No. EDN-HE (21) F (09) 07/2008 -AIDS

Directorate of Higher Education Himachal Pradesh

Dated:

Shimla-171001

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To

- 1. All the Principal Government / Sanskrit/ / Private Colleges, Himachal Pradesh
- 2. The Deputy Director of Higher Education, Districts Bilaspur, Hamirpur, Kangra, Mandi, Shimla, Solan & Una Himachal Pradesh

Subject:-

The minutes of meeting of guidelines of Youth Fest held under the Chairmanship of Sh. H.K. Bhardwaj, Deputy Controller (F & A), HP State AIDS Control Society on 23rd June, 2023 at Himachal Pradesh AIDS Control Society, Khalini, Shimla-02.

Memo,

Please find enclosed herewith a copy of E-mail letter dated 5th August, 2023 alongwith its enclosures received from the Project Director, HPSACS, Shimla, on the subject cited above.

In this context, you are therefore, directed to go through the contents given in the letter and circulate the same amongst all the field functionaries under your control and encourage the students for participation in the above said Festival under intimation to the quarters concerned as well as to this Directorate with in stipulated period.

Director of Higher Education Himachal Pradesh, Shimla-1

Endst.No. Even dated Shimla-171001 the August, 2023 Copy for information and necessary action to:-

- 1. The Project Director, HP State AIDS Control Society, Khalini, Shimla, w.r.t. his /her letter / referred to above.
- ✓2. The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh to upload the same on Departmental web site.
- 3. Guard file.

Director of Higher Education Himachal Pradesh, Shimla-1 THE MINUTES OF MEETING OF GUIDELINES OF YOUTH FEST HELD UNDER THE CHAIRMANSHIP OF SH. H. K. BHARDWAJ, DEPUTY CONTROLLER (F&A), HP STATE AIDS CONTROL SOCIETY ON 23rd JUNE 2023 AT HIMACHAL PRADESH AIDS CONTROL SOCIETY, KHALINI, SHIMLA-02.

Following are attended the meeting:-

- 1. Dr. Lalit Thakur, State Programme Officer, HPSACS.
- 2. Mr. Vishal Acharya Regional Coordinator (IEC & MS), NACO.
- 3. Mr. Rahul Chauhan Assistant Director: Youth, HPSACS.
- 4. Ms. Nisha Thakur, Divisional Assistant IEC, HPSACS.

Committee has finalized following SoPs for Quiz Competition in Schools:-

The Plan for the Youth Fest 2023-24 (Quiz Competition for Schools)

1) Background:

Adolescents and Youth represent the one third of the Indian population. Approximately 40 Crore population belongs to youth category. Since the adolescent and youth population is at risk, the idea is to educate the Youth (13-17 years) about the HIV/AIDS and STI/RTI. The students from 8th, 9th and 11th standard from Govt., Govt. Aided and Private will participate in the school level quiz competition, District, State, Regional and National level quiz competition.

Competition	Rationale	Aims & Objectives	Expective Outcome	Target Group	Timelines
Quiz	Due to the present scenario and the influence of social media among the adolescents and youth due attention, awareness and sensitization shall be provided to the youth on HIV/AIDS and Healthy life style in the mode of Quiz Competitions at the Schools, Districts, State, Regional and National levels	Health & Well being To remove Social	RTI and Health life style	13-17 years	By 28 th August 2023

Pre- Publicity:

Print Media, social media, Electronic Media (Radio, TV channels, SMS), Banners/Hoardings. Publicity of the event should start at least one week before of the event for smooth process of registration of events.

3) Participation Criteria:

The students from 8th, 9th and 11th standard from Senior Secondary Govt. Schools in which teachers trained under AEP.

- 4) Implementation Plan:
- i) Name of the Event 'Red Ribbon Quiz Competition
- ii) Target Group: Students of 8th, 9th and 11th standard
- School level DAPO in association with Department of Education will organize school level quiz competition for students of class 8th, 9th and 11th standard, the team will consist two participants. A minimum of 50 schools will be covered in each district. A standard question paper will be prepared by concerned District covering the following topics-General Health, Adolescents Health including menstrual hygiene, healthy diet, etc., HIV/AIDS basics, Voluntary Blood. Donation and other State and National Health Programs, etc. The top scoring 10 teams will be qualified for District Level Quiz Competition the School level winners will be awarded the digital/ online certificate
- The school level quiz may be organized virtually.
- v) District level specific: The district level quiz competition will be organized by DAPO and Education Department. District will prepare the questions covering General Health, Adolescent Health including menstrual hygiene, healthy diet, HIV/AIDS, Voluntary Blood, Donation, Govt Health Programs etc.
- vi) State Level specific: The district level winner team will compete in state level quiz competition. The HPSACS will directly organize the program on physical mode. The budget for Prize money, mementos, Certificate, TA and accommodation / refreshment and Nodal teacher/ district official, publicity, venue arrangements, stationery etc.

5) Budgeting for the Quiz Competition: -

The prize money & certificate will be awarded for the winners as follows: -

District	Schools					(D) Q	uiz			
		Particip	pation	TA/	DA	Prize	Refres	hment	Organizing	Total
	Per Total Per Total Per Total School student Person									
Bilaspur	10	3	30	150	4500	7000	150	4500	3000	19000
Hamirpur	10	3	30	150	4500	7000	150	4500	3000	19000
Kangra	10	3	30	150	4500	7000	150	4500	3000	19000
Mandi	10	3	30	150	4500	7000	150	4500	3000	19000
Shimla	10	3	30	150	4500	7000	150	4500	3000	19000
Solan	10	3	30	150	4500	7000	150	4500	3000	19000
Una	10	3	30	150	4500	7000	150	4500	3000	19000
Total	70		210		31500	49000	-	31500	21000	133000

* Prize Details: 1st Prize - Rs. 3000/-; Znd Prize -Rs. 2000/-; 3d Prize -Rs. 1300/- & Consolation Prize- 700/-

6) Prize Distribution:

District Level Competition:

Prize will be given to concerned 1st team only after they participate in the State level event. In case, 1st team of District (s) not participate then next to team will be declared 1st and provided with prize and opportunity to participate in State level event and thereon 2nd, 3rd and consolation prizes will be given to next teams.

ii) State Level Competition:

Prize will be given to concerned 1^{st} team only after they participate in the Regional/National level event. In case, 1^{st} team of State not participate then next to team will be declared 1^{st} and provided with prize and opportunity to participate in Regional/National level event and thereon 2^{nd} , 3^{rd} and consolation prizes will be given to next teams.

7) Judgment Committee:

- District Level- Concerned Chief Medical Officer/District AIDS Program Officer, DISHA Officer, Deputy Director (Higher Education) any other govt. officer/official nominated by concerned CMO
- State level- Nomination as decided by PD HPSACS which may include PD/SPO/Officers from Divisions of HPSACS and One officer from Higher Education Department

8) Monitoring & reporting:

HPSACS will be responsible for overall monitoring and documentation of the activity. The program is to be organized at AEP School, district and state level. DAPO will be responsible for overall monitoring of activity at District level with the help of Counselor ICTC/STI, DAPCU-DISHA and TI-NGO. AEP trained teacher or nominated by Principal of School will support at school level registration, participation, submission and school & district level competition.

The final report of winning team from each district will be shared to HPSACS by 31st August 2023.

9) Support from Other Departments:

Higher Education Department HP to instruct Deputy Director (Higher Education) of concerned District to select Adolescent Education Programme (AEP) schools for participation in the District Level Quiz Competition in collaboration with DAPO and for selection of team from each school, schools to conduct internal competition among their school students. For this purpose, a request letter from HPSACS to be written to Director, Higher Education Department, HP.

(Rahu Chauhan) AD (Youth) HPSACS, Shimla

(Vishal Acharya) RC IEC & MS, NACO at HPSACS (Dr. Lalit Thakur) SPO (BSD & BS) HPSACS, Shimla

Chairman Mr. H.K. Bhardwaj Dy. Controller (F&A) HPSACS, Shimla THE MINUTES OF MEETING OF GUIDELINES OF YOUTH FEST HELD UNDER THE CHAIRMANSHIP OF SH. H. K. BHARDWAJ, DEPUTY CONTROLLER (F&A), HP STATE AIDS CONTROL SOCIETY ON 23rd JUNE 2023 AT HIMACHAL PRADESH AIDS CONTROL SOCIETY, KHALINI, SHIMLA-02.

Following are attended the meeting:-

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- 3. Mr. Rahul Chauhan Assistant Director- Youth, HPSACS.
- 4. Ms. Nisha Thakur, Divisional Assistant IEC, HPSACS.

The Plan for the Youth Fest 2023-24 (Drama & Reels Competition)

At the Committee met on 23rd June 2023 for finalization of the SOPS for Youth Fest 2023 and decided to collaborate the District Level Event – International Youth Day Campaign budget for smooth and effectively implementation of youth fest and to be conduct the reel making Competition in all the districts among the youth.

Sr. No.	Activity	No. of District Selected	Remarks
ı	Drama Competition	7 Districts	Selection of Districts as per the higher prevalence of HIV/AIDS and selected total 50 Colleges having Red Ribbon Club (RRC) for Drama Competition
2	Reel Making Competition	12 Districts	Reel Making Competition

Accordingly, in reference to the SOPs of NACO, the District Drama Competition & Reel Competition during Youth Fest and International Youth Day 2023-24 will be organized at the first stage however, State level budget norms will be decided once the district level competition is commenced.

COLLEGE/RRC LEVEL COMPETITIONS:

1) Background:

As per National Family Health Survey 5, Comprehensive Knowledge of HIV/AIDS among adults (15-49 years) in India is 21.6% for women and 30.7% for men. There is urgent need to improve and increase Comprehensive Knowledge of HIV/AIDS through various activities across the country, especially amongst young people. Every Year International Youth Day is being observed to make youth aware about HIV & make them feel that they should be a part & parcel of awareness campaign being launched at National & State level campaigns. Every year thousands of youth actively took part in the campaigns being launched by HPSACS in Himachal Pradesh. In the FY 2023-24 the new generation will be focused with new trending Social Media handles/ tools such as Marathon, Drama Competition & Reel Competition so that large group of youths may be captured during the campaign.

2) Participation criteria:

Only those candidates can participate in the college level competition who follows NACO and HPSACS social media handles which are given below:-

Name of Social Media handles	National AIDS Control Organization (NACO)	HP State AIDS Control Society (HPSACS)
Facebook	https://www.facebook.com/NACOIndia	https://www.facebook.com/hpsacs
Instagram	https://www.instagram.com/naco_india/	https://www.instagram.com/hpsacs
Twitter	https://twitter.com/NACOINDIA	https://twitter.com/hpsacs
YouTube	https://www.youtube.com/channel/UCs- PGqJJJQ19n7jzMu0qD0q	•

J) Rationaley Almis: Objectives and Others

The rationale aims & objectives, target groups, date & expected outcome are as under:-

Competition	ie, aims & objectives, target grou Rationale	Alms & Objectives	Group	Launch Date	expected outcome
)rama	Folk performance by Red Ribbon Clubs will be popular method of promoting awareness about HIV and AIDS among youth. These RRCs will use traditional folk art forms such as Street Play and skits to aware their peers about HIV and AIDS. The performances often include information on HIV/AIDS and the services provided by the National AIDS Control Organization (NACO) and the State AIDS Control Societies (SACS) as well as the importance of AIDS helpline 1097	among maximum youth/ RRC students To reduce new HIV infection among youth Awareness on Sex, Sexuality and HIV/AIDS To reduce myth and misconception among youth on HIV/AIDS Support people living with HIV/AIDS (PLWHA) thereby reciuding stigma and discommentation against PLHAs	25 years	By 25 th August 2023	Increase in Comprehensive Knowledge of HIV/AIDS Increase in HIV testing Increasing awareness or safe sexual behaviour. To increase interest of other colleges to oper RRC in their colleges. Young minds are innovative interest of using terms of using the colleges.
Reel Competition	Due to the present scenario and the influence of social media among the adolescents and youth due attention, awareness and sensitization shall be provided to the youth on HIV/AIDS in the mode of Reel Making Competition at the Colleges/University, Districts, State, Regional and National levels	knowledge of HIV/AIDS among youth. •To reduce new HIV infections. •To reduce stigma & discrimination,	25 years	By 12th August 2023 to 31st August 2023	social media internet; thich bring best informative creatives the will cate attention of the peers. It will promot established RRCs and the will be popularly and focal point of contact from seeking information about HIV/AID. Increased Covolume National To Free Helpline 1097.

The Paintings & banners being prepared by the students of Colleges during the International Youth Day event (RRC Event) will be displayed during the above mentioned competitions.

4) Detailed SOP for Drama Competition

4.1) Participant Districts and Colleges:

(I) Competition for 7 Districts (High Prevalence of HIV/AIDS)

Committee has decided that the selection of Districts as per the higher prevalence of HIV/AIDS and selected total 50

Colleges having Red Ribbon Club (RRC) for Drama Competition in these districts, details as under:-:-

Sr. No.	Districts	No. of	Colleges	Name of Competition
1.	Bilaspur		4	Drama Competition
2.	Hamirpur		8	
3.	Kangra	i,	11	
4.	Mandi		11	
5.	Shimla		5	
6.	Solan		6	
7.	Una		5	
	Total		50	

Sr. No. 1	Name of Districts	Sr. No.	Name of College
	Bilaspur	1.	S.V. Govt. Degree College Kallari, (Gumarwin) Bilaspur
		2.	Govt. College Jukhala, Bilaspur
		3.	Govt. College, Bilaspur
		4.	Govt. Degree College, Jhandutta, Bilaspur
	Hamirpur	1.	NTSCP Memorial, Govt. Degree College Hamirpur
		2.	Govt. Degree College Sujanpur Tihra , Hamirpur
		3.	Govt. Degree College Nadaun, Hamirpur
		4.	General Zorabar Singh Memo. College Dhaneta Hamirpur
		5.	Govt. Degree College Barsar , Haimrpur
0.		6.	Govt. Degree College Bhoranj(Tarkwari)Hamirpur
1.	•	7.	Govt. ITI Bhoranj , Hamirpur
2.		8.	Govt. Polytechnic College Baru, Hamirpur
3.	Kangra	1.	Govt. College, Dharmshala, Kangra
4.	Kongru	2.	GGDSD College, Rajpur, Tehsil Palampur
5.		3.	Govt. College , Dhaliara , Tehsil Dehra , Kangra
6.		4.	Capitan Vikram Batra, Govt. College, Palampur, Kangra
7.		5.	Sant Ram Govt. College Baijnath, Kangra
8.	550	6.	Govt. College, Shahpur
9.		7.	Govt. Degree College Sugbhatoli
.0.		8.	Govt. College Takıpur
1		9.	Govt. Degree College Matour
2.		10.	Govt. College, Nagrota Bhagwan, Kangra
3.		11.	Govt. Rajiv Gandhi Engineering College, Nagrota Bagwan
4.	Mandi	1.	Degree College Mandi
5.		2.	Degree college Joginder nager
6.		3.	Degree College Sunder Nagar
7.		4.	Degree College Lamba Thach
.8.		5.	Degree College Dharmpur
9.		6.	Govt. College Sarkaghat
10.		7.	Govt. College Padhar
11.		8.	Govt. Degree College , Rewalsar
2.		9.	Govt. Degree College, Kotli
3.		10.	Govt. Degree College Thachi
4.		11.	Govt. Polytechnic College Sundernagar
35.	Shimla	1.	R.K.M.V. College Longwood Shimla
16.		2.	Govt. Degree College Sanjauli Shimla
7.		3.	Govt. College Kotshera Chowra Maidan Shimla
18.		4.	Govt. degree College , Dhammi
9.		5.	JLN Fine Arts Chaura Maidan
10.	Solan		Govt. Post Graduate Degree College , Solan
and the second second	Soldii	2.	
1			Govt. Post Graduate Degree College Arki, Solan
2.		3.	Govt. Degree College Nalagarh, Solan
3.		4.	GGDSD College, Subathu, Solan
4.		5.	Govt. Degree College Dharampur
5.	11	6.	Govt. ITI Nalagarh
6.	Una	1.	Govt. Degree College Una
17.		2.	SBDM Govt. College Beatan
18.	i	3.	Govt. Degree College Maharana Pratap Amb

1st and 2nd year students of college/institute will participate, however, higher classes students may (ii) be involved as mentors

4.2) Implementation plan

- Name of the Event: Abhivyakti, The Red Show
- ii) Key guidelines for performances

111) Mode - Physical

- Timings: Maximum time of performance should be 15 minutes which includes total performance and IV) introduction.
- V) Topics
 - Routs of HIV transmission
 - Myths & Misconception related to HIV
 - Promotion of Helpline 1097
 - Information on Stigma & Discrimination/ HIV Act
- No of Participants in Team Minimum 5 and Maximum 10 students will be taken as performers in act. VI)
- Costume- Standards costumes will be worn by performers (Kurta, Bottom, Dupatta) VII)
- Pre-publicity: Print Media, Social media, Electronic media (Radio, TV Channel, SMS), Banner/ viii) Hoardings, Community College Radio, Poster Campaign in Colleges. Publicity of the event should start at least 15-20 days before of the event for smooth process of registration of entries. ix)

District Level Competition Specific:

- Winner of District level will be called for participation in state level. Incase winner is not able to participate then second team may be called. The prizes for District level will be given only after participation of winning team at State level, if winning team will not participate at State level then second team will be declared as a District level winner.
 - Script will be finalized by College Nodal Officer
- x) State Level Competition Specific:
 - Winning team from each District will participate in State Level Competition
 - Script will be finalized by college /DAPO
 - Top 3 teams will record the videos of their performances and submit to HPSACS for further use. HPSACS will prepare short clips of performances with key messages and may use these videos for social
- xi) Regional Level Competition Specific:
 - Winner of State level will be called for participation in regional level. Incase winner is not able to participate then second team may be called. The prizes for State level will be given only after participation of concerned team in regional level. If winning team will not participate at regional level, then the second team will be declared as a state winner
 - Script will be finalized by college/ HPSACS
 - HP SACS will submit the final script in English to SACS / NACO who are organizing regional level competition maximum 1 month prior to the competition.
 - Teams will record the videos of their performances and submit to HPSACS for further use. HPSACS will prepare short clips of performances with key messages and may use these videos for social media.
- xii) National Level Competition Specific:
 - Winner of each regional will be called for participation in National level. Incase winner is not able to participate then second team may be called.
 - Script will be finalized by HPSACS
 - HPSACS will submit the final script in English to NACO maximum 1 month prior to the national event.
 - Teams will record the videos of their performances and submit to HPSACS for further use. HPSACS will prepare short clips of performances with key massages and may use these videos for social media.

4.3) District Level Budgeting for Drama Competition

					Drama					
District	RRCs	Students		TA/DA		Refre	shment	Prize	Organizing	Total
		Per RRC	Total	Per Student	Total	Per Student	Total		O. gerneing	Total
Bilaspur	4	10	40	150	6000	150	6000	10000	10000	32000
Hamirpur	8	10	80	150	12000	150	12000	10000	20000	54000
Kangra	11	10	110	150	16500	150	16500	10000	20000	63000
Mandi	11	10	110	150	16500	150	16500	10000	20000	63000
Shimla	5	10	50	150	7500	150	7500	10000	10000	35000
Solan	6	10	60	150	9000	150	9000	10000	10000	38000
Una	5	10	50	150	7500	150	7500	10000	10000	35000
Total	46		460		69000		69000	70000	100000	320000

4.4) Distribution of Prize Money: HPSACS/DAPO will disbursed the Prize money to the teams only after completion of outreach activities plan as following:-

District level outreach-After completion of District level competition Top 3 teams will do minimum 2 performances in nearby college/school, markets, bus stands, railway stations, tourist place, NSS/NCC camp, local fair & festivals, District/State events of SACS or as decided by SACS or District Health Authority. A declaration will be taken from each team regarding outreach performances prior to district level competition. Teams are not willing to sign the declaration will be disqualified.

State level - After completion of State level competition Top 3 teams will do minimum 2 performances in nearby college/school, markets, bus stands, railway stations, tourist place, NSS/NCC camp, local fair & festivals, District/State events of HPSACS or as decided by HPSACS. A declaration will be taken from each team regarding outreach performances prior to district level competition. Teams are not willing to

sign the declaration will be disqualified.

 Regional level - After completion of Regional each teams will do minimum 5 performances in their state in nearby college/school, markets, bus stands, railway stations, tourist place, NSS/NCC camp, local fair & festivals, District/State events of SACS or as decided by SACS. A declaration will be taken from each team regarding outreach performances prior to district level competition. Teams are not willing to sign the declaration will be disqualified.

 National level- All teams will perform at least 7 performances in their state in nearby college/school, markets, bus stands, railway stations, tourist place, NSS/NCC camp, local fair & festivals, District/State events of SACS or as decided by SACS. A declaration will be taken from each team regarding outreach performances prior to district level competition. Teams are not willing to sign the declaration will be disqualified.

4.5) Judgment Committee

 District Level- Concerned District AIDS Program Officer, DISHA Officer, any other govt. officer/official nominated by concerned CMO such as DPRO/APRO etc.

II) State level- Nomination as decided by PD HPSACS which may include PD/SPO/Officers from Divisions of HPSACS and One from DIPR

4.6) Monitoring & reporting

Monitoring will be conducted by HPSACS officials in collaboration with respective Chief Medical Officer, District AIDS Program Officer, RRC Coordinators and CMOs. The final report of winning team from all 7 districts will be shared to HPSACS by 31st August 2023.

5) Detailed SOP for Reel Making Competition

5.1) Participation criteria

- All Districts will organize reel making competition in their respective District
- ii) Students from only colleges/institute/university having RRCs will participate
- iii) Mode- Online

5.2) Strategy:

- Formation of State level joint working group/committee for "Youth Fest" that consists of Senior HPSACS officials, AD Youth, Nodal officers from Higher Education Dept, NYKS, NSS, NCC & department of sports & youth welfare.
- District level committee consists of Chief Medical Officer/District AIDS Programme Officer/RRC Coordinator/Nodal Officers, Representative of NYK/NSS/NCC & sports & youth welfare department.

5.3) Theme:

- i) Routes of transmission,
- Stigma & Discrimination,
- iii) Benefits of NACO AIDS app or 1097 toll free
- iv) Promotion of HIV testing.

5.4) Implementation Plan

- i) Title Red Ribbon Reels (RRR) or Rock the Ribbon
- ii) Standard Operating Procedures:
 - HPSACS will create a registration link itself or through any voluntary organization or by hiring a technical agency if required.
 - CMO/ DAPO may request College/Technical Institutions to nominate minimum 20 to maximum 50 entries through registration link provided by HPSACS to colleges.
 - District committee will decide best 5 out of total entries received from all the colleges etc.
 - 3 best entries selected from districts will be forwarded to state.
 - Selection criteria will be based on content, animation, correct information in appropriate language.
- Duration Reels will be from 30 sec. 1 min maximum.
- II) Promotional activity --

Through social media, private FM, Colleges social media handles, Posters in college notice board area. Publicity of the quant should start at least a

5.5) **Budgeting for District level Reel Competition**

Sr. No.	District	No. of RRC	Total Prize amount
1	Bilaspur	23	3000
2	Chamba	15	3000
3	Hamirpur	26	3000
4	Kangra	58	3000
5	Kinnaur	3	3000
6	Kullu	19	3000
7	L&5	2	3000
- 8	Mandi	47	3000
9	Shimla	36	3000
10	Sirmaur	24	3000
11	. Solan	24	3000
12	Una	18	3000
TOTAL		295	36000

^{*}Prize Details- 1st Prize - Rs. 1500/-; 2nd Prize - Rs. 1000/- & 3d Prize - Rs. 500/-

5.6) Judgment Committee

- District Level- Concerned Chief Medical Officer/District AIDS Program Officer, DISHA Officer, Deputy Director i) (Higher Education) any other govt. officer/official nominated by concerned CMO
- State level- Nomination as decided by PD HPSACS which may include PD/SPO/Officers from Divisions of HPSACS II) and One officer from Higher Education Department

5.7) Monitoring & Reporting

HPSACS will be responsible for overall monitoring and documentation of the activity. The program is to be organized at college, district and state level. DAPO will be responsible for overall monitoring of activity at District level with the help of Counselor ICTC/STI, DAPCU-DISHA and TI-NGO. RRC Nodal Officer will support at college level registration, participation, submission, and college level competition.

The final report of best 3 entries from each district will be shared to HPSACS by 31st August 2023.

(Rahul Chauhan)

AD (Youth) HPSACS, Shimla (Vishal Acharya) RC IEC & MS,

NACO at HPSACS

(Dr. Lalit Thakur) SPO (BSD & BS) HPSACS, Shimla

Chairman

Mr. H.K. Bhardwaj Dy. Controller (F&A)

HPSACS, Shimla