

No. EDN-HE(1)-B(15)-3/97-7-DDHEs Meeting  
Directorate of Higher Education  
Himachal Pradesh

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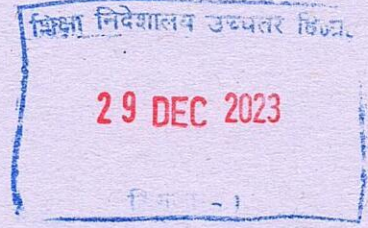
Dated : Shimla-171001

Dec.,2023

To

All the DDHEs/DDHEs (Inspection)  
Himachal Pradesh

Principal,  
SCERT, Solan, HP



**Subject:- Regarding agenda items for meeting with DDHEs & SCERT Solan on every first Wednesday of the month.**

Memo;

Reference to the above cited subject, the agenda items for the upcoming monthly review meeting scheduled on first Wednesday of the month is enclosed herewith as per Annexure "A" for necessary action please.

Encls:- as above

Addl. Director Hr. Education(Admn.)  
Himachal Pradesh

Endst. even No. Dated: Shimla-171001

Dec.,2023

Copy forwarded to:-

1. All the Branch Officers and Branch Superintendent, DHE with the direction to ensure their presence in above said meeting. *IT Cell*
2. Script Writer with the direction to note the proceeding of above said meeting.
3. Supdt. Store Branch with the direction to manage the seating & other (Tea & Lunch) arrangements for 100 persons on above mentioned date.
4. T.O. I.T. Cell (Int.) with the direction to upload the letter on departmental website.
5. Guard file.

Addl. Director Hr. Education(Admn.)  
Himachal Pradesh

## Agenda points for the meeting

### **Scholarship Branch**

1. Seeding of Aadhar with the Saving Bank Account of the students to release the Scholarship through ABPS under Centrally Sponsored Scholarship Schemes of the year 2022-23, in compliance to this Directorate office letter No. EDN-HE(10)F(10)01/2023-24-Vol-II dated 10-11-2023
2. Filling of registration form on National Scholarship Portal in the Academic Year 2023-24, in compliance to this Directorate office letter No. EDN-HE(10)F(10)01/2023-24-Vol-II dated 15-11-2023
3. Prime Minister's Scholarship Scheme (PMSS) for the wards of Himachal Pradesh Police Personnel who are Martyred during Terror/Naxal attacks for the Academic Year 2022-2, in compliance to this Directorate office letter No. EDN-HE(10)F(4)60/2009-Misc. dated 01-12-2023
4. In compliance to this Directorate office letter No. EDN-HE(10)F(10)01/2023-24-Vol-II dated 05-12-2023. Biometric Authentication of Head of Institution and Institutional Nodal Officer Scholarship.
5. In compliance to this Directorate office letter No. EDN-HE(10)F(10)01/2023-24-Vol-II dated 05-12-2023, completion of Biometric Authentication of HoI/INOs under Centrally Sponsored Scholarship Schemes, on or before 20<sup>th</sup> December, 2023.

### **Library Branch**

1. The detail of sanctioned/filled posts of Assistant Librarian
2. The detail of sanctioned, filled and vacant posts of Junior Office Assistant(Library)

### **IT Cell**

1. Distribution status of Tablets for Academic Session 2021-22
2. Number of institutions where CCTV Cameras are non-functional
3. List of institutions where virtual classrooms are non-functional along with the reason
4. Provide the list of GMS, GHS and GSSS registered in PMIS portal which are not entered in Portal or need to be deleted.

### **ACR Cell**

1. Review of ACR submitted by Deputy Directors of Higher Education in r/o non teaching and teaching staff as per time schedules fixed by the Government for academic session 2022-23

### **Building & Pension Branch**

1. Latest status of Rajiv Gandhi Govt. Day Boarding Schools in HP
2. Physical & Financial Status of all Capital works of schools
3. Status of all pending FCA Cases
4. Basic facilities i.e. Drinking water, Electricity, Separate toilets for both boys & girls
5. Latest status of CWPIIL 33/2019 Bad Condition of class rooms

### General Branch

1. Information on prescribed formats supplied in previous meeting held on 06-12-2023 regarding
  - a) Safe & Clean water
  - b) Enrolment/dropout of students & facility of toilets
  - c) Disaster management
  - d) Status of condition of school buildings
  - e) School health and wellness programme
  - f) Sanitary Napkins & incinerators
  - g) Drug abuse
  - h) Peer groups/ Peer education
  - i) Ayush Herbal Gardens
  - j) Akhand Shiksha Jyoti Mere School se Nikle Moti
2. Information regarding school cluster as per government instructions dated 29-11-2023 & 07-12-2023 on the format mailed on dated 26-12-2023
3. Information of प्राकल्पन समिति still awaited from all the Deputy Directors of Higher Education Except Distt. Chamba and Kullu

### Establishment-I Branch

1. Compliance report of pending court cases alongwith required record/documents in r/o District Kangra, Sirmour & Mandi as per the list enclosed herewith

### Transfer Cell

1. Establishment returns of all teaching and non teaching categories upto 31-12-2023
2. Latest vacancy position all category upto 31-12-2023
3. Deputation detail of all teaching and non teaching categories. (category wise in all the institutions/DDHEs/DIESTs ets.)

### Planning & Development Branch

1. Classwise/category wise list of students with special needs regarding WP(C)No. 132/2016- Rajneesh Kumar Pandey & Others Vs State of HP & Others(Signed copy)
2. List of Excellence schools alongwith names of surrounding GPSs (Signed copy)
3. Constituency wise list of Govt. High and Govt. Sr. Sec. Schools of the concerned District.

