

OFFICE- ORDER

On the recommendation of Departmental Promotion Committee, the following 10+2 (Ten Plus Two) pass Class-IV employee working in GSSS, Totu, Distt. Shimla and who has completed five year regular service as class-IV is hereby promoted to the post of clerk in the pay scale of Rs. 5910-20200 plus Rs. 1900 Grade Pay plus usual allowances as admissible from time to time on notional basis w.e.f. 10-07-19 i.e. from the date her junior has been promoted and as such posted in the institution given below against the existing vacancy:-

S.N	Sty. No.	Name of official	Name of Institution	D.O.B.	D.O.A	Cate-gory	Place of Posting
1.	6-A	Smt. Kamlesh Kumari	GSSS, Totu, Distt. Shimla	01.01.75	25.06.09	Gen	GSSS Kufu, Distt. Solan

Terms and Conditions

1. The concerned head of office will ensure before relieving/implementation of the promotion orders of the official that the work and conduct of the official concerned of previous five years is satisfactory and no complaint/ inquiry/vigilance case/court case/police case is pending against the official and he/she is not under suspension.
2. The concerned head of the office will also ensure before relieving/implementation of the orders of the official that he/she has completed five years regular service or regular combined with continuous adhoc service rendered, if any, in the grade.
3. The concerned head of the office will also ensure before relieving/implementation of the orders of the official that official has not been promoted/ appointed to the post of L.A., if so, promotion orders of the said official shall be treated stands withdrawn.
4. The concerned head of the office will also ensure the verification of the qualification certificates i.e.10+2 (Ten Plus two) certificate and other qualification certificates of the official. It shall also be ensured that official so promoted has enquired his/her 10+2 or its equivalent qualification from recognized Board/ University (may see official website of this department or HPBOSE in this regard, if required).
5. Officials so promoted as clerks will qualify the typing test on computer with a minimum speed of 25 words per minute in English Typewriting or 20 words per minute in Hindi Typewriting within in the probation period and during the period, if the candidates fail to qualify the typing test within the prescribed period, their probation period will be extended. During this period the incumbents will get one more chance, if the candidates still failed to qualify the typing test in the extended period they will be reverted from clerk to class-IV posts.

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6. The above official shall be entitled to TTA/JT as admissible under the rules.
7. The concerned head of the office will also ensure that if any discrepancy on any account comes to the notice then relieving and joining may not be accepted and matter may be brought in the notice of HOD for further necessary action.

If the above offer is acceptable, the concerned official will have to join on promotion with in **fifteen days** from the date of issuance of this order, failing which he/she will stands debar from promotion for the next DPC. Joining/Relieving report may be sent to this Directorate.

Note:-

These promotion orders are available on the departmental website www.educationhp.org. All the concerned can download these orders for further necessary action.

शिक्षा निदेशालय उच्चतर शिक्षा

31 DEC 2019



(Dr. Amarjeet. K. Sharma)
Director Higher Education
Himachal Pradesh.

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E. Mail Address:-dir.edu@rediffmail.com

Endst. No. Even

Dated: Shimla-171001, the

Copy for information and further necessary action is forwarded to the :-

1. Principal Secretary (Education) to the Government of Himachal Pradesh, Shimla-171002
2. DDHE concerned in Himachal Pradesh
3. The concerned head of the institution with the remarks that the concerned official may be relieved within stipulated time positively
4. Individual concerned on the above address
5. P.S.to Director of Higher Education HP
6. President/General Secretary, Non-teaching Federation Himachal Pradesh.
7. DDO Directorate of Higher Education Himachal Pradesh
- ✓ 8. TO, IT Cell for uploading the orders on departmental website.
9. D.A. internal dealing with the sty. list of clerks/class-IV
10. Guard file.



Director Higher Education
Himachal Pradesh