

**Most Urgent**

No.EDN-HE (13)-17/2008-I  
Directorate of Higher Education  
Himachal Pradesh  
Dated Shimla-171001 the,

Feb, 2025

24 FEB 2025

To

1. All the Principal in Govt. Colleges in H.P.
2. All the Sanskrit Colleges in H.P.
3. All the Librarian in H.P.
4. Commanding Officer, NCC Group Hq. Shimla-4
5. All the Deputy Director in Himachal Pradesh in H.P.

Subject:

**Submission of list of officers / Officials who are retiring w.e.f. 01.01.2026 to 31.3.2026.**

Sir,

It is to inform that the Deptt. of Higher Education wants to prepare the list of retiree of such offices/officials who are going to retire w.e.f 01.01.2026 to 31.3.2026. The desired information may be provided on following points:-

Sr.No.	Name of officers/officials	Designation	Place of posting	Date of Birth	Date of Retirement	Remarks
1.						

In this regard, you are directed to provide the list (in a consolidated form of all category) of such officers / officials, who are going to retire between 01.01.2026 to 31.3.2026 under your control as per performa to this Directorate positively. You are also directed to send the pension case to the AGHP Shimla-3 under your control before 6th month of superannuation of the employee positively.

Joint Contoller (F&A)  
Directorate of Higher Education  
Telefax: 0177-2656621  
e- mail:dhe-sml-hp@govt.in  
Shimla-1

Endst.No. Even Dated  
Copy for information & necessary action:-

1. The Supdt E-1, +2 Branch, College Branch Directorate of Higher Education for information & necessary action.
2. Supdt I.T Cell Directorate of Higher Education to upload the above letters on Department website.
3. Office Copy/Guard File.

Joint Contoller (F&A)  
Director of Higher Education  
Himachal Pradesh