

MOST URGENT / TIME BOUND

No. EDN-HE(21)F(10)13/2021-Road Safety
Directorate of Higher Education
Himachal Pradesh, Shimla-1



Dated: Shimla-171001 the February, 2022

To

1. All the Principals Govt. Degree/Skt. Colleges/GCTE Dharamshala in HP.
2. All the Deputy Directors of Higher Education in HP.

Subject: - Regarding establishment of Road Safety Clubs in Educational Institutions.

In continuation to this Directorate letter of even number dated 24-01-2022, vide which funds amounting to Rs. 25,000/- per College and Rs. 10,000/- per School were transferred into the your bank account for establishment of Road Safety Clubs in your respective Institutions.

In this context, you are directed to submit the requisite UCs and the detailed abstract of expenditure on the prescribed formats enclosed at Annexure "A" and "B", to this Directorate **before 02nd March, 2022, through mail at genbr@rediffmail.com and hard copies also.**

Encls: As above.


Joint Director of Higher Education(C-II)
Himachal Pradesh, Shimla-1

Endst. No. Even dated Shimla-I the February, 2022

Copy to:-

1. The Director of Transport, Himachal Pradesh, Shimla-4 w.r.t. his letter No. TPT-LA(29)RSC General Correspondence (Accounts)/2021-967 for information.
- ✓ 2. Technical Officer I.T. Cell (Internal) with the request to upload the same on departmental website.
3. Guard File.


Joint Director of Higher Education (C-II)
Himachal Pradesh, Shimla-1



FORM OF UTILIZATION CERTIFICATE
(for funds released out of the Road Safety Fund of the Transport Department)

Details of the funds released under the Road Safety Fund, in respect of this office:

S.N.	Purpose	Release Letter No. (if any)	Release Date (if any)	Released Amount (in Rupees)
TOTAL FUNDS RELEASED				
TOTAL FUNDS UTILIZED				
BALANCE OF UNUTILIZED FUNDS				
UNUTILIZED FUNDS DEPOSITED INTO THE RS BANK A/c. OF HPDT (Road Safety Bank Account No. 366801000339 (ICICI Bank Kasumpti, IFSC: ICIC0003668), in the name of the Director Transport, HP - Road Safety Fund DATE OF DEPOSIT ::				

1. Certified that the aforementioned figures are true and correct as per the available office record.
2. Certified that proper record has been/is being maintained for entire expenditure incurred out of the funds released above, and the same shall be placed for scrutiny/audit, as and when so required by the HPDT/ AGHP/ or any other authorized party.
3. Certified that the amount has been utilized as per the "Standard Operating Procedure - SOP", for the amount sanctioned.
4. Certified that all desired codal formalities at the end of this office have been duly fulfilled/are being duly fulfilled and that the undermentioned checks have been exercised to ensure that the money is actually utilized for the purpose for which it was sanctioned.

Kind of checks exercised:

- a) Cashbook, vouchers and other related records, are being maintained for each and every transaction.
- b) All expenditure is incurred strictly in compliance to the Himachal Pradesh Financial Rules, 2009, the Himachal Pradesh Treasury Rules, 2017, and other related rules/regulations circulated by the Government from time to time.
- c) Abstract of expenditure so incurred is annexed as per the prescribed format at "Annexure-B".

Date :: _____

(Signature with official seal)
Name & Designation _____

