

No. Fin (TR) A (5)-13/94-V
Government of Himachal Pradesh
"Finance Department"
(Treasuries, Accounts & Lotteries)

From

Principal Secretary (Finance) to
the Government of Himachal Pradesh

To

All Head of Departments
Government of Himachal Pradesh

Dated: Shimla-171009 the 16th May, 2020

Subject: - Regarding digitization of Service books entries on Manav Sampda Portal.

Sir,

ManavSampada(<https://genpmis.hp.nic.in/>) was rolled out in the State a few years ago. This software can be used for digitization of manual service books entries, filling of ACR, generating transfer orders, applying online leaves, tour and Generating online pension papers etc. This department vide letter No. Fin(TR)A(5)-13/94-V dated 06-07-2017 requested to complete data entry work in Manav Sampada and to generate all pension papers for AG office through Manav Sampada software.

However, the Department wise status of (e-Service Book) data entry progress reveals that there are many departments which have not completed the digitization of eService book entries on this portal and therefore pension paper are not being generated through this system. It has therefore been decided that all DDOs/Heads of offices shall complete the digitization process before 31.8.2020. They will send report to attach Treasury on 15th of every month in the following format:

Sr. No	No. of officials	Total	Number of records digitized till 15 th June/July/August	Remaining records to be digitized

urgent!

DHE

18 MAY 2020

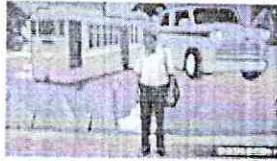
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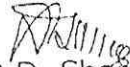
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It is therefore, requested to issue necessary directions to all the establishment officer/DDOs of your department to complete the digitization work of service book on Manav Sampada before 31.08-2020.


Yours faithfully,


(D.D. Sharma) IAS
Special Secretary Finance-cum-Director
Treasuries, Accounts & Lotteries, HP.
Shimla-171009

Endst No. No. Fin (TR) A (5)-13/94-V Dated Shimla-171009 the 16th May, 2020


Copy to:

1. The Pr. Accountant General for information. It is requested that pension papers generated through Manav Sampada may only be accepted.
2. The Deputy Director General-cum-SIO NIC for information.
3. All the DTO and TO in the State. They are directed to intimate all DDOs about this decision of the government. They must compile report submitted by DDOs on above format and send compiled information to this office.
4. All the Deputy Directors (Inspection) for information. They are directed to ensure compliance of these instructions.


(D.D. Sharma) IAS
Special Secretary Finance-cum-Director
Treasuries, Accounts & Lotteries, HP.
Shimla-171009
Directorate of Higher Education
Himachal Pradesh

Endst. No. EDN-H(14)1-2019-DDHE dated : Shimla- 171001 the May, 2020
Copy forwarded for information and necessary action to:

1. All the Principals of Govt. Colleges & Skt Colleges, Himachal Pradesh
2. The Principal, Govt. College for Teacher Education, Dharamshala, H.P.
3. The Principal SCERT Solan, H.P.
4. NCC Group Headquarter, Dunloe Estate, Chaura Maidan, Shimla-4,H.P.
5. All the Dy. DHE of Higher Education, Himachal Pradesh
6. All the Principals /Headmasters of GSSS/GHS, Himachal Pradesh.
7. The Librarian Central State Library, Solan, State Library the Mall Shimla,H.P.
8. All the NOs(eGov)O/o Deputy Director of Higher Education, Himachal Pradesh
9. The Supdt. E-I Branch, Transfer Cell, Building & Pension Branch, ACR Branch

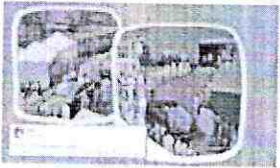

(Dr. Amarjeet K. Sharma)
Director of Higher Education
Himachal Pradesh



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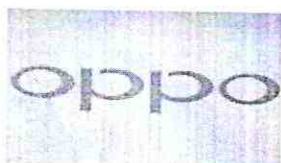


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