

TIME BOUND/URGENT

NO. EDN-H(19)B(5)-05/10
Directorate of Higher Education,
Himachal Pradesh
Dated Shimla-171001

the

February, 2023

To

✓ The Deputy Director of Higher Education,
Distt. Shimla/Solan/Sirmaur at Nahar/Kangra at Dharmshala/Kinnaur at
Rekongpeo/Bilaspur/Mandi/ Chamba/Lahaul at Keylong/Spiti at Kaza
/Hamirpur/Kullu/Una.(Himachal Pradesh)

All the Principal GSSSs in HP/Principals DIETs in HP/All Concerned.

Subject:- Regarding submission of Bio-Data for promotion to the post of Principals (school cadre) from lectures.

Memo:

With reference to the subject cited above, It is informed to all the concerned that for future promotions to the post of Principal (Schools) department has to prepare panel, so bio data from Lecturers School Cadre who are presently working on Lecturers posts are invited on enclosed Annexure "A". This information is mandatory for consideration the candidature for promotion to the post of Principal (School). It is further intimated that promotee lecturers, who have been promoted as HM whether has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. The range of lecturer seniority number for panel will be as under:-


| Sr. No. | Category | Lecturer seniority No. |
|---------|------------|------------------------|
| 1 | Disability | 5000 |
| 2 | General | Upto 3500 |
| 3 | SC | Upto 4500 |
| 5 | ST | Upto 6000 |

The last date for receipt of bio-data in this Directorate is 15-03-2023.

All the DDHE/DDEE/ Principals/controlling officers are directed to intimate all the concerned posted under their control.

This may be treated as **MOST URGENT**. This letter is available on departmental website: www.education.hp.gov.in

Encls: As Above


Joint Director of Higher Education (Inspection)
Himachal Pradesh

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The Incharge IT cell (Int) with the direction to upload the same on departmental website.


Joint Director of Higher Education (Inspection)
Himachal Pradesh

**INFORMATION FOR INCLUSION THE NAME OF LECTURER(SCHOOL) IN THE PANEL FOR PROMOTION TO THE POST OF
PRINCIPAL (SCHOOL CADRE).**

(To be sent by All the Principals to Directorate of Hr Education, HP)

| | | | | |
|-----|--|---|---|----|
| 1. | Seniority No as Lecturer | | PMIS Code | |
| 2. | Whether Direct or Promotee | | | |
| 3. | Whether Ex-servicemen | | If Yes, Dt. of joining in civil | |
| 4. | Whether ever promoted as HM or opted for HM promotion | | If Yes, Dt. of promotion as HM | |
| 5. | Category(Gen/SC/ST) | (Attach copy of category certificate in case of SC/ST) | | |
| 6. | Type of Disabilities with % i.e. VI,HI,OH, Multiple and attach certificate | (Attach copy of certificate issued by Medical Board/ Competent Authority) | | |
| 7. | Name of Lecturer | | | |
| 8. | Subject | | | |
| 9. | Father's name | | | |
| 10. | Date of Birth | | | |
| 11. | Date of Appointment | | | |
| 12. | Permanent Address | | | |
| | | Mobile No: | | |
| 13. | Present Place of Posting | | Phone: | |
| 14. | Name of Previous three stations with stay | Station | Stay | |
| | | | From | to |
| | | | | |
| | | | | |
| 15. | Date of Passing departmental Exam with Hindi exemption | Roll No | Dt of passing Exam (Attach Copy duly attested) | |
| | Yes/ No (Please tick√) | | | |
| | | Hindi exemption vide DHE, HP order No.... .. | | |
| | | Date..... ..(Attach Copy duly attested). | | |
| 16. | Whether served Hard/Sub Cadre/Tribe area give detail | Station | Period | |
| | | | | |
| 17. | Integrity cleared or not | | | |

I do certify that all the particular from Sr. No. 1-16 are correct and I have never been promoted to the post of Headmaster.

Remarks if any.....

All the particular from Sr. No. 1-16 are true and correct, hence verified.

Date:.....

Signature of Lecturer

Principal

Station:.....

Note: *Promotee Lecturers, now who have been promoted as HM whether he has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. It may ensure before sending the case the copy of deptt exam, Hindi exemption and category certificate is attached with the Proforma*