No: EDN-H(8)B(15)-1/2026-Contract Regularisation
Directorate of Higher Education
Himachal Pradesh

Dated: Shimla-171001, the---------- February, 2026

To

All the Principals of Govt. Degree/ Sanskrit Colleges
Himachal Pradesh

Subject: Regularisation of contract appointees in the Government Departments.

On the subject cited above, you are hereby directed to send regularization cases of Contract Assistant Professors as per annexure "A" who have completed two years continuous service on or before 31.03.2026 alongwith with Medical Fitness Certificate of the candidate in accordance with the provisions contained in FR 10 and SR4(1),4(2) and 4(3) as per Personnel Department Letter No. PER(AP)C-B(2)-1/2019 dated 30.03.2021 and letter No. PER(AP)-C-B(2)-1/2019 dated 6.4.2022 The complete proposal should be sent to this office up to 28.02.2026 positively.

Encls: Annexure-A

Director Higher Education
Himachal Pradesh
February, 2026

Endst.No. Even Dated: Shimla-1
Copy for information to:-

1. The Secretary (Edu.) to the Govt. of H.P.
2. Incharge I.T.Cell with the direction to upload this letter on the departmental website.

- Sd -
Director Higher Education
Himachal Pradesh

शिक्षा निदेशालय सच्चतर हि0प्र0
10 FEB 2026
शिमला-1

PROFORMA-"A"

SUBMISSION OF PARTICULARS IN R/O CONTRACT ASSISTANT PROFESSOR (COLLEGE) FOR REGULARIZATION AS ASSISTANT PROFESSOR

1.	**Name of Contract Assistant Professor**		IP No.	
			PMIS No.	
2.	**Subject**			
3.	**Father's Name**			
4.	**Address of Present place of posting with contact No**			
		Phone No. with STD code or Mob. No of Principal		
5.	**Name of institution where initially joined. Also mention Distt., Mob. No./ phone No. of the institution**			
		Phone No. with STD code or Mob. No. of Principal		
6.	Permanent Address of candidate **(Mob. No. mandatory)**		**Mob. No .of teacher**	
7.	Date of Birth		**Male/Female**	
8.	Date of joining		**Appointment order No & date (Also attach the copy of same)**	
9.	Category (Gen/SC/ST/OBC) **Attach copy** in case of SC/ST/OBC			
10.	**Detail of un-authorized absence period, if any till 31.03.2026 for which salary not drawn:**			

From (Date)	**To (Date)**	**No of days**	**Reason of un-authorized absence**

11.	**Total length of service as on 31.03.2026 after excluding the period as mentioned in column No 10**					
12.	**Educational Qualification (Please attach copy of relevant certificates):-**					
	Qualification	**Name of Uni./Board**	**Year of Passing**	**Total Marks**	**Marks Obtained**	**Percentage**
	Matric					
	10+2					
	BA/BSc/B.Com					
	MA/MSc/M.Com					
	M.Phil					
	Ph.D					
	NET/SET					
13.	**Himachali domicile, specify Yes or No , if Yes attach copy of certificate**					

14. **Copies of Work and conduct certificates upto 31.03.2026 (attested copies) be sent to this Directorate alongwith information.**

1. It is certified that Sh/ Smt/Miss..... is working as contract Assistant Professor in.....subject who was initially appointed as such vide Govt.Notification No.....dated..... **(Copy attached).**
2. His/her work and conduct is .....during the period w.e.f..... till date.
3. Certified that separate character certificate of the above contract Lecturer is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.
5. Certified that all entries pertaining to individuals joining and leave etc. has been made in his/her service book.

Date:.....

Signature of Principal (official seal)
(Name of signing Officer.....)