

TIME BOUND

No: EDN-H(8)B(15)-1/2021-Contract Regularisation
Directorate of Higher Education
Himachal Pradesh

To Dated: Shimla-1 23rd March, 2022
All the Principals of Govt. Degree /SKt. Colleges
Himachal Pradesh

Subject: Regularization of contract appointees in the Government Departments.

With reference to Govt. letter No. Per(AP) C-B (2) -1/2019 dated 28.12.2021 on the subject cited above, it is directed to supply information in respect of all Contract Assistant Professors who have completed 02 years of service as on 31.03.2022 working in your college on the proforma attached herewith alongwith work and conduct of last two years (year wise) and all relevant documents on or before **05.04.2022** .



Director of Higher Education
Himachal Pradesh

Endst.No. Even Dated: Shimla-1 23rd March, 2022

Copy for information to:-

1. The Secretary (Edu.) to the Govt. of H.P.
2. Incharge I.T.Cell with the direction to put up this letter on the departmental website.

Director of Higher Education
Himachal Pradesh

PROFORMA-"A"

**SUBMISSION OF PARTICULARS IN R/O CONTRACT ASSISTANT PROFESSOR (COLLEGE) FOR
REGULARIZATION AS ASSISTANT PROFESSOR**

1.	Name of Contract Assistant Professor			IP No.
				PMIS No.
2.	Subject			
3.	Father's Name			
4.	Address of Present place of posting with contact No	Phone No. with STD code or Mob. No of Principal		
5.	Name of institution where initially joined. Also mention Distt., Mob. No./ phone No. of the institution	Phone No. with STD code or Mob. No. of Principal		
6.	Permanent Address of candidate (Mob. No. mandatory)	Mob. No .of teacher		
7.	Date of Birth	Male/Female		
8.	Date of joining	Appointment order No & date (Also attach the copy of same)		
9.	Category (Gen/SC/ST/OBC) Attach copy in case of SC/ST/OBC			
10.	Detail of un-authorized absence period, if any till 31.03.2022 for which salary not drawn:			
	From (Date)	To (Date)	No of days	Reason of un-authorized absence

11.	Total length of service as on 31.03.2022 after excluding the period as mentioned in column No 10					
12.	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BA/BSc/B.Com					
	MA/MSc/M.Com					
	M.Phil					
	Ph.D					
	NET/SET					
13.	Himachali domicile, specify Yes or No , if Yes attach copy of certificate					

14. Copies of Work and conduct certificates upto 31.03.2022 (attested copies) be sent to this Directorate alongwith information.

1. It is certified that Sh/ Smt/Miss..... is working as contract Assistant Professor in.....subject who was initially appointed as such vide Govt.Notification No.....dated.....
(Copy attached).
2. His/her work and conduct isduring the period w.e.f..... till date.
3. Certified that separate character certificate of the above contract Lecturer is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.
5. Certified that all entries pertaining to individuals joining and leave etc. has been made in his/her service book.

Date:.....

Signature of Principal (official seal)
(Name of signing Officer.....)