



Most Urgent

No.EDN-HE(21)A(PS-16/2019-General Instructions  
Directorate of Higher Education,  
Himachal Pradesh, Shimla-1  
Tel:0177-2653120, Extn.234, Fax:2812882, Email: dhe-sml-hp@gov.in

Dated Shimla-1 the June, 2020

To

1. The Deputy Directors of Higher Education,  
All Districts in Himachal Pradesh
2. All the Principals/ Headmasters,  
Pvt. Senior Secondary/ High Schools in,  
(Affiliated with HPBOSE/CBSE/ICSE)  
Himachal Pradesh

Subject:-

Regarding Collection of Fee by Private Schools During  
COVID-19 Lockdown.

In continuation to this Directorate letter of even number dated 27-05-2020, wherein, with the prior approval of the competent authorities vide letter No.Shiksha-II-Chha(11)-1/2006-Loose dated 26-05-2020, following instructions were circulated for compliance:-

1. No. fee except "Tuition Fee" shall be charged from the parents. The tuition fee shall not be demanded and collected on quarterly basis. The tuition fee shall be collected only on monthly basis.
2. The tuition fee shall be collected only from the classes which have been provided online learning material/ classes.
3. There shall be no increase in tuition fees and no addition of any other fee/ hidden charges in tuition fee.
4. Other funds like building fund, maintenance fund, sports fund, computer fee, co-curricular fee etc. may be deferred during the period of lockdown.
5. No Transportation Fee shall be charged during the period of lockdown.
6. No Students shall be deprived of online classes/ reading material in case of inability to pay the fee because of financial crisis due to lockdown.
7. If any parent did not deposit the tuition fee during the lockdown period, no fine be charged and name of the students may not be struck off from the school roll.
8. Private Schools Management/Trust shall neither stop payment of monthly salary nor reduce the existing total emoluments being paid to the teaching and non-teaching staff of their schools in the name of non-availability of

17/6/20

funds and arrange the funds in case of any shortfalls from the Society/ Trust running the School.

In this regard, all the Heads of all the privately managed Senior Secondary/ High Schools in State are once again directed to ensure the strict compliance of all the above mentioned provisions (Sr. No. 1 to 8) in letter & spirit. Any defiance in the matter shall be viewed seriously.

The Deputy Directors of Higher Education in the State are further directed to ensure the compliance of these instructions/ directions in letter and spirit. If any institution violates/ disobeys the instructions / directions, appropriate action should be taken according

शिक्षा निदेशालय उच्चतर शिक्षा

10 JUN 2020

(Dr. Amarjeet Kumar Sharima),  
Director of Higher Education,  
Himachal Pradesh

Endst. No. Even Dated Shimla-1 the June, 2020  
Copy for information and necessary action is forwarded to:-

1. The Principal Secretary (Education) to the Government of Himachal Pradesh, Shimla-2, w.r.t. letter No. Shiksha-II-Chha(11)-1/2006-Loose dated 26-05-2020.
2. The Branch Officer, Inspection Branch of this Directorate.
3. The Technical Officer, IT Cell with the direction to upload this letter on the Departmental website.
4. Guard file.

Director of Higher Education,  
Himachal Pradesh