Directorate of Higher Education,
Himachal Pradesh, Shimla-1
. Tel. No. 2653120, Fax:-2812882, Email.dhe-sml-hp@gov.in & nsphpsml@gmail.com

Dated   Shimla-1   the   June, 2023

2 8 JUN 2023

To

1.   The Registrar,
    Atal Medical and Research University,
    Ner-Chowk, District Mandi, H.P.-175008

2.   All the Registrar,
    Government and Private Universities,
    Within and outside of H. P. where Himachali bonafide students are
    studying and seeking scholarship from GoHP

3.   The Director,
    Technical Education, Vocational & Industrial Training,
    Sunder Nagar, Dist.Mandi, H.P.- 175018

4.   The Registrar, H.P Technical University, Hamirpur, H.P.

5.   The Registrar,
    CSKHPKV, Palampur, Dist. Kangra, Himachal Pradesh

6.   The Registrar,
    Dr.Y.S.Parmar University of Horticulture and Forestry,
    Nauni, District Solan Himachal Pradesh

7.   The Secretary, H. P. Board of School Education,
    Dharamshala, District Kangra, Himachal Pradesh

8.   The Secretary, Himachal Pradesh Takniki Shiksha Board,
    Dharamshala, District Kangra, Himachal Pradesh

9.   The Registrar,
    Sardar Vallabh Bhai Patel Cluster University, Kartarpur,
    District Mandi-175124

10.   All the Principals of Degree Colleges including Sanskrit Colleges of H.P.

11.   All the Deputy Directors of Higher Education, Himachal Pradesh

12.   All the Principals/Headmasters, Govt. Sr. Sec./High Schools in, Himachal
    Pradesh

13.   All the Students of Himachal Pradesh, as per eligibility for Scholarship
    Schemes.

Subject:-   **Instruction regarding State and Centrally Sponsored Scholarship Schemes
for the year 2023-24.**

Sir/Madam,

    Your kind intention is invited in reference to the subject cited above as follows:-

A.   Centrally Sponsored Scholarship Schemes.

1.   Pre-Matric Scholarship Scheme for Scheduled Caste students

2.   Post-Matric Scholarship Scheme for Scheduled Caste students

3.   Pre-Matric Scholarship Scheme for Scheduled Tribes students

4.   Post-Matric Scholarship Scheme for Scheduled Tribes students

5.   Pre-Matric Scholarship Scheme for OBC/EBC/DNT students (PM YASASVI)

6.   Post-Matric Scholarship Scheme for OBC/EBC/DNT students (PM YASASVI)

7.   Top Class Scheme for OBC/EBC/DNT

8.   Scheme of Post Matric Scholarship for student belonging to the Minority Communities

9.   Scheme of 'Merit-cum-means based Scholarship for students belonging to the Minorities Communities

10. Post Matric Scholarship for students with Disabilities

11. Scholarship for Top class Education for students with Disabilities

12. Pre Matric Scholarships Scheme for Minorities

13. Pre-Matric Scholarship for Students with Disabilities

Note:- The guidelines of the Scheme is available on the National Scholarship Portal.

Steps to be taken for effective implementation of scholarship schemes.

1.   Head of Institutions are required to peruse the scholarship scheme guidelines and constitute a **scholarship committee** by including **three faculty members** and **one office staff** familiar with the use of ICT.

2.   The Head of Institution shall brief the scholarship committee about the scholarship schemes, guidelines and steps to be taken for effective implementation of schemes and timely disbursal of scholarship to beneficiaries. Scholarship committee shall have key role in "**Student Facilitation Centre**". Further, Head of Institution shall **review the progress** of registration of eligible students on National Scholarship Portal and verification of scholarship applications from time to time.

3.   Students shall be made aware of various scholarship scheme through **display boards, classroom campaign, prospectus, website, print and electronic media**. Scholarship Scheme can be widely **publicized** in **SMC/PTA, Gram Panchayat / local bodies' general house** and through **orientation** of students at the commencement of academic session.

4.   Prepare the list of **potential beneficiaries** for each scheme as per annual income criteria and category of students.

5.   Potential beneficiaries shall be instructed to procure income certificate, caste certificate from competent authority (**SDM, Tehsildar, Naib Tehsildar**) well in advance before the opening of National Scholarship Portal.

6.   The students **name** and **other particulars** in all documents such as academic certificates, income certificate, caste certificate, bank passbook, Aadhaar Card, Scholarship applications should be as per **matriculation** certificate.

7. Bank particulars such as bank account number, name of bank branch, IFSC Code should be got verified from the concerned bank branch. Name of bank should be as per official name. Use of abbreviations and not writing full name result in mismatch and payment failure. **Bank account of applicant must be Aadhaar seeded.** If student is having multiple bank account numbers, students are required to write Latest Aadhaar seeded bank account only. Bank account should be enabled for DBT and should not be closed/inactive/blocked.

8. The students, particularly of **Post Matric Scholarship Scheme** should fillup their online scholarship form on National Scholarship Portal by themselves with utmost care. In case of any difficulty, guidance of scholarship committee or tutor can be taken. Before submitting the scholarship form on Portal, it must be ensured that all **particulars are correct** and **documents** uploaded are **legible, relevant and of required size (KB).** For any lapse, applicants and concerned institutions will be held responsible.

9. The applicants are required to note down **application number, users login ID and Password for future reference** for tracking status of their scholarship application and uploading of required document if it is defected for rectification of wrong bank details or uploading of required document(s).

10. The students must **not change** their registered **mobile** number and **Aadhaar** Number. However, in unavoidable circumstances, update your mobile number on National Scholarship Portal and Aadhaar, immediately. Scholarship application if **defected** by the State Nodal Officer (scholarship) for necessary action if remains **unattended** by applicants /Institution shall deemed to be **rejected.** Similarly, if applicant does **not respond** to the option given to him for correction of bank detail within **stipulated** period, he will **forfeited** his claims for scholarship.

11. The students should not feel complacent with the submission of scholarship form rather they should respond immediately, if their scholarships application is **defected** or during **payment discrepancy** is found in his/her bank details. For this, student gets **message** on his **registered mobile** numbers for necessary action on his part within prescribed timeline.

12. The scholarship committee must ensure that the scholarship application have been filled up by the applicant as per concerned scholarship scheme **guidelines**, all the required documents have been uploaded and scholarship has been claimed as admissible as per schemes guidelines, Only amounts charged as **non-refundable fees** and **academic /maintenance allowance** are admissible. No fund is to be claimed for scholarship.

13. Group and course wise capping details for scholarship under the **Post Matric Scholarship Schemes belonging to Scheduled Caste and Scheduled Tribe are as follows.**
    - Group –I, For Day Scholars ₹ 80,000/- and for Hostellers ₹ 1,00,000/-
    - Group –II, For Day Scholars ₹70,000/- and for Hostellers ₹ 90,000/-
    - Group –III, For Day Scholars ₹ 45,000/- and for Hostellers ₹ 65,000/-
    - Group –IV, For Day Scholars ₹ 30,000/- and for Hostellers ₹ 50,000/-

Note:- Students who pursue their studies through correspondence courses and term correspondence includes distance and continuing education for Scholarship capping of upper limit is ₹ 20,000/- if a student claim less amount, actual amount will be paid to the student which has to be paid for Institutions/Boards/ Universities as per the guidelines of the Schemes for SC/ST/OBC Students. **Post Matric Scholarship Schemes belonging to OBC/EBC/DNT.**

Category of courses	Yearly (in)		
	Academic Allowance	Tuition Fee	Total
Group 1: Degree and Post Graduate level professional courses	10000	10000	20000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	8000	5000	13000
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	2000	8000
Group 4: All post-matriculation (Post Class X level) non-degree courses	5000	0	5000

14. The Head of Institution must ensure that scholarship has been claimed as admissible under concerned scholarship scheme guidelines. If any discrepancy is found, of excess payment or under **payment recovery** will be held from **Head of Institutions** and **scholarship committee**. **No eligible student enrolled in the Institution should be left without scholarship.**

15. The Head of Institution should conduct **random checking** of at least 10 % scholarship applications to ensure **accuracy** before scholarship applications are verified at Level 1 i.e. Institutional Level.

16. In order to ensure timely payment of scholarship to beneficiaries, each Institution is required to ensure the **online filling of scholarship application** by all eligible students on the day of admission/opening of National Scholarship Portal whichever is later and Institution label verification within **15 days** after opening of scholarship Portal. Kindly focus on the **opening date** of National Scholarship Portal and not on last date. Each Institution must plan appropriately and facilitate for timely disbursal of scholarship to the beneficiaries.

17. If applicant **discontinue** his/her studies and it is found that he /she is not eligible for scholarship for any reasons as per eligibility conditions of concerned scheme guidelines, **intimated** the Department of Higher Education immediately. A student can opt only **one scholarship scheme** advantageous to him.

B. **State Sponsored Scholarship scheme.**

1. Swami Vivekanand Utkrisht Chhatervritti Yojna.

2. Dr. Ambedkar Medhavi Chattarvriti Yojna to SC Students.

3. Dr. Ambedkar Medhavi Chattarvriti Yojna to OBC Students.

4. Maharishi Balmiki Chattarvriti Yojna.

5. Thakur Sen Negi Utkrisht Chhatervritti Yojna.

6. Mukhya Mantri Vidyarthi Kalyan Yojna (Revised w.e.f. 2022-23 earlier named as IRDP/BPL Scholarship Scheme.

7. Indira Gandhi Utkrisht Chhatervritti Yojna for Post Plus Two Students.

8. Rashtriya Indian Military College Scholarship.

9. Sainik School Sujanpur Tihra Scholarship.

10. Kalpana Chawla Chhatravriti Yojna.

11. Mukhya Mantri Protsahan Yojna.

12. Financial Assistance to the children of the Armed Forces Personnel killed/disabled during the different War/Operations .

13. NDA Scholarship Scheme.

14. Mukhya Mantri Gyandeep Yojna (Interest Subsidy Scheme @ 4% on Educational Loan, No Income limit. Students can contact nearest scheduled bank for education loan upto ₹10.00 lakh.

15. Mukhya Mantri Vidyarthi Protsahan Yojna (Educational Loan at 1% interest and Income limit is 4.00 lakh per annum (As on date not notified yet).

Note:- The guidelines of the Scheme is available on the National Scholarship Portal

- The state sponsored scholarship schemes are mainly **merit** based.

- Merit lists received from Himachal Pradesh Board of School Education Dharamshala (**HPBOSE**) and Himachal Pradesh University Shimla (**HPU**)/Sardar Patel University Mandi (**SPU**) are uploaded on official website of Directorate of Higher Education, H.P.

- As per Merit lists uploaded on DHE websites, filling up of scholarship applications by the concerned applicants on NSP and verification at Institutional level is required. The institutional Head must ensure that no eligible student is left in his/ her Institutions without scholarship. All the particulars and bank details must be correct. Bank account of applicant should be Aadhaar seeded.

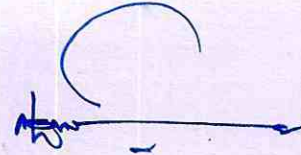## Checklist for Centrally Sponsored Scholarship Schemes

1. Bonafide Himachali Certificate uploaded.

2. Income Certificate issued by competent authority (SDM/Tehsildar /Naib Tehsildar) uploaded.

3. Aadhaar Card.

4. Previous class certificate uploaded.

5. Caste Certificate issued by competent authority uploaded.

6. Bank account No., Name of Bank Branch, IFSC Code, Bank account Aadhaar seeded and got certified from concerned bank branch.

7. Name and other particulars in all documents as per Matriculation Certificate of applicant.

8. Fee claim (Tuition fee, Examination fee, admission fee etc) is genuine. No fund has been claimed.

9. The applicant has been intimated that he is required to attend classes regularly and should be serious about his study and more than 75% attendance is mandatory during the academic year.

10. If applicant has discontinued his study without appearing in annual/semesters examination, matter must be reported to the Directorate of Higher Education, immediately.

11. If application is defected or bank details are wrong, needful be done immediately.

12. Website of Department of Higher Education is regularly browsed to keep update about instructions regarding scholarship.

13. Institution is recognized by competent regulatory body and have a valid UDISE/AISHE/NCVT/SCVT code. Admission of applicant is merit based as per seats allocated to the Institution and fee has been fixed by competent fee regulation committee/Central or State Government.

Checklist for State Sponsored Scholarship Schemes.

1. The applicant has applied under the same scheme in which his/ her name is figuring in the merit list uploaded on website of Departmental of Higher Education.

2. Name of applicant in all academic certificate, Aadhaar card, Bank passbook is as per his/her matriculation Certificate.

3. Previous Class Certificate has been uploaded.

4. Website of Department of Higher Education is regularly visited and timeline at each level is strictly adhered to.

This may be given personal attention and top priority for facilitating timely disbursed of scholarship to genuine and eligible beneficiaries and for making the state of Himachal Pradesh best performing state of India.

(Dr. Amarjeet K. Sharma),
Director of Higher Education,
Himachal Pradesh

Endst. No. Even Dated Shimla-1 the June, 2023
Copy for information and necessary action is forwarded to:-

1. The Technical Officer, IT Cell, with the direction to upload this letter on the Departmental website.
2. Guard File.

Director of Higher Education,
Himachal Pradesh, Shimla-1