

3

No.EDN-H(1)B(6)1/2022-Snty(LA-JLA)
Directorate of Higher Education
Himachal Pradesh.

Dated : Shimla -171001, the August, 2022

To

All the Dy. Directors of Higher Education
At District level in Himachal Pradesh.

Subject:-

Supplying of information for preparation of Seniority List at state level in respect of eligible Laboratory Attendants for the promotion to the post of JLA as on 31-12-2010.

In this regard, it is brought to you notice that approximately 60 vacancies of JLA under promotional quota have arisen. Therefore State level seniority of eligible Laboratory Attendants having 5 years regular service is required to be prepared.

So it is directed to prepare / update the seniority list of eligible Laboratory Attendants of your district having 5 years of regular service as LA and who have joined as LA on regular basis up to 31-12-2010.

The Seniority list may be prepared in excel sheet and may be submitted (soft copy as well as hard copy) dully signed by the DDHE concerned through e-mail <estt1br.dhe@gmail.com> within a week time positively as per format detailed below:-

Snty No. as LA	Name of Employee	Present place of posting	Distt. Name	DOB dd/mm/yyyy	DOJ as LA dd/mm/yyyy	Cate gory	Qualifi cation	Whether Disabled	Rema rks

Certified that the Seniority List of LAs posted in this District for the promotion to the post of JLA has been prepared on the basis of office record and as received from institutions concerned and all the above information/ list is correct.

DDHE.....

Distt.....

The information/representation with supporting documents received from quarter concerned may be kept in your office record and may not be forwarded to this Directorate.

It is brought to your notice that Laboratory Attendants as well as heads of institutions in your Distt. used to send the representation directly for inclusion/correction of name in the seniority list to this Directorate by passing the appointing and disciplinary authority of Distt. cadre posts, which is very unbecoming on their part and violation of CCS (Conduct) Rules, 1964 and para 8.5.1 of Office Manual.

IT Col

P.T.O.

Instructions in this regard have also been issued by this Directorate so many times in view of Govt. direction to make correspondence through proper channel. These instructions are also available on Deptt. web site. The aforesaid directions be strictly complied with.



(Dr. Amarjeet K. Sharma)
Director Hr. Education
Himachal Pradesh.
August, 2022.

Endst.No. even dated : shimal-1 the
Copy for information and necessary action to:-

1. Branch Officer, College Branch, w.r.t. U.O.No.EDN-H(8)B(2)1/88-02-II-
JLA Prom. 29th July, 2022.

2. Guard file.

✓ 3. Incharge IT cell to upload on Deptt. web site.



Director Hr. Education
Himachal Pradesh.

शिक्षा निदेशालय उच्चतर हि.प्र.०

03 AUG 2022