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No.EDN-HE (26) B (6)15/2023 (Eng)  
Directorate of Higher Education  
Himachal Pradesh.



Dated Shimla-171001

**OFFICE ORDER**

With the prior approval of the competent authority, following Lect./Lect. (School New) is/are hereby transferred/adjusted on mutual basis & in condonation of short stay to the institution indicated against each with immediate effect & in relaxation of ban on transfers:-

S N	Name /Designation Smt. /Shri	From	To	Remarks
1	Nisha Verma, Lect. (English)	GGSSS Theog (SML)	GGSSS Portmore (SML)	Vice Sr. No.2, & without TTA/JT.
2	Sheela Devi, Lect. (School-New) (English)	GGSSS Portmore (SML)	GGSSS Theog (SML)	Vice Sr. No.1, & without TTA/JT.

**Note:- Both the Principals may ensure consent of both the officials before relieving/joining.** If above teacher (s)/official(s) is /are registered in your institution with GeM portal, in that event it may be ensured before relieving to handover the assignment related to GeM to other teacher/official.

*M. Negi*  
Director of Higher Education  
Himachal Pradesh.

Endst No. Even Dated Shimla-171001, the  
Copy is forwarded to the following for information and necessary action please:-

1. The Deputy Director of Higher Education, Shimla, Distt. Shimla, H.P.
2. **The Principal, GSSS (G) Theog/(G) Portmore, Distt. Shimla, HP with the direction that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules and also be ensured that there is no court case before relieving /joining the above said officials. It will be ensured that in the event of a teacher being transferred, the transferred teacher shall join duty only when the person occupying the post is relieved first, only thereafter, the joining of the incumbent shall be accepted. In the event of the transfer of controlling officer himself he/she shall be deemed relieved on the submission of joining report by the other incumbent. If the controlling officer does not comply with this procedure, the salary of the surplus incumbent will be drawn from the salary of the controlling officer. It may also be ensured that the relieving/Joining of incumbent may be entered in PMIS immediately. It may also be ensured that in case of transfer in r/o NCC ANO these orders may not be implemented and intimate this Directorate immediately.**
3. Incharge, IT Cell, DHE to upload the said orders on official website.
4. Guard File.

*M. Negi*  
Director of Higher Education  
Himachal Pradesh.