शिक्षा निदेशालय उच्चतर हि0प्र0
10 JUN 2026
शिमला-1

No.- EDN-HE(1)B(2)-01/25-regu. of cont. Clerk
Directorate of Higher Education
Himachal Pradesh, Shimla-171001

Dated: Shimla-171001 the June, 2026

OFFICE-ORDER

In pursuance of instructions of the Government with regard to regularization of contract employees issued vide letter No. PER (AP)-C-B(2)-1/2014-Vol.II dated 01.04.2026 and as well as No. PER (AP)-C-B(2)-1/2014-Vol.II dated 02.04.2026 as per the recommendation of Screening Committee constituted at Directorate level, the services of the following **Junior Office Assistant (IT)** appointed in Education Department on contract basis, who have completed two years of continuous service **as on 30.09.25** are hereby regularized retrospectively w.e.f. 01.10.2025 in the Pay band-2 (5910-20200) of HPCS (Revised Pay) Rules, 2009 and Cell 1 of Level 04 i.e. 20600 as per HPCS(RP) Rules, 2022. The regularization may be made after observing all codal formalities subject to Terms and Conditions as mentioned in the order dated 01.04.2026 for regularization are annexed overleaf as Annexure "A".

Sr. No.	Name of the official	D.O. B.	Category	Present place of posting
1.	Dropti, JOA (IT)	02.02.1989	SC	GSSS Bonderi (CHM)

These orders are available on the website www.education.hp.gov.in.

(Dr. Harish Kumar)
Director Higher Education
Himachal Pradesh Shimla-1
June 2026

Endst. No. Even, Dated Shimla-171001, the
Copy for information and necessary action is forwarded to the:-

1. The Secretary Education to the Government of Himachal Pradesh.
2. The Director School Education Himachal Pradesh, Shimla-171001.
3. All the Deputy Director concerned in Himachal Pradesh.
4. All the head of the institution concerned with the remarks that the character and antecedents of the officials so regularized under their control may be got verified from concerned board/Universities/Institutions etc. and report and findings in this regard be sent to this Directorate within seven days. The duly attested copies of the certificates be kept in personal files for office record after due verification from original certificates. One set of attested copies of certificates may also be sent to this directorate along with joining reports of the Officials.
5. In-charge, IT Cell for uploading the above orders on departmental website.
6. DA dealing with Seniority/Pay fixation internal.
7. Guard file.

शिक्षा निदेशालय उच्चतर हि0प्र0
10 JUN 2026
शिमला-1

Director Higher Education
Himachal Pradesh Shimla-1
Email: dhe-sml-hp@gov.in
Tel. No. 0177-2653120

ANNEXURE-A

Terms and Conditions of regularization to the post of Clerk/JOA (IT)

1. The post is temporary but likely to be continued. His/her regularization to the cadre is subject to review by the Government.
2. No TA/DA will be admissible for joining the service at his/her place of posting unless and otherwise admissible under rules.
3. The candidate will have to serve the department anywhere in H.P. and he may also to serve in difficult area notified, for a minimum period of 2 years.
4. The candidate concerned shall have to produce the certificate of his/her being citizen of India.
5. The concerned candidate will have to take an oath of allegiance and faithfulness to the Constitution of India.
6. The candidate's regularization/retention in service is subject to his/her character and antecedents being found satisfactory through the Deputy Director of Education/Head of the institution concerned within stipulated period of three months.
7. The concerned candidate shall have to produce a character certificate from a Gazetted Officer to whom he/she is known for the last five years.
8. The concerned candidate will furnish a declaration to the effect that he/she is not a dismissed employee of any Govt. /Semi. Govt. Department/Organization.
9. The concerned candidate will furnish a declaration to the effect that he/she has only one living spouse.
10. The candidate will have to give in writing, whether he/she was ever convicted by any criminal court or any departmental proceeding/ vigilance case is not pending against him/ her.
11. The candidate will have to submit category certificate to which he/ she belongs issued by the competent authority.
12. The candidate will have to produce the attested copies of Himachali Bonafide Certificate and certificate bearing date of birth at the time of joining.
13. The candidate will have to submit a return of assets and liabilities as required under rule 18(1) of the CCS (Conduct) Rules 1964.
14. The candidate should have possessed 10+2 qualification or its equivalent and attested copy of certificate be submitted.
15. Regularization of service can be terminated at any time by giving one month notice or by paying a sum equivalent to salary of a month or a sum equivalent, for a period by which the period of notice fall short or one month without assigning any reason or if any discrepancy comes to the notice at a later stage.

शिक्षा निदेशालय उच्चतर हि0प्र0

10 JUN 2026

शिमला–1

Director Higher Education
Himachal Pradesh Shimla-1