No. Fin (TR)A(5)13/94-V-Loose(133928) 4634 Dt 17/1/2026
Government of Himachal Pradesh
"Finance Department"
Treasuries, Accounts & Lotteries

P.S. Cell DHE..... 101427
20 JAN 2026
Branch
22/01/26

To

The Principal Accountant General (A&E),
Himachal Pradesh
Shimla-171003

Dated: Shimla-171009, the 17 January, 2026

Subject:- **Regarding submission of Pension Papers through Manav Sampada**

Sir,

Kindly refer to letter no. NIC HP/HPPMIS/January-2026-611-612 dated 03-01-2026 addressed to this office and copy mark to your office. In this regard, it is submitted that the head of office/DDO have started sending Manav Sampada generated papers to the AG in respect of prospective retirees. The NIC has also confirmed that the data is being made available on IM Server.

As suggested by the Deputy Director General-cum-SIO, NIC, the IM Server may kindly be kept ON 24*7 so that data pertaining to pension cases are made available on real time basis to the office of AG. As discussed earlier also pension papers created through Manav Sampada may only be accepted and typed/handmade pension papers may be kept on hold till the data by the Head of Office/DDO is made available through Manav Sampada.

Signed by
Vijay Wardhan
Yours faithfully,
Date: 16-01-2026 13:27:25

Vijay Wardhan (IAS)
Director
Treasuries, Accounts & Lotteries
Shimla-171009

शिक्षा निदेशालय उच्चतर हि.प्र.
28 JAN 2026
शिमला–1

Endst. No. Fin (TR) A (5)13/94-V-Loose (133928) Dated the 17th January, 2026

Copy to:-

1. All the HODs with the request to direct all Head of Offices/DDOs to prepare and submit the pension cases of prospective retirees only through Manav Sampada. AG HP will not accept the physical form of Pension cases w.e.f **01-02-2026.**
2. The Deputy Director General-cum-SIO, NIC-HP, Shimla-2 for information please.

Director
Treasuries, Accounts & Lotteries
Shimla-171009

(1) 28/1/26

Through web portal

Directorate of Higher Education
Himachal Pradesh

शिक्षा निदेशालय उच्चतर हि.प्र.

Endst. No. EDN –HE (2)B(10)6/2025/ (Pension) the January, 2026

28 JAN 2026

शिमला–1

Copy to :-

1. The Principal Accountant General (A&E), Himachal Pradesh Shimla-3
2. The Director, Treasuries , Accounts & Lotteries Himachal Pradesh Shimla. w.r.t. No. Fin (TR) A (5)13/94-V-Loose (133928)4634 dated 17.01.2026 for information please.
3. All the Branch Officers (Internal) Directorate of Higher Education, H.P.
4. The Joint Controller (F&A) Directorate of Higher Education, HP.
5. All the Principals, Govt. Colleges , Sanskrit College , HP.
6. The Chief Librarian/ Centre/State Library Solan, HP.& all Distt. Libraries in HP.
7. The Group Commander, GP HQ Shimla-4.
8. All the Deputy Directors of Higher Education, Himachal Pradesh / Drawing & Disbursing Officers (DDOs) are directed to prepare and submit the pension cases of prospective retirees only through the Manav Sampada portal, in accordance with the above mentioned letter dated 17.01.2026.
9. All the Branch Supdt. (Establishment branches) Directorate of Higher Education, H.P. for necessary action.
10. The Incharge IT Cell, Directorate of Hr. Education, H.P. with the remarks to upload the said letter on the deptt. website.
11. Guard file.

Director Higher Education
Himachal Pradesh