

Most Urgent

No.EDN-HE (13)-17/2008-I

Directorate of Higher Education

Himachal Pradesh

Telefax: 0177-2656621 e-mail:dhe-sml-hp@govt.in

Dated Shimla-171001 the, Dec, 2019

To

1. All the Principal in Govt. Colleges in H.P.
2. All the Sanskrit Colleges in H.P.
3. All the Librarian in H.P.
4. Commanding Officer, NCC Group Hq. Shimla-4
5. All the Deputy Director in Himachal Pradesh.

Subject:

Submission of list of officers / Officials who are retiring w.e.f. 01.01.2020 to 31.12.2020.

Memo:

It is to inform that the Deptt. of Higher Education wants to prepare the list of retiree of such offices/officials who are going to retire w.e.f 01.01.2020 to 31.12.2020. The desired information may be provided on following points:-

Sr.No.	Name of officers/officials	Designation	Place of posting	Date of Birth	Date of Retirement	Remarks
1.						

In this regard, you are directed to provide the list (in a consolidated form of all category) of such officers / officials, who are going to retire between 01.01.2020 to 31.12.2020 under your control as per proforma to this Directorate positively. You are also directed to send the pension case to the AGHP Shimla-3 under your control before 6th month of superannuation of the employee positively.

Director of Higher Education
Himachal Pradesh
Shimla-1

Endst.No. Even Dated

Copy for information & necessary action:-

1. The Supdt E-1 Directorate of Higher Education for information & necessary action.
2. Supdt I.T Cell Directorate of Higher Education to upload the above letters on Department website.
3. Office Copy/Guard File.

शिमला विदेशाध्यक्ष कार्यालय

R. Sharma
Director of Higher Education
Himachal Pradesh

11 DEC 2019