

No. EDN-HE(1)B(2)2/2026(Sr. Asstt.)

Directorate of Higher Education
Himachal Pradesh Shimla-1

To

All the Principal Govt. Colleges
Himachal Pradesh.
All the Deputy Director School Education,
Himachal Pradesh.

Dated: Shimla-171001, the **June, 2026**

Subject: - Regarding submission of particulars of Clerks for promotion to the post of Senior Assistants.

Memo:

On the subject cited above, it is informed that particulars of Clerks are required for promotion to the post of Senior Assistant who are going to complete 07 years regular service as Clerk as on 31.12.2026. It will be the personal responsibility of the Head of the Office/Institution that the desired particulars of the concerned officials should be checked properly from the service book as well as from original record and same information should be sent to this Directorate on prescribed proforma enclosed herewith through proper channel well in time.

Therefore, you are hereby directed to circulate the said letter to all the institutions/offices situated under your control for strict compliance and supply the particulars of the concerned officials who have completed 7 years regular service or going to be completed 7 years as on 31.12.2026 as well as left out cases to this Directorate on prescribed proforma along with photo copies of the documents, within 20 days from the issuance of this letter so that promotion process could be started accordingly.

The said letter is also available on the departmental web site
<https://education.hp.gov.in>

Encls: Proforma & List.

(Dr. Harish Kumar)
Director Higher Education
Himachal Pradesh Shimla-1
June, 2026

Endst. No. Even Dated Shimla-171001, the
Copy forwarded for information and necessary action to:-

1. The Director School Education, Himachal Pradesh for similar action please.
 2. The Superintendent ACR, Directorate of Higher Education with the directions to complete the ACR dossiers of the concerned officials.
 3. The Superintendent, Inquiry Cell Directorate of Higher Education HP.(Internal)
 4. In-charge IT Cell, Directorate of Higher Education to upload the same on departmental website.
- Guard file.

शिक्षा निदेशाध्यय उच्चतर हि० प्र०

04 JUN 2026

शिमला-1

Director Higher Education
Himachal Pradesh Shimla-1
Email: dhe-sml-hp@gov.in
Tel. No. 0177-2653120

PROFORMA

To be submitted by Head of institutions /Offices through concerned Deputy Directors in duplicate
(Mandatory to all for future promotion as Senior Assistant as per instruction given below:-

1	Name of the candidate with mobile No.	
2	Father's Name	
3	Date of Birth	
4	Mode of Recruitment (LDR/Promotion/Direct)	
5	Date of regular appointment as Clerk	
6	Date of joining as Clerk in the Department	
7	Date of placement as Junior Assistant (If placement given on notional basis then photo copy enclosed).	
8	Total length of regular service as Clerk except Dies-Non/EOL & also give the full detail of Dies-non period/EOL/penalty etc. with period, if any.	
9	Final Seniority No. as Clerk	
10	Present place of posting with Tel. No.	
11	Previous all places of posting with period	
12	Education qualifications (Attach photo copies)	
13	Type test qualified yes or no, if yes attach photo copy	
14	Category (Gen./SC/ST/Ex-Servicemen/OBC etc.) Attach Photo copy.	
15	Permanent address	
16	Integrity Vigilance/Departmental enquiry if any status thereof.	
17	PMIS Code	
18	Whether served Tribal/Hard Area, yes or no, (if yes then indicate the station/institution with date).	

I do certify that all particulars Sr. No. 01 to 18 are correct.

Signature of concerned official

It is certified that all particulars shown at Sr. No. 01 to 18 are true and correct, hence verified.

Signature of Head of office with seal

Countersigned by
Deputy Director concerned

Panel of Clerk for promotion to the post of Senior Assistant for the year 2026

Sr. No.	Seniority No	Name	Place of posting	Distt	D O B	Mode of Recruitment	D O R	Category	Remarks
1	4343	Teena Kumari	GDC Kullu	KLU	01-03-1986	Com	22-05-2019	SC	
2	4344	Karan Chand	GDC Baldwara	MND	25-02-1974	Com	22-05-2019	Gen	
3	4345	Rajinder Kumar	GSSS Bhajotra	CBA	21-01-1982	Com	22-05-2019	Gen	
4	4346	Amit Kumar	GSSS Saloh	KGR	07-06-1986	Com	22-05-2019	OBC	
5	4347	Surender Pal	GSSS Nisoo	MND	26-04-1982	LDR	15-11-2019	SC	
6	4348	Sunil Kumar	GSSS Dharwas	CBA	10-08-1984	Spl. Abled	22-05-2019	ST	OH
7	4349	Kishori Lal	GI-IS Arang	MND	03-04-1979	Spl. Abled	22-05-2019	OBC	
8	4350	Hem Raj	DEE H.P.	SML	10-01-1975	Pro	10-07-2019	Gen	OH
9	4351	Abhilesh Chaudhary	GSSS Shewan	KGR	23-09-1989	LDR	15-11-2019	Gen	OH
10	4352	Shri Devi	BEEO Kumarsain	SML	19-01-1990	Spl. Abled	22-05-2019	Gen	OH
11	4353	Himani	GSSS Bakharag,	SLN	25-09-1989	Spl. Abled	22-05-2019	Gen	HI
12	4354	Suman Gupta	GDC Solan	SLN	05-05-1984	Spl. Abled	22-05-2019	Gen	HI
13	4355	Aman Sharma	GDC Chowki Maniar	UNA	22-06-1992	Spl. Abled	22-05-2019	Gen.	HI
14	4356	Manoj Kumar	GDC Kotshera	SML	16-04-1970	LDR	15-11-2019	Gen	HI
15	4357	Mukesh Kumar Walia	GDC Naura	KGR	30-10-1988	Spl. Abled	22-05-2019	Gen.	VI
16	4358	Balbir Singh	DDHE Bilaspur	BLP	08-06-1991	Spl. Abled	22-05-2019	Gen	VI
17	4359	Chaman Lal	GHS Shat	KLU	07-07-1982	Comp	22-05-2019	SC	
18	4360	Mohinder Singh	GSSS Naghiar	BLP	11-10-1976	Pro	10-07-2019	Gen	
19	4361	Ram Krishan	BEEO sunni	SML	05-07-1975	LDR	15-11-2019	Gen	
20	4362	Sanjay Kumar	GSSS Sach	CBA	18-09-1994	Comp	22-05-2019	ST	
21	4363	Dushyant	GBSSS Arki	SLN	03-02-1995	Comp	22-05-2019	SC	
22	4364	Shivani Sharma	GSSS Andretta	KGR	22-10-1970	Comp	22-05-2019	Gen	
23	4365	Dilbag Singh	GSSS Sehorpain	KGR	29-09-1985	Comp	22-05-2019	OBC	
24	4366	Mohinder Singh	BEEO Kaza	L&S	11-11-1987	Comp	22-05-2019	ST	
25	4367	Km. Tanzin Dolma	DDEE Kaza	L&S	08-12-1995	Comp	22-05-2019	ST	
26	4368	Meena Kumari	DDEE Kullu	KLU	20-03-1981	Comp	22-05-2019	ST	
27	4369	Prem Lal	GSSS Jaree	KLU	10-03-1971	LDR	15-11-2019	ST	
28	4370	Sheetal Kumar	GSSS Kanaid	MND	05-04-1993	Comp	22-05-2019	SC	
29	4371	Kali Dass	GSSS ChahKa Dora	MND	15-11-1984	Comp	22-05-2019	Gen	
30	4372	Praveen Kumar	GSSS Rajnagar	CBA	26-09-1987	Comp	22-05-2019	Gen	
31	4373	Sanjeev Kumar	GSSS Pohanj	HMR	25-04-1978	Pro	10-07-2019	SC	
32	4374	Prakash Chand	GSSS KujaBalh	MND	15-01-1974	LDR	15-11-2019	Gen	
33	4375	Pawan Kumar	GSSS Sohari	BLP	02-05-1991	Comp	22-05-2019	Gen	
34	4376	Kapil Dev	BEEO Sangrah	SMR	03-06-1988	Comp	22-05-2019	Gen	
35	4377	Chanchal Katoch	BEEO Panchrukhi	KGR	05-10-1988	Comp	22-05-2019	Gen	
36	4378	Heena	BEEO Darang-1	MND	18-05-1994	Comp	22-05-2019	Gen	
37	4379	Champu	GSSS Deori	MND	10-09-1982	LDR	15-11-2019	Gen	
38	4380	Sarjeev Kumar	GDC Khundian	KGR	15-02-1988	Comp	22-05-2019	ST	
39	4381	Vijay Kumar	GSSS Ather	CBA	08-03-1981	Comp	22-05-2019	Gen.	
40	4382	Nirmala Devi	GHS Jabri	SML	20-07-1969	Pro	10-07-2019	Gen	
41	4383	Manoj Kumar	GSSS Sudhar	MND	22-03-1983	LDR	15-11-2019	Gen	
42	4384	Shekhar Kumar	BEEO Pangi	CBA	24-01-1992	Comp	22-05-2019	ST	
43	4385	Narpat	GSSS Somanachani	MND	20-05-1991	Comp	22-05-2019	SC	
44	4386	Sanjeev Kumar	GDC Baroh	KGR	25-07-1976	S/T over	22-05-2019	Gen	
45	4387	Satish Kumar	GDC Bhalie	CBA	12-04-1974	LDR	15-11-2019	ST	
46	4388	KiranBala	GSSS Jadrangal	KGR	29-03-1972	Comp	21-11-2019	OBC	
47	4389	Ram Singh	BEEO Nirmand	KLU	19-10-1991	Comp	21-11-2019	Gen.	
48	4390	Rano Devi	GSSS Jassur	KGR	15-03-1976	S/T over	21-11-2019	SC	
49	4391	Yamuna Dutt	GDC ChailKoti	SML	17-12-1971	Pro	10-07-2019	Gen	
50	4392	Dhameshwar Dutt	GHS Kandha	MND	13-04-1987	LDR	15-11-2019	SC	

51	4393	Narinder Kumar	Govt. College Daulatpur Chowk	UNA	15-12-1966	S/T over	21-11-2019	SC	Retired
52	4394	Narinder Singh	Govt. College Daulatpur Chowk	UNA	27-04-1962	S/T over	21-11-2019	Gen.	Retired
53	4395	Ajay Kumar	CMDC Baroh	KGR	02-03-1972	S/T over	21-11-2019	Gen.	
54	4396	Kalyan Singh	GBSSS Bharmour	CBA	29-05-1974	LDR	15-11-2019	ST	
55	4397	Krishan Lal	GSSS Ramnagar	SML	20-04-1974	Pro	10-07-2019	Gen	
56	4398	Amar Dev	DEME	SML	21-12-1972	LDR	15-11-2019	Gen	
57	4399	Sanjeev Kumar	NCC	SML	01-03-1975	LDR	15-11-2019	SC	
58	4400	Layak Ram	GSSS Shoghi	SML	11-03-1968	Pro	10-07-2019	SC	Retired
59	4401	Hans Raj	GSSS Tour Khola	MND	01-12-1976	LDR	15-11-2019	Gen	
60	4402	Inder Dev Negi	GSSS Brang	KNR	02-02-1970	LDR	15-11-2019	ST	
61	4403	Rai Singh	GDC Ronhat	SMR	28-05-1983	Pro	10-07-2019	ST	
62	4404	MohdRiaz Khan	NCC Nahan	SMR	04-01-1975	Pro	10-07-2019	Gen	
63	4405	Lal Singh	GSSS Jarol	MND	01-07-1976	pro	10-07-2019	SC	
64	4406	Jagdish Chand	GSSS Kawarg	SLN	24-03-1969	Pro	10-07-2019	SC	
65	4407	Ram Gopal	GSSS Pratha	SLN	01-10-1969	pro	10-07-2019	Gen	
66	4408	Anup Kumar	DDHE Solan	SLN	30-06-1976	Pro	10-07-2019	sc	
67	4409	Kamal Chand	GSSS Reru	SLN	01-06-1972	Pro	10-07-2019	sc	
68	4410	Dalel Singh	GDC Dehar		31-10-1971	Pro	10-07-2019	Gen	
69	4411	Jeewna Ram	GSSS Basadhar	SML	05-02-1968	Pro	10-07-2019	Gen	Retired
70	4412	Mangla Nand	GDC Nirmand	KLU	18-05-1976	Pro	10-07-2019	Gen	
71	4413	Indra Devi	DDHE Mandi	MND	05-09-1969	Pro	10-07-2019	OBC	
72	4414	Pitamber Lal	DDHE Mandi	MND	30-05-1974	Pro	10-07-2019	Gen	
73	4415	Inder Dev	DHE HP	SML	30-01-1989	Pro	10-07-2019	Gen	
74	4416	Gian Singh	GDC R/Peo	KNR	28-08-1978	Pro	10-07-2019	SC	
75	4417	Dev Raj	GDC Diggall	SLN	25-11-1966	Pro	10-07-2019	SC	Retired
76	4418	Girjender	DHE HP	SML	30-09-1962	Pro	10-07-2019	SC	Retired
77	4419	Rano Devi	GSSS Behar Jaswan	UNA	02-12-1968	Pro	10-07-2019	Gen	
78	4420	Rita Devi	BEEO Drang-ll	MND	09-01-1971	Pro	10-07-2019	Gen	