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REGISTERED POST

No. EDN-H (21) F (02) 01/2022-(CCRT Training)-
Directorate of Higher Education
Himachal Pradesh, Shimla-1
Telephone No. 0177-2653575, Extn. 234, Fax: 2812882,
E-mail: dhe-sml-hp@gov.in, genbr@rediffmail.com



Dated: Shimla-171001, the _____ September, 2022

To

All the Deputy Director of Higher Education,
in Himachal Pradesh
(Except Kinnaur and L & Spiti District)

Subject: - Regarding organizing In-Service Teachers Training Programmes (On-line Mode) to be organized during the month of September, 2022.

Memo;

Please find enclosed herewith photocopy of letter number: CCRT/13011/1/2022-dated: 30th August, 2022 received from Dr. Sandeep Sharma, Deputy Director, Centre for Cultural Resources and Training, Plot Number 15-A, Sector 7, Dwarka, New Delhi-110075 on the subject cited above.

In this connection, it is to inform you that the Centre for Cultural Resources and Training, Plot Number 15-A, Sector 7, Dwarka, New Delhi is going to organize Orientation Course (On-line Mode) at CCRT Regional Centre, 58 Juripur, Panjabari Road, Guvahatti, Assam and 20 teachers have been invited for above said training programme.

You are, therefore hereby directed to depute two Lecturers/PGTs (**up to 52 years of age**) for participation in above said training programme. If any Lecturer/PGT is unable to attend the above said training programme due to some unavoidable circumstances, a suitable Lecturer/PGT may be deputed to attend the above said programme so that the Training Programme does not remain unutilized and

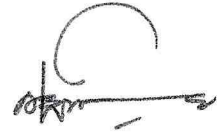
money may not go waste. The Lecturer/PGT who has already attended the same may not be deputed again. While deputing the employees it may be kept in mind that opportunity may be given to all the employees in rotation. The participation of your district is mandatory /compulsory in these training programmes.

These orders may be implemented/obeyed in letter & spirit. If any Officer fails to obey the orders of higher authorities disciplinary proceedings will be initiated against him/her as warranted under CCS Rules.

Note:-

The Lecturer/PGT fails to attend the training programme(s) the necessary entry will be recorded in the service book of the concerned and his/her annual increment can be stopped.

KINDLY TREAT IT AS MOST URGENT.



(Dr. Amarjeet K Sharma)
Director of Higher Education
Himachal Pradesh, Shimla-1

Endorsement No. Even, Dated: Shimla-1, the _____ **September, 2022**

Copy for information to:

- 1 Dr. Sandeep Sharma, Deputy Director, Centre for Cultural Resources and Training, Plot Number 15-A, Sector 7, Dwarka, New Delhi-110075 refer to his/her letter number referred above.
- 2 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh to upload the letter on Departmental Website.
- 3 Guard file.



Director of Higher Education
Himachal Pradesh, Shimla-1

07 SEP 2022

By email only

Dr. Sandeep Sharma
Deputy Director
Tel. No. (011) 25309309 (Off)
CCRT/13011/1/2022
August 30, 2022/Reminder

Dear Sir/Madam,

This is with reference to our earlier letter of even number dated August 11, 2022 regarding deputation of 20 in-service teachers for participation in the 06 online mode Orientation (Basic Foundation) Courses to be organized by CCRT from August 2022 to December 2022.

Due to your unstinting cooperation CCRT is able to achieve her mission in the field of education at grass root level and target assigned by the Ministry of Culture, Government of India, in the previous year.

May I request you to depute **20 (Twenty)** in-service teachers from Middle/Secondary/Senior Secondary Government/ Government aided schools of your State/UT and up to 52 years of age, teaching class VI to XII for participation in the Orientation (Basic Foundation) Course in online mode as per details given below:

Sl. No.	Duration	Venue (Online Mode)	Last date for receiving the list	Number of Teachers to be Deputed
1.	September 05 to 16, 2022	CCRT Regional Centre, 03-B, Ambavgarh, Near SwaroopSagar Lake, Udaipur - 313001, Rajasthan Phone: 0294-2430764, Email: rcud.ccrt@nic.in	August 29, 2022	20
2.	September 19 to 30, 2022	CCRT Regional Centre, 58, Juripar, Panjabari Road, Guwahati - 781037, Assam., Tel No.: 0361-2335317, 0361-2330152, e-mail: rcgwt.ccrt@nic.in	September 12, 2022	20

I hope you may take appropriate action in the requisite matter at the earliest in order to fulfilment of the vision and mission of the CCRT.

I take this opportunity to thank you for the keen interest you are taking in the activities of the CCRT in your State/UT and look forward to your constant support for getting the teachers deputed for these programmes also, as per CCRT norms.

I request you to kindly arrange Teachers deputation for forthcoming 02 Orientation (Basic Foundation) Course scheduled in the month of **September 2022** on priority basis.

An acknowledgement and prompt action will be highly appreciated.

With kind regards,

Yours sincerely,

Sd/-

(Dr. Sandeep Sharma)

E-mail: ddtrg.ccert@nic.in

Encl: i. Guidelines for Deputation of Teachers

**To
The Director,
Directorate of Education/SCERTs
All State/UTs**

Guideline

For deputation of teachers in Orientation (Basic Foundation) Course (online mode), the following are the strict guidelines:

- Teachers should be up to 52 years of age.
- Teachers belonging to various disciplines e.g. Language, History, Geography, Civics, Mathematics, Science, Fine Arts, Commerce, Economics, Music etc. should be recommended for the workshop. The name of the teacher belonging to Yoga, Physical Education and SUPW disciplines must not be recommended for training. Only one teacher should be recommended from one school at a time for e-learning workshop.
- Teachers from Middle/Secondary/Sr. Secondary schools and **teaching classes VI to XII** to be deputed.
- Headmasters/Principals should not be recommended for participation in the online Orientation (Basic Foundation) Course.
- Those teachers who have already attended the Orientation (Basic Foundation) Course by CCRT should not be deputed / recommended again.
- Teachers on contact/probation should not be deputed as only regular teachers are eligible for the Orientation (Basic Foundation) Course.
- Teachers having a minimum 02 years of teaching experience should be deputed.
- After completion of the Orientation (Basic Foundation) Course an e-certificate will be issued to each participant on the basis of complete attendance.
- The Training will be in online mode.
- To attend the training programme teachers will require to arrange only a Laptop/ Desktop/ Tablet/ iPhone/ Android mobile phone with internet connection. The teachers will attend the online Training Programme from their respective working places from 09.30 AM to 01.30 PM daily.
- Relieving Certificate from the school.
- Acceptance letter regarding your participation.

Note: The CCRT is planning to continue the teaching learning process with participants who are attending this course till their retirement, if they are working efficiently. Therefore, we request you to kindly depute teachers who are having merit background enthusiastic towards innovations and having interest in the field of Art and Culture.

The list of deputed teachers containing teachers name, designation, e-mail address, Mobile No. and School Address may be sent by mail at ddtrg.ccert@nic.in